

Township of **RANDOLPH**

2022 Annual Report | 2023 Event Calendar



**Randolph Recreation Bulldogs Football
Celebrated 60 Years in 2022**

ANNUAL REPORT

It is my privilege to present the 2022 Randolph Township annual report in accordance with state statute. The Township enjoys a reputation as a highly desirable community, and that reputation is built upon the day-to-day operations detailed in this report.



It is an honor to have been appointed by the Township Council last April as Township Manager. I follow a number of individuals, including my immediate predecessor Stephen Mountain and my mentor John Lovell, who set a standard of excellence for the management of the Township organization, which I intend to continue.

Randolph is served by 121 full-time and 62 part-time employees across seven departments and the municipal court. The Township is also served by 78 rescue squad members and 80 firefighters. Our community benefits from resident volunteers serving on boards, committees, and recreation programs.

I am proud to report that in 2022 the Township met or made significant progress on all of the goals established for the year. A few of last year's highlights include:

- The rezoning of a number of properties in order for the Township to meet the terms of the affordable housing settlement agreement, which requires any property owner or developer seeking to build submit development plans for site plan approval to the Planning Board.
- Concluding contract documents with T-Mobile, which is now in the process of locating its antennae on the communication tower. During 2023 the focus will shift to get another carrier on the tower.
- An environmental steering committee was established with the goal of identifying projects, which over time will lead to a healthier, more sustainable, and more resilient Township. Funding for this project was secured through a Highlands Council Plan Conformance Grant.

- The Meadowbrook Pump Station was substantially completed, the CCM Pump Station was awarded, and the Dogwood Drive Pump Station is currently in design.
- The Department of Public Works completed the maintenance of a number of Township-owned detention/retention basins.
- Substantial progress was made in advancing the tree removal program in response to address dead trees in Township rights-of-way and park areas resulting from the impacts of the emerald ash borer.
- An email server migration project was completed. The benefits of having performed this migration include built-in security and enhanced accessibility on this new platform.
- The Township's payroll system was modernized, which will allow for the automation of employee time and attendance.

There are many ways for residents to stay up to date on Township communications, events, and meetings. The Township is in the process of redesigning its website, which has a tremendous amount of information available at www.randolphnj.org. Residents can also follow us on Facebook, Twitter, and Instagram.

In addition, you can sign up for our Friday news and events email by clicking on "Stay Informed," on the homepage of the website. Lastly, residents can follow Township happenings by reading the Randolph Quarterly newsletter and by attending various public meetings.

Please take a few moments to review the information in this annual report and remember Randolph Township's successes result from a team effort that includes our citizens.

Gregory V. Poff II
Township Manager

RANDOLPH TOWNSHIP MISSION STATEMENT

The Randolph Township municipal organization strives to make the Township of Randolph the best it can be by providing effective governance, enhanced customer services, and excellent community facilities.

"The Council-Manager form of government is simply a sensible modern way to handle municipal housekeeping. The plan is strong at every point where older systems of government are weak. It facilitates two essentials: control by voters and efficient management." - National Municipal League

Randolph's Council-Manager form of government has been in operation since 1969. In 1968, local voters approved the recommendation of a special charter study commission by public referendum that provided for a modernization in Randolph Township's form of local government. This change brought about Randolph's present Council-Manager form.

The distinctive feature of this form of government is the strict separation between legislative and administrative functions. The plan calls for the partisan, at large election of seven Township Council members, from whom the elected body selects one of its members to serve as Mayor each year. By law, the Township Council has the responsibility for all legislative matters, ranging from enactment of all ordinances and resolutions to general citizen representation. Twelve separate advisory boards and committees assist policy formulation of the Township Council.

Administrative responsibilities of the Township are vested in the full-time Township Manager. Charged with the day-to-day operation of the Township, the Township Manager directs all Township services and the enforcement of municipal ordinances. Appointed by, and serving at the pleasure of the Township Council, the Township Manager is a professionally trained individual whose basic responsibility is the efficient and economic operation of your local government.

The Township Clerk is secretary to the Township Council and is the Election Official of the Township. The Township Clerk records and prepares the minutes of each Township Council meeting. The Township Clerk also processes, records, and files resolutions and ordinances, arranges for legal advertising of official documents, and issues various licenses and permits. The Township Clerk's election responsibilities include providing voter registration forms to residents, accepting petitions for vacancies in local elected offices, furnishing materials for local elections, selecting polling areas, and maintaining custody of election results.

How does a Township Council function?

The Mayor, who is elected every year by his and her fellow Township Council members, presides over Council meetings. The Township Council is similar to a corporate board of directors. The Township Council is assisted by the Township Attorney, who prepares ordinances and advises on legal issues, the Township Clerk, who prepares resolutions, and the Township Manager, who functions much like the CEO of a corporation.

If I have an idea, how do I go about presenting it to the Township Council?

You are invited to speak at the "Public Comment" portion at the beginning and end of every meeting on any subject. Also, the public is invited to comment on ordinances at the public hearing prior to adoption, the final vote. If you have new ideas for the Township Council to consider, you may want to speak with the Township Manager or department head ahead of time to obtain supporting data.

Is there a protocol for speaking at meetings?

Yes. The entire Township Council should be addressed through the chair (Mayor). Do not engage in dialogue with members without the chair's permission. Proper decorum should be observed. Succinct, constructive comments and a respectful tone are greatly appreciated and create an appropriate decision making environment.

How do I know in advance what items will be on the agenda?

The agenda is published and posted on the bulletin board in the Municipal Building five days prior to a meeting. At the Township Council's direction, the agenda is also published on the Township's website www.randolphnj.org.

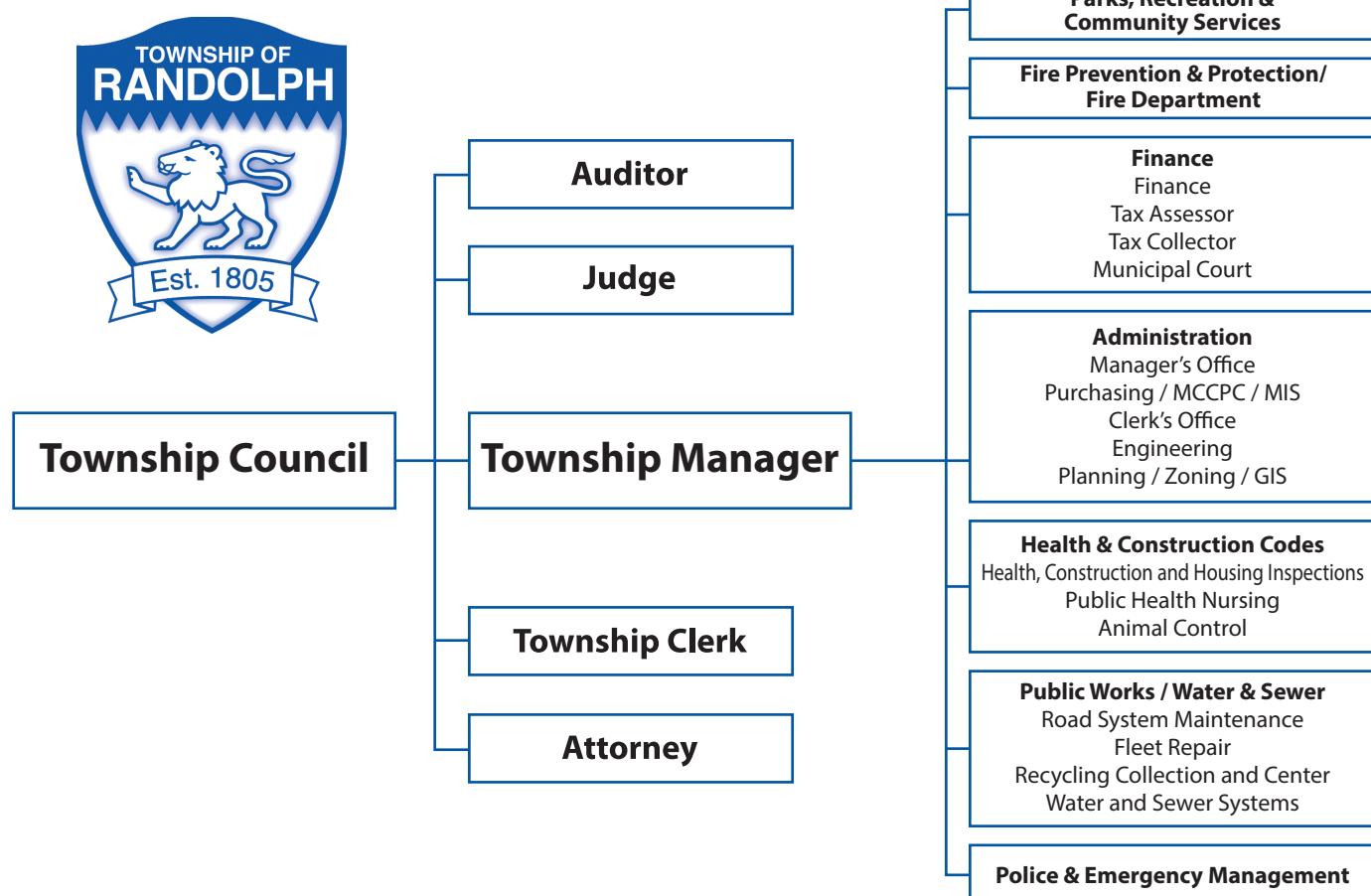
Can I review the minutes of the meeting?

All open session meetings are available for public inspection. You can read the minutes on the Township website, www.randolphnj.org, or at the office of the Township Clerk. A complete recording of the meeting is also available for review at the office of the Township Clerk.

Demographics 2020 Census Data (most recent available)

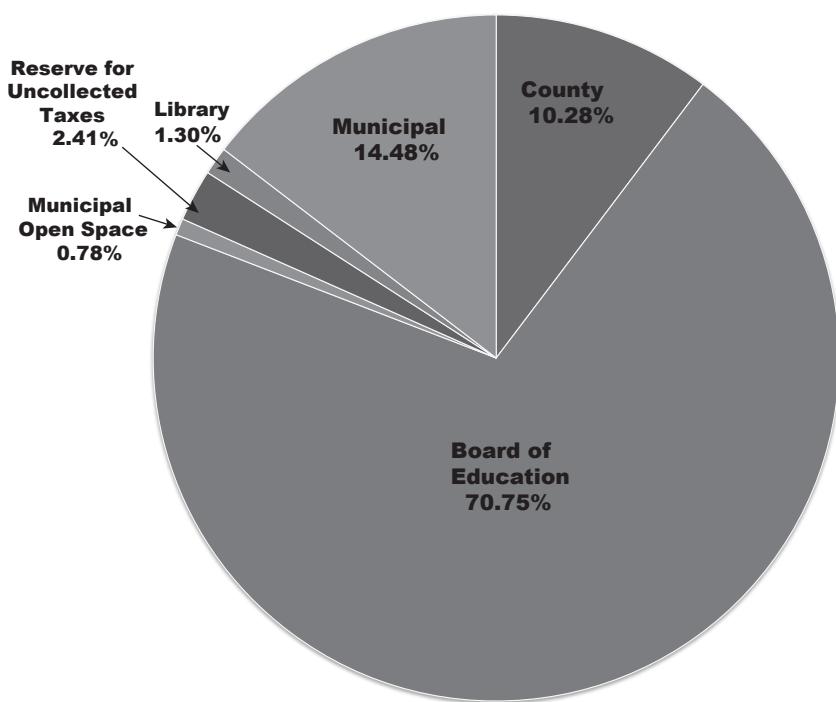
| | |
|--------------------------|---------------|
| Total Population | 26,504 |
| Total Housing Units | 9,676 |
| Owner Occupied Housing | 76.2% |
| Renter Occupied Housing | 23.8% |
| Median Age (years) | 40.1 |
| Average Family Size | 3.29 |
| Median Per Capita Income | \$68,007 |

TOWNSHIP OF RANDOLPH Organization Chart



Your Tax Dollars

Property taxes collected by the Township are divided among the Randolph Board of Education, the County of Morris, the Library and the Township. The figure illustrates the percentage that each of the jurisdictions received in 2022 from the average taxpayer in the Township.



The Township of Randolph practices careful financial management and conservative long-term fiscal planning. Overseen by Chief Financial Officer Deborah Bonanno who controls budgetary expenditures, administers the Township's debt and cash management programs, prepares year-end financial statements, and provides recommendations to the Township Manager and Council with regard to financial policy, the Finance Department consists of three divisions:

- **Finance**
- **Assessments**
- **Collections**

Assessments is headed by Glen Sherman, a Certified Tax Assessor, who is responsible for determining the fair market value of all real estate in the Township and keeps assessment records of each and every parcel of real property assessed or exempted. The Township's 2022 ratable base of \$4,378,599,178 represents a 0.72% increase from the prior year.

The Collection Division is administered by Linda Roth, a Certified Tax Collector, who prepares tax bills, maintains an account of all tax collections, and enforces collection of delinquent taxes through municipal tax sales and

foreclosures. The 2022 tax levy (including school and county) stands at \$117,001,465.47; the 2022 tax collection rate was approximately 99.47%.

Randolph maintains separate water and sewer accounts as not all taxpayers are sewer customers or connected to the public water system. The operation includes the preparation and processing of quarterly service charges, and the maintenance of records of water consumption and sewage system connections. The Water and Sewer combined budget for 2022 equals \$8,143,252.

2022 Tax and Water/Sewer Information

| | 2022 | 2021 |
|----------------------|-----------------|-----------------|
| Tax Parcels | 8,484 | 8,450 |
| Total Assessed Value | \$4,378,599,178 | \$4,347,451,134 |
| Ratio to True Value | 94.55% | 95.36% |
| Water Accounts | 5,973 | 5,924 |
| Sewer Accounts | 4,154 | 4,086 |

Township of Randolph 2022 Budget Information

| TOWNSHIP | 2022 | % of Total Budget |
|-----------------------------------|---------------------|-------------------|
| REVENUES | | |
| TOTAL REVENUES | | |
| Surplus Anticipated | \$5,762,883 | 17.34% |
| Miscellaneous Revenues | \$3,074,401 | 9.25% |
| Interlocal Service Agreements | \$204,000 | 0.61% |
| Federal & State Grants | \$456,957 | 1.37% |
| State Aid | \$1,847,005 | 5.56% |
| Receipt for Delinquent Tax | \$575,000 | 1.73% |
| Local Tax for Municipal Purpose | \$19,791,131 | 59.53% |
| Local Tax for Municipal Library | \$1,532,568 | 4.61% |
| TOTAL REVENUES | \$33,243,945 | 100.00% |
| EXPENDITURES | | |
| General Government | \$5,028,367 | 15.13% |
| Public Safety | \$5,847,044 | 17.59% |
| Public Works | \$4,981,384 | 14.98% |
| Community Programs | \$2,624,735 | 7.90% |
| Municipal Library | \$1,084,502 | 3.26% |
| Statutory Charges | \$2,579,113 | 7.76% |
| Accumulated Leave Liability | \$30,000 | 0.09% |
| Federal & State Grants | \$456,957 | 1.37% |
| Unclassified and Deferred Charges | \$100 | 0.00% |
| Liability and Group Insurance | \$4,669,388 | 14.05% |
| Debt Service | \$870,501 | 2.62% |
| Capital Improvements | \$2,249,500 | 6.77% |
| Reserve for Uncollected Taxes | \$2,822,355 | 8.49% |
| TOTAL EXPENDITURES | \$33,243,945 | 100.00% |

| WATER AND SEWER | 2022 | % of Total Budget |
|------------------------------|--------------------|-------------------|
| REVENUES | | |
| TOTAL REVENUES | | |
| Surplus Anticipated | \$1,010,823 | 12.41% |
| Reserve for Debt Service | \$0.00 | 0.00% |
| Miscellaneous Revenues | \$7,132,429 | 87.59% |
| TOTAL REVENUES | \$8,143,252 | 100.00% |
| EXPENDITURES | | |
| Administration and Executive | \$1,540,304 | 18.92% |
| Operations | \$1,081,280 | 13.28% |
| Service Agreements | \$\$3,795,000 | 46.60% |
| Statutory Charges | \$231,544 | 2.84% |
| Debt Service | \$530,124 | 6.51% |
| Capital Improvements | \$955,000 | 11.73% |
| Deferred Charges | \$10,000 | 0.12% |
| TOTAL EXPENDITURES | \$8,143,252 | 100.00% |

The Department of Parks, Recreation, and Community Services strives to meet the needs of our community by providing a wide range of leisure activities, social services, and facilities for Township residents of all ages. Four advisory committees appointed by the Township Council (Recreation, Parks, Wildlife Management, and Trails) work with the department to review and establish programs, policies, and procedures.

Recreation

Recreation programs offered by the department attract residents throughout the year. There are numerous team sports for adults and children, preschool programs, summer swim lessons, tennis lessons, dance classes, day camp, teen camp, theater arts camp, art lessons and camp, crafts and special events. Twelve program committees and 491 registered coaches help provide the necessary support and coaching for our programs. The Parks, Recreation, and Community Services Department annually recognizes many of our coaches and program volunteers at an awards program.

Throughout 2022, Randolph offered programs and classes that attracted over 29,000 registered participants. Both Artworks Studio and Brundage Park Playhouse resumed full schedules and posted attendance and revenue exceeding pre-Covid numbers of 2019.

The summer day camp, based at Freedom Park, continued to grow in 2022. Summer programs, including camps and sports clinics, provide a valuable service to parents and much needed activities to preschoolers, grade-schoolers, and middle school-aged children, as well as employment opportunities for teens and young adults. For ongoing sports programs, 187 new youth sports coaches attended Rutgers Youth Sports Coaches training sponsored by the department, and coaches and program volunteers were screened through background checks.

Brundage Park Playhouse attracted 2,743 patrons to main-stage performances of "Oliver," "Mary Poppins," "Matilda the Musical, Jr.," "How to Succeed in Business Without Really Trying," and "A Christmas Carol," as well as "Kids Cabaret" and several adult cabarets.

Artworks Studio continued to offer year-round classes and workshops for preschoolers, youth and adults, as well as a full schedule of week-long summer camps.

The Community Center on Calais Road is utilized for programs, meetings, and special activities, as well as the Randolph Rompers pre-school program. The Community Center also functions as one of Randolph Township's emergency warming/charging centers for Township residents, and houses the Randolph Township food pantry.

The department is pleased to continue offering expanded programs through our online registration system; 90 percent of all available registrations are now completed online. Registration can be accessed by following the "Parks & Recreation" link on the Township's website.

| Participants | | |
|-------------------|---------------|---------------|
| Season or Program | 2022 | 2021 |
| Fall | 2,753 | 3,016 |
| Winter | 1,708 | 1,585 |
| Spring | 2,209 | 2,109 |
| Summer | 3,622 | 3,124 |
| Year Round | 4,669 | 2,458 |
| Randolph Park | 12,814 | 11,689 |
| Senior Activities | 1,601 | 1,931 |
| Total | 29,376 | 25,912 |

Parks

Each of the Township's parks, Veterans Community Park, Brundage Park, Freedom Park, Heistein Park, Hidden Valley Park, and Randolph Park, is unique and provides facilities for residents of all ages. Arts in the Park and the Country Fair, as well as many smaller events throughout the year, were held at Veterans Community Park. The Community Garden plots were again sold out, and an end of season social was held for the gardeners. The Randolph Park Beach was a daily summer destination for many residents and their families.

In addition to maintaining the park system, crews are responsible for maintaining Randolph Trails, which are an integral component to our community's recreation infrastructure. The trail system runs a 16 mile course traversing five parks, the Clyde Potts Reservoir Watershed, and 2,000 acres of pristine open space. The trails link together township schools, neighborhoods and parks, and connect to Patriot's Path at Combs Hollow and Old Brookside roads. Ongoing maintenance includes clearing snow from trail heads, tree removal, leaf blowing in the fall, and repair of gates and trail surfaces.

Special department projects completed in 2022 included:

- Expansion of the food pantry at the Community Center
- Stair replacement and landscaping projects at Randolph Park Beach
- Park signage replacement and updating throughout the park system
- Purchase of Wibit inflatable for Randolph Park Beach (operational for summer 2023)
- Roof repairs at the Brundage Park maintenance garage

Community Services

Community Services provides programs and support to senior citizens, disabled adults, and others requiring special assistance. In addition to the food pantry, which is located at the Community Center and open Monday through Friday, holiday food distributions are also conducted in November and December. In 2022, an estimated 100 individuals and/or families in Randolph were provided food or household items from the pantry. Through donations from the community, gifts were provided to 48 children through the Wish Tree program. The Township's Dial-a-Ride program continued to provide transportation to medical appointments, social events, and shopping centers throughout Morris County. This service is provided by two bus drivers, utilizing a 24 passenger bus and two mini-vans. Our vehicles traveled approximately 8,000

miles, providing transportation to 476 seniors or permanently disabled residents for shopping trips, and 439 medical appointments. Additionally, Community Service volunteers delivered meals to 18 individuals through the Morris County Meals on Wheels program

Information

Information about all our programs can be obtained by calling Parks, Recreation, and Community Services at 973-989-7081 Monday through Friday. The Township website, www.randolphnj.org, includes calendars of events for all programs and activities as well as upcoming registration dates.

Municipal Court

The Randolph Township Municipal Court has jurisdiction over the following matters within the Township:

- Motor vehicle violations
- Local ordinance offenses (zoning, building, health violations)
- Petty disorderly offenses
- Disorderly person offenses
- Fish and game violations
- Park police-traffic & criminal offenses
- Weights and measures violations
- Citizen complaints-traffic & criminal
- Community Dispute Resolution Committee (mediation)

The Municipal Court is served by a part-time Municipal Judge and four full-time staff members including the certified Court Administrator, Christine Hopler, who oversees and supervises the operations of the Municipal Court. Court sessions are attended by the Municipal Prosecutor, with the Public Defender assigned on an as-needed basis. The judge and court personnel report to the Administrative Office of the Courts.

Among other tasks, the Municipal Court Judge is authorized to issue warrants, search warrants, and temporary restraining orders involving domestic violence cases. The Court Administrator is responsible for overseeing and assisting in the day-to-day operations, dispersing monies to the proper authorities, balancing bank accounts, being available at all times to sign warrants, taking complaints, preparing monthly reports and budget information, and customer service. The

Deputy Court Administrators are responsible for overseeing the office when the Court Administrator is unavailable as well as processing bail, sending indictable offenses paperwork to Superior Court, and customer service. The Violation Clerk is responsible for entering summonses, collecting all fines payable to the court, sending out daily notices, scheduling court cases, making daily deposits, answering phones, and customer service

| Motor Vehicle | | |
|----------------------|-------|--------|
| | 2022 | 2021 |
| Complaints Filed | 8,654 | 10,220 |
| Convictions | 3,183 | 3,766 |
| Dismissals | 782 | 804 |
| Violations Processed | 3,247 | 3,766 |
| Jail Sentences | 5 | 2 |
| License Suspensions | 58 | 39 |

| Criminal | | |
|----------------------|------|------|
| | 2022 | 2021 |
| Complaints Filed | 373 | 571 |
| Convictions | 510 | 561 |
| Dismissals | 67 | 115 |
| Violations Processed | 570 | 561 |
| Jail Sentences | 0 | 2 |
| License Suspensions | 0 | 0 |

In 2022, the Police Department remained focused on its mission of delivering high quality, professional police services to the community. The department invested in initiatives that advanced the organization forward, including the purchase of equipment and support of training programs. The department also hired one new officer to fill a vacancy in the patrol division. Also, the department continued to maintain and foster relationships with local, state and regional stakeholders, while engaging in outreach activities designed to expand upon those contacts.

Key areas addressed in 2022 include:

- Managed overtime costs which achieved the goal of remaining well under budget.
- Finalized several technical and tactical issues with regard to the future implementation of Conductive Energy Devices (TASER), with an anticipated deployment in early 2023.

In 2023, the department is committed to maintaining, and wherever possible, enhancing the high level of service to which our community has grown accustomed. We will hire two new officers to fill vacancies created by retirements. Finally, we will continue to build upon our existing partnerships with all of the schools, both public and private, and other law enforcement agencies around the state.

Police Department Yearly Comparison

| | 2022 | 2021 |
|------------------------------------------|---------|---------|
| Number of calls for assistance | 39,607 | 43,168 |
| Patrol miles traveled | 271,722 | 287,619 |
| Number of sworn officers | 35 | 35 |
| Motor vehicles summonses | 3,048 | 3,513 |
| Motor vehicle written warnings | 6,197 | 6,372 |
| Criminal Complaints | 90 | 89 |
| Driving under the influence arrests | 53 | 46 |
| Motor vehicles accidents | 781 | 718 |
| Juvenile arrests | 4 | 9 |
| All other arrests incl. local ordinances | 130 | 135 |
| Crimes Index UCR | 92 | 81 |

Rescue Squad

Randolph Rescue Squad (RRS) is a non-profit, volunteer-staffed organization funded largely by donations received from the residents of Randolph Township. A dedicated team of 70 active volunteers and 16 junior members are led by Captain Caitlin Costello and President Christopher Zelley with the help of their committed officers and board members. The Squad provides the Township and its surrounding communities with basic life support services from 7:00 p.m. to 6:00 a.m. on weekdays and 24 hours a day on Saturdays and Sundays. Daily coverage on Monday through Friday from 6:00 a.m. to 7:00 p.m. is handled through a Township contract with St. Clare's Hospital Emergency Medical Services.

In 2022, our volunteer members responded to over 800 emergency calls. They also attended training courses, performed administrative functions, and provided a wide array of services for the community accumulating over 3,000 man-hours and over 15,000 riding hours. The range of squad services included transportation to local hospitals, stand-by support and onsite emergency medical services at fire calls, community activities, and sporting events and the sponsorship

of community events such as the bi-annual Food Truck Festival held at the County College of Morris. The Squad also hosted six blood drives in 2022, and conducted programs including first aid, automated external defibrillator (AED), and cardio-pulmonary resuscitation (CPR) for community organizations, youth groups, and professional organizations. All services were provided at no cost. The squad building also underwent a massive construction project with the completion of our second floor as well as other building improvements.

Our highly trained personnel are national- and state-registered Emergency Medical Technicians who are certified in CPR for the Professional Rescuer. Additionally, all have completed an extensive driver training program. Training is provided free-of-charge, with most training done during off-duty hours.

Anyone interested in learning more, volunteering, or supporting RRS should visit the website at www.randolphrescue.org. If you have questions, contact RRS via email at info@randolphrescue.org.

The Randolph Township Fire Department continues to serve the residents with volunteer fire and emergency service as it has for 90 years. The department also provides for the enforcement of the NJ Uniform Fire Code, public education programs, and other services. The department provides 24-hour service to the residents, with 80 firefighters working out of four fire stations. Enforcement of the fire code is provided by the Bureau of Fire Prevention, staffed by full time Fire Official Richard C. Briant and three part-time inspectors. The Fire Official also serves as the Fire Subcode Official for the Construction Department and Deputy Coordinator for the Office of Emergency Management.

The Fire Department is headed by Chief Michael Vanadia and Deputy Kevin Dunn who have offices in the Municipal Building. Each of the four fire companies is led by a Battalion Chief along with other company officers. Each fire station is privately owned by individual fire associations. The associations are responsible for the maintenance of their facilities. Some funding is provided by the Township government, with fundraising activities making up the balance of funds needed for the associations.

The four fire companies covering the township are:

- Fire Company #2, Millbrook, 340 Route 10
Phone: 973-366-6780, www.millbrookfire.org
- Fire Company #3, Mt. Freedom, 670 Millbrook Avenue
Phone: 973-895-2007
- Fire Company #4, Ironia, 331 Dover Chester Road
Phone: 973-584-7393, www.ironiafire.org
- Fire Company #5, Shongum Mtn., 118 W. Hanover Ave.
Phone: 973-895-3719, www.shongummountain.com

Fire Department Activities

| | 2022 | 2021 |
|----------------------------------------------|---------------|---------------|
| Structure Fire Responses | 3 | 2 |
| Other Type Fire Responses | 40 | 32 |
| Gas Leaks | 44 | 45 |
| Automatic Fire Alarms | 181 | 230 |
| Other Non-Fire responses | 316 | 233 |
| Mutual Aid | 23 | 28 |
| Total Responses | 607 | 570 |
| | 2022 | 2021 |
| Man-hours – Responses | 3,613 | 3,227 |
| Man-hours – Training, Education, Maintenance | 12,263 | 14,293 |
| Man-hours – Total | 15,876 | 17,520 |

Bureau of Fire Prevention

The Bureau of Fire Prevention is part of the Randolph Township Fire Department and is responsible for the inspection of all buildings within the Township. Inspections are done annually, except for all one- and two-family dwellings. Inspections are to ensure compliance with the New Jersey Uniform Fire Code. The inspectors with the bureau also perform smoke detector/carbon monoxide/fire extinguisher inspections for the sale, re-sale, or change of occupancy for one- and two-family dwellings. Other duties include the investigation of fires, citizen complaints, and with the assistance of fire department members, education programs to the public and to the schools within the Township. The Fire Official also serves as the Fire Subcode Official for the Construction Department. This position involves performing plan reviews and inspections on any new structure as well as additions or alterations to any structures.

Fire Prevention Bureau Activities

| | 2022 | 2021 |
|-------------------------------------------------------|-------|-------|
| Inspections/Re-Inspections | 1,391 | 1,652 |
| Smoke Detector/CO Alarm/Fire Extinguisher Inspections | 444 | 459 |
| Incident Investigations | 5 | 5 |
| Public Education Programs | 44 | 27 |
| Fire Subcode Inspections (New Construction) | 308 | 303 |

The fire department administrative offices are located in the Municipal Building at 502 Millbrook Avenue. The Fire Official and Fire Inspectors may be reached at 973-989-7039 during normal business hours. The Fire Chief and Deputy Fire Chief may be reached by calling 973-989-7098. You may reach individual fire company officers by calling the phone numbers provided. The best time to reach the fire chiefs or company officers is Monday evening between the hours of 7:00 p.m. and 9:00 p.m.



A Randolph Township firefighter extinguishes a car fire on Sussex Turnpike.

The Department of Health and Code Enforcement is responsible for the Township's public/environmental health, housing, property maintenance, solid waste, recycling and construction department activities. In 2022, the department began its transition back to pre-pandemic activities. While the Public Health Nurse Division continues to assist community public health stakeholders with COVID-19 related matters, its activities are returning to normal. The nursing staff remains vigilant with its COVID-19 response, but works hard to keep our community safe from other communicable diseases such as seasonal flu, Respiratory Syncytial Virus (RSV), Mpox, and Ebola.

The department also covers construction plan review, construction permit issuance, and all phases of construction inspections. The department is headed by Mark Caputo, a New Jersey licensed Health Officer. The Health Officer serves as ex officio member to the Randolph Township Board of Health, an advisory board comprised of resident volunteers. This advisory body provides advice to the Randolph Township Council and administration on a wide variety of matters affecting public health and quality of life.

The Health Department

The Randolph Township Health Department is a full-service agency providing local health services to Randolph residents and to several other municipalities in the region. In order to provide these shared services, state law requires the department be headed by a full-time, New Jersey licensed Health Officer who is charged with assuring Randolph Township and the municipalities it serves are in compliance with the New Jersey Standards of Performance for Local Boards of Health (NJAC 8:52-1 et seq). The Health Officer does this by coordinating activities of the divisions below.

The sharing of health services is a practice begun by Randolph many decades ago as a strategy to enhance the cost efficiency of the department operation. The strategy has been extremely effective, allowing the department to maintain a high level of service while saving Randolph and participating municipalities hundreds of thousands of dollars through the sharing of costs. Under the terms of inter-local service agreements, the Randolph health department covers a combined population of approximately 57,000 providing local health services to Rockaway Borough, Roxbury, and Randolph Townships. In 2022, a new five-year shared service agreement was added with Chester Township to provide Health Officer services.

The health department administers other services for Randolph Township such as animal control, recycling coordination, recycling enforcement, solid waste services, New Jersey Clean Communities program, property maintenance, housing and the Right-to-Know program.

To meet the state mandated performance standards, the department coordinates the following activities:

Environmental Health Division performs activities that include inspections of food establishments, food vending machines, bathing places and campgrounds, as well as the monitoring of solid waste disposal, potable water supply, and septic systems. Permits and licenses for fertilizer applications and therapeutic massage establishments are also the responsibility of the health department.

Housing and Property Maintenance Division administers the Certificate of Habitability program whereby all rental units within Randolph are inspected prior to occupancy. Rental units, including the garden apartment complexes, are a part of this program; the Township ensures that these units remain in a habitable condition consistent with Randolph standards. This division also investigates and enforces the housing code and property maintenance ordinance where issues such as overcrowding and blight are encountered. Randolph partners with the New Jersey Department of Community Affairs, Multiple Dwelling Program by serving as that agency's contractor to provide five-year cyclical housing inspections.

Animal Control Division conducts activities that are performed by licensed Animal Control Officers in Randolph, Rockaway Borough, and Dover.

This division operates the Randolph Regional Animal Shelter located in Mendham. The division maintains the facility on a daily basis, seven days per week. The division is supported by a large group of volunteers whose duties range from cattery maintenance to dog walking and dog sitting.

Animal Control personnel also participate in rabies prevention services, animal rescue, care for sick and abandoned animals, and in conducting animal cruelty investigations.

Public Health Nursing Division, staffed by public health nurses and professionals, has been tasked with conducting disease investigation services according to NJ Department of Health and CDC guidelines. The division has managed to carry out routine nursing services deemed essential. The nursing division plays an integral part in all hazard preparedness activities and is currently engaged in supporting other municipal agencies with COVID-19, as well as other emerging communicable disease such as RSV, Mpox, and Ebola with support and consultation.

In 2022, the nursing division continued to promote the New Jersey Vaccine for Children (VFC) and 317-Funded Adult Programs. The program offers free vaccines to adults and children who are uninsured or under insured. The program is well utilized by residents, particularly those who are between medical homes due to changes in employer sponsored health insurance. Vaccines made available to Township residents through this program are received free of charge via the New Jersey Department of Health.

This division also responded to numerous welfare check calls; welfare checks are for older residents who may live alone, and are often generated by a call from a concerned neighbor.

Recycling and Solid Waste Division performs oversight to the curbside trash and recycling collection and recycling center operations. Randolph continued its tradition of excellence in recycling during 2022. We ranked amongst the highest recycling rates of all Morris County towns, which helped Morris County's status remain amongst the highest of counties in New Jersey.

Vital Statistics Division performs state mandated vital statistic services on behalf of the Township. These services include issuance of marriage and civil union licenses. The division also complies with the Electronic Death Registration System (EDRS) requirement, whereby all death certificates are now processed via a web-based system. This division provides certified copies of birth, marriage, civil union, and death certificates, in addition to other documents mandated under state rules governing vital statistics.

Public Health Nursing

| | 2022 | 2021 |
|-------------------------|-------|-------|
| Total Home Visits | 995 | 527 |
| Chem-23 Blood Profile | 1 | 1 |
| Communicable Disease | 3,721 | 2,587 |
| Childhood Immunizations | 290 | 122 |
| Adult Immunizations | 563 | 345 |

Curbside Collection (in tons)

| | 2022 | 2021 |
|-----------------------|-------|-------|
| Weekly Garbage | 141 | 150 |
| Bi-Annual Bulk | 478 | 511 |
| Newspaper Recycling | 16 | 24 |
| Other Paper Recycling | 340 | 372 |
| Mixed Recyclables | 2,938 | 2,480 |
| Appliances/Metal | 215 | 278 |

Vital Statistics

| | 2022 | 2021 |
|----------------------------|------|------|
| Marriage Licenses Recorded | 140 | 151 |
| Marriage Licenses Issued | 136 | 139 |
| Deaths Recorded | 52 | 67 |
| Births Recorded | 246 | 226 |
| Civil Unions | 0 | 0 |

Inspections

| | 2022 | 2021 |
|-----------------------------|------|------|
| Food/Drink/Vending | 250 | 194 |
| Septic | 552 | 435 |
| Certificate of Habitability | 325 | 451 |
| Multiple Dwelling | 227 | 924 |

Animal Control

| | 2022 | 2021 |
|--------------------|-------|-------|
| Rabies Vouchers | 466 | 517 |
| Dog Licenses | 1,989 | 2,152 |
| Cat Licenses | 334 | 351 |
| Animals to Shelter | 214 | 212 |
| Adopted Animals | 137 | 97 |
| Returned to owner | 50 | 58 |

The Construction Department (Code Enforcement)

The Construction Department, supervised by Construction Official Rod Schmidt, continues to successfully utilize the Randolph/Roxbury Shared Construction Official agreement. The Construction Official, a state mandated position, administers and enforces the provisions of the State's Uniform Construction Code, as well as municipal codes and ordinances relating to construction activities.

This department is responsible for plan reviews and for the issuance of permits for all construction activity within the Township. Additionally, departmental staff inspect work authorized by permits, and periodically inspect structures and land in the Township to investigate potential violations brought to the department's attention.

Randolph and Roxbury are similar in that the municipalities are nearing the point of "build out" which means there are few large undevelopable tracts. Nearing the point of "build out" makes this shared service viable as construction activities are limited to work performed on existing developed parcels.

Construction Department Activities

| | 2022 | 2021 |
|---------------------------|-------|-------|
| New Residential Const. | 3 | 8 |
| New Commercial Const. | 7 | 7 |
| Alteration Permits | 1,577 | 1,543 |
| Inspections | 5,354 | 5,884 |
| Certificates of Occupancy | 25 | 30 |
| Certificate of Approvals | 1,444 | 1,582 |
| Permits & Updates Issued | 1,739 | 1,982 |



Animal Control Officer Alex Iskols with Prince, who has since been adopted.

The Department of Public Works, headed by Director Tom Sweeney, currently employs 20 full-time employees, five part-time recycling attendants and 14 part-time snow plow drivers.

This Department consists of the following divisions:

- Division of Public Roads
- Division of Recycling
- Division of Fleet Maintenance

Division of Public Roads

The Division of Public Roads maintains approximately 152 miles of roadways, 2,200 drainage inlets, 150 storm water outfalls, 74 detention basins and water quality swales, and an estimated 100 miles of storm drains. The division also oversees the snow and ice removal operation, pothole and curb repair, roadside mowing, tree removal, roadway cleaning, traffic sign maintenance, drainage improvement projects, storm water inlet management, and coordinates the annual roadway striping and overlay programs.

Division of Recycling

The Division of Recycling operates the Recycling Center, administers the fall leaf and the spring brush collections, and coordinates the mulch delivery program. As part of the recycling operation, this division also delivers the recycled products to facilities which market the materials.

Division of Fleet Maintenance

This division manages fleet maintenance for all Public Works vehicles, and the Township's police, fire, ambulance, and administrative vehicles. The maintenance and repair for the approximately 225 vehicles are performed in-house.



DPW employee Austin Given operating a power broom on the Doby Road sidewalk replacement project.

| Comparison of Seasonal Services Provided | | |
|------------------------------------------|--------|--------|
| Program | 2022 | 2021 |
| Spring Brush Collection (cubic yards) | 3,990 | 4,510 |
| Fall Leaf Collection (cubic yards) | 23,292 | 22,140 |
| Road Overlay Program (miles) | 3.92 | 6.50 |

Major departmental projects and accomplishments during 2022:

- The overlay program of municipal roads entailed upgrading and repairing over 148 catch basins to comply with environmental mandates regarding storm water systems and to be structurally sound. The department milled and repaved 3.9 miles of the municipal road system.
- The department initiated and completed the tree removal and beautification project to the island on Shadowbrook Way.
- The department completed the asphalt curb project on Clover Lane and the asphalt sidewalk project on Doby Road.
- The department initiated phase two of the removal of dead Ash trees within the Township right of way that fell victim to the Emerald Ash Borer. A total of 353 dead Ash trees within the Township right of way were removed between June and October.
- The department collected 1,537 Christmas trees which were grinded into mulch.
- The department delivered 266 truckloads of ground mulch and 49 truckloads of Ash tree logs to Township residents.
- Public Works responded to 15 winter weather events in 2022, from small salting events to major plowing events. The total combined snow fall total accumulation for the season was 33.0 inches



DPW crew installing a curb along Clover Lane.

Division of Engineering

The Division of Engineering is headed by Engineering, Water & Sewer Administrator Wayne Corsey, and contracts with Paul Ferriero of Ferriero Engineering, Inc. as the consulting Township Engineer.

Engineering maintains all technical records with respect to public property, Township facilities, and water and sewer infrastructure. On a daily basis the division inspects ongoing development sites, responds to resident inquiries, designs and manages small to medium Township projects, prepares Requests for Proposals for major construction projects, assists in the planning and execution of Public Works and Water/Sewer projects, and provides assistance to all other departments as needed. Reviews of planning and zoning applications are also conducted.

The Division of Engineering supervises and coordinates personnel, operations, and all improvement projects within the Division of Water & Sewer. On a daily basis the division reviews new or proposed water/sewer improvements and connections for single-family homes, commercial properties, subdivisions, and existing infrastructure. The division also prepares cost estimates, performs inspections of new water and sewer improvements, prepares water and sewer fee calculations, and submits permit applications and records to New Jersey Department of Environmental Protection (NJDEP), Rockaway Valley Regional Sewerage Authority (RVRSA), Morris County Municipal Utilities Authority (MCMUA), Morris Township, and the Town of Dover for utilities provided to Randolph Township

Division of Water & Sewer

The Division of Water & Sewer is responsible for the operation and maintenance of all water and sewer infrastructure owned by the Township of Randolph, which includes:

SANITARY SEWER SYSTEM

- 82 miles of sanitary sewer lines and force mains
- 10 sanitary sewer pumping stations
- 1,900 sanitary sewer manholes

The Township collects and conveys sewerage to the Rockaway Valley Regional Sewerage Authority and the Butterworth Treatment Plant (Morris Township).

WATER SYSTEM

- 145 miles of potable water lines
- 9 water pressure regulating valves
- 1,000 fire hydrants
- 1 water pressure booster station
- 1.4 million gallon water storage tank

The Township bulk purchases water from the MCMUA. The division conducts all EPA and NJDEP required water quality testing, and a yearly leak detection survey for the entire water distribution system.

The following are some 2022 accomplishments:

- Oversaw the reconstruction of the Calais Road Improvements including curb replacement, milling and paving, and additional drainage improvements.
- Coordinated with DPW, Planning and Zoning Division, and various contractors for the removal of dead ash trees throughout the Township and the replacement of shade trees along subdivisions where ash trees were previously the street trees.
- Conducted ongoing inspections of site improvements at the Habitat for Humanity project at 42 Bennett Avenue, and coordinated the connections of water and sanitary sewer services.
- Corresponded with DPW and contractor for the Township's Annual Road Repaving Program which included milling and repaving 19 township roads. Repaving completed in fall 2022.
- Coordinated with the contractor and oversaw the curbing installation on Old Chimney Road, 10-12 Holly Drive, 70 Everdale Road and Clover Lane to address stormwater runoff and erosion issues along the roads and adjacent properties. Also coordinated with DPW and oversaw the installation of asphalt curbing to address stormwater runoff issues along Clover Lane.
- Coordinated with the contractor to mill and pave the Randolph Township Police Department's parking lot and a portion of Holly Drive.
- Coordinated with NJ Natural Gas and the contractor for the installation of gas main along Dover-Chester Road, Park Avenue, Everdale Road and Mountainside Road. Prepared and issued public notifications to the surrounding residents.
- Oversaw the Meadowbrook Pump Station reconstruction and continued coordination with utility companies. Final portion of the project, the landscaping, will be completed spring 2023.
- Assisted in the preparation of bid documents and bidding process, and had pre-construction meeting with the contractor to begin the new County College of Morris pump station project. Construction is expected to begin in Spring 2023.
- Oversaw the construction and completion of the sanitary sewer expansion project on Farm Road and Arnold Drive, and connection to Township sewer of eight of the potential fifteen residents.
- Updated the Emergency Response Plan (ERP) and coordinated the Risk and Resiliency Assessment (RRA) preparation with the contractor to address EPA Administrative Order.

The Division of Planning & Zoning Administration/GIS (Geographical Information Systems) administers all matters with regard to land use and planning activities ongoing within the Township. Planning and Zoning Administrator Darren Carney serves as liaison for the administration to the Planning Board and to the Board of Adjustment, advises and determines the completeness of applications pending before these boards, supervises the development and maintenance of the GIS and related systems, and acts as the municipal housing liaison for the purpose of administering the Township's affordable housing program pursuant to the Fair Housing Act. The Zoning Officer reviews applications for development and/or construction to determine compliance with zoning standards prior to the issuance of construction permits, issues zoning permits and zoning certificates of occupancy, performs regular inspections within the Township to ensure compliance with zoning ordinances and approvals, and issues notices and/or summonses for violations of the zoning code or violations of site plan conditions as set by the Planning Board or Board of Adjustment. During 2022 the division assisted residents with understanding the update to the Housing Element & Fair Share Plan as well as numerous related land development ordinance changes.

| Zoning Enforcement | 2022 | 2021 |
|--------------------|------|------|
| Application Review | 525 | 729 |
| Approvals | 502 | 712 |
| Denials | 24 | 17 |
| Summonses Issued | 0 | 4 |
| Number of Cases | 1 | 1 |

Board of Adjustment

The Board of Adjustment hears development applications that are not in compliance with the zoning regulations. These may include simple variance requests for setbacks on residential properties, to large commercial projects in which the use is not permitted. The board hears testimony and renders a decision based on the best interest of the Township and its residents.

The board is comprised of seven regular members and two alternates. The regular members serve four-year staggered terms, and the alternates serve two-year terms. Alternates only vote when a quorum of the regular members is not present. All members are citizen appointees.

| Board of Adjustment | 2022 | 2021 |
|---------------------|------|------|
| Applications Heard: | 18 | 10 |
| Approved | 2022 | 2021 |
| Site Plans | 1 | 1 |
| Variances | 15 | 7 |
| Subdivisions | 0 | 0 |
| # Lots | 0 | 0 |

Planning Board

The Planning Board hears development applications that are typically in compliance with the zoning regulations. Plans for the upcoming year include an update of the Circulation Element of the Master Plan and review of redevelopment applications for properties along Route 10 and in Mount Freedom.

The board is comprised of nine members, one of which is the Mayor or Mayor's designee, an official member, and one Council member. Appointed citizens make up the remainder of the board, serving four-year staggered terms.

| Planning Board | 2022 | 2021 |
|------------------------|------|------|
| Applications Heard: | 10 | 9 |
| Approved | 2022 | 2021 |
| Site Plans | 8 | 8 |
| Sq. Ft. Nonresidential | 0 | 36 |
| Variances | 4 | 4 |
| Subdivisions | 1 | 0 |
| # Lots | 1 | 0 |



Architect's rendering of the manor building at proposed Canoe Brook/Woodmont project.

The Randolph Township Free Public Library continues to successfully offer a host of services and programs to residents while providing space for studying, reading and meetings.

Below are selected highlights from 2022:

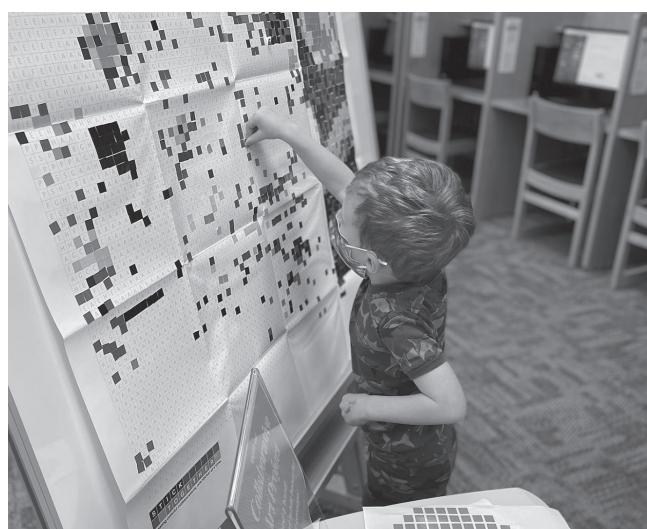
- In-person programming remained popular with all ages.
- Collection includes books, eBooks, CDs, DVDs, Blu-Rays, audiobooks in a variety of formats, magazines, and newspapers. There are also small specialty collections such as *Books in a Bag* for use by book clubs, *Health Bags* for certain health-related issues, and *Things to Share*, which includes board games, lawn games, cake pans, athletic equipment, etc.
- Free eBooks, magazines, and eAudiobooks were available for downloading through the *Libby App*.
- Story times for babies, toddlers, preschoolers, and elementary school children.
- Book clubs for children and adults. A summer community reading selection—One Book, One Community.
- A StoryWalk at Veterans Community Park.
- A Museum Pass Program that allows residents to borrow passes to the Morris Museum, the Montclair Art Museum, Museum of Early Trades & Crafts and the Intrepid Sea, Air and Space Museum.
- Twenty-six computing stations available with high speed Internet connectivity as well as wireless Internet access.
- Eight word processing stations, color printing and copying, and an easy-to-use scanner.
- Five multi-game computers for children.
- Teen area that includes lounge and bistro seating, drafting table, four computers with widescreen monitors, books, and magazines to borrow.
- Expanded graphic novel and manga collection.
- Access to online content including *Consumer Reports*, *Reference Solution*, *Small Business Reference Center*, *CorFacts Online*, *HeritageQuest Online*, *Mango*, and *Tumblebooks*.
- Using the Main Library Alliance, cardholders are able to place requests for materials system-wide, renew materials online, and request books through the statewide network, JerseyCat.
- Three meeting rooms for use by local non-profit groups and individuals.

Library Statistics – 2022

| | |
|--------------------|---------|
| Circulation | 259,025 |
| Items owned | 121,521 |
| Program attendance | 10,392 |
| Visits | 77,961 |

Library Operating Budget

| Income | \$ | Expenses | \$ |
|---------------|--------------------|---------------------|--------------------|
| Township | 1,532,568 | Salaries | 621,503 |
| State Aid | 13,648 | Materials | 144,764 |
| Contributions | 8,004 | Programs | 24,750 |
| Fines | 6,688 | Other operating | 612,140 |
| Other | 88,627 | Capital improvement | 29,067 |
| Total | \$1,649,535 | Total | \$1,432,224 |



A young patron enjoys the Collaborative Art Project.



Froggy takes a break from entertaining his fans at the StoryWalk ribbon cutting event.



March 2023

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|--------------------------------------------------------------------------------------------------------------------|--------|----------|
| | | 1 | 2 | 3 | 4 | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | | | | Recreation Advisory Committee 7:00 p.m.* Board of Adjustment 7:30 p.m. Library Board of Trustees 7:30 p.m.** | | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | | | | Trails Advisory Committee 7:00 p.m.* | | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | | | | Board of Adjustment 7:30 p.m. | | |
| 26 | 27 | 28 | 29 | 30 | 31 | |
| | | | | Municipal Alliance Committee 9:00 a.m. | | |

All meetings are held at the Municipal Building unless otherwise noted.

*Meetings are held at the Community Center. **Meetings are held at the Township Library.

Please visit www.randolphnj.org for the most up to date meeting information.

April 2023



| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|----------------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------|-----------------------------------------|----------|
| | | | | | 1 | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | | Economic Development Committee 7:00 p.m. Traffic Advisory Committee 7:00 p.m. | | Township Council 6:00 p.m. | Good Friday Municipal Offices Closed | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | | | | Recreation Advisory Committee 7:00 p.m.* Library Board of Trustees 7:30 p.m.** | | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | | | | Trails Advisory Committee 7:00 p.m.* | Township Council 6:00 p.m. | |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | | | | Wildlife Management Advisory Committee 7:00 p.m.* | Board of Adjustment 7:30 p.m. | |
| 30 | | | | | | |

All meetings are held at the Municipal Building unless otherwise noted.
*Meetings are held at the Community Center. ***Meetings are held at the

Please visit www.randoiphnj.org for the most up to date meeting information.



May 2023

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-----------|-----------|------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------|
| | 1 | 2 Planning Board 7:00 p.m. | 3 Economic Development Committee 7:00 p.m. Traffic Advisory Committee 7:00 p.m. | 4 | | 5 Township Council 6:00 p.m. |
| 7 | 8 | 9 Board of Health 7:00 p.m. | 10 Parks Advisory Committee 7:00 p.m.* | 11 Recreation Advisory Committee 7:00 p.m.* Board of Adjustment 7:30 p.m. Library Board of Trustees 7:30 p.m.** | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | | | | Trails Advisory Committee 7:00 p.m.* | Township Council 6:00 p.m. | |
| | | | | 24 | 25 | 26 |
| 21 | 22 | 23 | | | 27 | |
| | | | | | Municipal Alliance Committee 9:00 a.m. | |
| 28 | 29 | 30 | 31 | | | |
| | | | | Memorial Day Municipal Offices Closed | | |

All meetings are held at the Municipal Building unless otherwise noted.

*Meetings are held at the Community Center. **Meetings are held at the Township Library.

Please visit www.randolphnj.org for the most up to date meeting information.



June 2023

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------|--------|-------------------------------|
| | | | 1 | 2 | 3 | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | | Township Council 6:00 p.m. Traffic Advisory Committee 7:00 p.m.* | | Board of Adjustment 7:30 p.m. Library Board of Trustees 7:30 p.m.** | | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | | Economic Development Committee 7:00 p.m. Parks Advisory Committee 7:00 p.m.* Recreation Advisory Committee 7:00 p.m.* | | | | |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | | Planning Board 7:00 p.m. | Trails Advisory Committee 7:00 p.m.* | Board of Adjustment 7:30 p.m. | | |
| 25 | 26 | 27 | 28 | 29 | 30 | |
| | | Municipal Alliance Committee 7:00 p.m. Environmental/Landmarks Committee 7:30 p.m. | | | | Township Council 6:00 p.m. |

All meetings are held at the Municipal Building unless otherwise noted.

*Meetings are held at the Community Center. **Meetings are held at the Township Library.

Please visit www.randolphnj.org for the most up to date meeting information.



July 2023

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|----------------------------------------------|------------------------------------------|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|----------|
| | | | | | 1 | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | | Independence Day Municipal Offices Closed | | | | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | | Planning Board 7:00 p.m. | Library Board of Trustees 7:30 p.m.** | Township Council 6:00 p.m. Board of Adjustment 7:30 p.m. | | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | | | | Trails Advisory Committee 7:00 p.m.* | Recreation Advisory Committee 7:00 p.m.* | |
| 23 | 24 | 25 | 26 | | 27 | 28 |
| | | | | | Township Council 6:00 p.m. Wildlife Management Advisory Committee 7:00 p.m.* Board of Adjustment 7:30 p.m. | 29 |
| 30 | 31 | | | | | |

All meetings are held at the Municipal Building unless otherwise noted.

*Meetings are held at the Community Center. **Meetings are held at the Township Library.

Please visit www.randolphnj.org for the most up to date meeting information.



August 2023

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|----------------------------------|----------------------------------------------|-----------|------------------------------------------------------------------------------------|--------|----------|
| | | 1 Traffic Advisory Committee 7:00 p.m. | 2 | 3 | 4 | 5 |
| 6 | 7 Planning Board 7:00 p.m. | 8 9 | 10 | 11 Board of Adjustment 7:30 p.m. Library Board of Trustees 7:30 p.m.** | 12 | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

All meetings are held at the Municipal Building unless otherwise noted.

*Meetings are held at the Community Center. **Meetings are held at the Township Library.

Please visit www.randolphnj.org for the most up to date meeting information.

September 2023



All meetings are held at the Municipal Building unless otherwise noted

*Meetings are held at the Community Center. **Meetings are held at the Township Library. All meetings are held at the municipal building unless otherwise noted.

Please visit www.randolphhni.org for the most up to date meeting information



October 2023

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-----------|-----------------------------|----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------|
| 1 | 2 | 3 Economic Development Committee 7:00 p.m. Traffic Advisory Committee 7:00 p.m. | 4 | 5 | 6 | 7 |
| | Planning Board 7:00 p.m. | | | Township Council 6:00 p.m. | | |
| 8 | 9 | 10 Board of Health 7:00 p.m. | 11 | 12 Recreation Advisory Committee 7:00 p.m.* Board of Adjustment 7:30 p.m. Library Board of Trustees 7:30 p.m.** | 13 | 14 |
| | | Parks Advisory Committee 7:00 p.m.* | | | | |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | | | | Trails Advisory Committee 7:00 p.m.* | Township Council 6:00 p.m. | |
| | Planning Board 7:00 p.m. | | | | | |
| 22 | 23 | 24 | 25 Municipal Alliance Committee 9:00 a.m. Wildlife Management Advisory Committee 7:00 p.m.* | 26 | 27 | 28 |
| | | | | | | |
| 29 | 30 | 31 | | | | |

All meetings are held at the Municipal Building unless otherwise noted.

Please visit www.randalphni.org for the most up to date meeting information.



November 2023

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|--------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | | | | Township Council 6:00 p.m. | | |
| | | | | Recreation Advisory Committee 7:00 p.m.* Board of Adjustment 7:30 p.m. Library Board of Trustees 7:30 p.m.** | | |
| | | | | Veterans Day Municipal Offices Closed | | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | | | | Economic Development Committee 7:00 p.m. Parks Advisory Committee 7:00 p.m.* | | |
| | | | | Trails Advisory Committee 7:00 p.m.* | Township Council 6:00 p.m. | |
| | | | | | | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | | | | | Thanksgiving Day Municipal Offices Closed | |
| | | | | | Thanksgiving Observed Municipal Offices Closed | |
| | | | | | | |
| 26 | 27 | 28 | 29 | 30 | | |
| | | | | | | |
| | | | | | | |

All meetings are held at the Municipal Building unless otherwise noted.

*Meetings are held at the Community Center. **Meetings are held at the Township Library.

Please visit www.randolphnj.org for the most up to date meeting information.



December 2023

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|-------------------------------------------------------------------------------|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|--------|----------|
| | | | | | 1 | 2 |
| 3 | 4 | 5 Township Council 6:00 p.m. Traffic Advisory Committee 7:00 p.m. | 6 Planning Board 7:00 p.m. | 7 Parks Advisory Committee 7:00 p.m.*. Recreation Advisory Committee 7:00 p.m.* Library Board of Trustees 7:30 p.m.** | 8 | 9 |
| 10 | 11 | 12 Economic Development Committee 7:00 p.m. | 13 | 14 Board of Adjustment 7:30 p.m. | 15 | 16 |
| 17 | 18 | 19 Board of Health 7:00 p.m. | 20 | 21 Trails Advisory Committee 7:00 p.m.* | 22 | 23 |
| 24 | 25 | Planning Board 7:00 p.m. | 26 | 27 Board of Adjustment 7:30 p.m. | 28 | 29 |
| 31 | | Christmas Municipal Offices Closed | | | | |

All meetings are held at the Municipal Building unless otherwise noted.

*Meetings are held at the Community Center. **Meetings are held at the Township Library.

Please visit www.randolphnj.org for the most up to date meeting information.



January 2024

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-----------|--------------------------------------------|-----------------------------|-----------|------------------------------------------------------------------------------|-----------|-----------|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| | New Year's Day Municipal Offices Closed | | | Township Council 6:00 p.m. | | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | | Planning Board 7:00 p.m. | | Board of Adjustment 7:30 p.m. Library Board of Trustees 7:30 p.m.** | | |
| | | | | | 19 | 20 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | | | | | | |
| | | | | | 25 | 26 |
| | | | | | | 27 |
| | | | | | | |
| | | | | | | |
| 21 | 22 | 23 | 24 | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 28 | 29 | 30 | 31 | | | |
| | | | | | | |
| | | | | | | |

All meetings are held at the Municipal Building unless otherwise noted.
*Meetings are held at the Community Center. **Meetings are held at the Township Library.

Please visit www.randolphnj.org for the most up to date meeting information.

Hours of Operation – Whom to Call

2022 Annual Report

Hours of Operation

Township Offices

502 Millbrook Avenue
973-989-7100
www.randolphnj.org
Mon-Fri: 8:30 a.m. – 4:30 p.m.

Police Department

502 Millbrook Avenue
973-989-7010
Police Emergencies – Dial 911

Public Works and Recycling

Public Works Operations
1345 Sussex Turnpike
973-989-7086
7:00 a.m. – 3:00 p.m.

Recycling Center

Intersection of Morris & Sussex Turnpike
973-989-7050
Closed Monday and Tuesday
Wed-Fri: 7:00 a.m. – 3:00 p.m.
Sat: 8:00 a.m. – 4:00 p.m.
Sun: 9:00 a.m. – 3:00 p.m.

Library

28 Calais Road
973-895-3556
Mon-Thurs: 9:00 a.m. – 9:00 p.m.
Fri-Sat: 9:00 a.m. – 5:00 p.m.
Sun: Noon – 4:00 p.m.
Summer hours differ from this schedule.

Community Center and Recreation Offices

30 Calais Road
973-989-7081
Hours are the same as the Township offices.

Whom to Call

ADMINISTRATION

Gregory V. Poff II
Township Manager
973-989-7060

Darren Carney
Planning & Zoning Administrator
973-989-7080

Donna Marie Luciani
Township Clerk
973-989-7041

Wayne Corsey
Engineering Administrator, Water and Sewer
973-989-7068

POLICE

Will Harzula
Chief of Police
973-989-7014

Keith Donovan
Lieutenant, Investigations
973-989-7018

Jeff Gomez
Lieutenant, Services and Administrative
973-989-7013

Jeff Goral
Lieutenant, Patrol
973-989-7034

FIRE

Michael Vanadia
Fire Department Chief
973-989-7098

Richard C. Briant
Fire Official, Fire Sub Code Official
973-989-7039

EMERGENCY MANAGEMENT

William E. Wagner
Emergency Management Coordinator
973-214-7629

COURT

Christine Hopler
Court Administrator
973-989-7055

Rose Marie Jung
Deputy Court Administrator
973-989-7055

Wandaly Orama
Deputy Court Administrator
973-989-7054

FINANCE

Deborah Bonanno
Chief Financial Officer
973-989-7045

Linda Roth
Treasurer/Tax Collector
973-989-7047

Glen Sherman
Tax Assessor
973-989-7075

HEALTH AND CONSTRUCTION CODE

Mark Caputo
Director
973-989-7050

Rod Schmidt
Construction Official
973-989-7071

Erika Barkman
Animal Control Officer
973-989-7050

PUBLIC WORKS

Tom Sweeney
Director
973-989-7086

PARKS, RECREATION, AND COMMUNITY SERVICES

Russ Newman
Director
973-989-7081

Steve Eisenstein
Assistant Director
973-989-7081

LIBRARY

Lore Reinhart
Director
973-895-3556

Robert Tambini
Assistant Director
973-895-3556



Township of Randolph
Randolph, NJ 07869-3799

PRESORTED
STANDARD
U.S. POSTAGE
PAID
DOVER, NJ 07801
PERMIT NO. 273

RESIDENT Randolph, NJ 07869

2023 Township Council



Lou Nisivoccia
Mayor



Christine Carey
Deputy Major



Helene Elbaum



Mark Forstenhausler



Joseph Hathaway



Marie Potter



Joanne Veech



2022 Volunteers of the Year, Myra Sesko and Ron Harmetz.



Ribbon cutting ceremony for La Rosa Chicken & Grill.



The Moving Wall, the half-size replica of the Vietnam Veterans Memorial, at County College of Morris and coordinated by VFW Post 7333.



Tri-County Senior Olympics 2022 team.