

# ARTS IN THE PARK ARTIST APPLICATION

## EVENT OVERVIEW:

**Date:** May 16, 2026 (Rain: May 17, 2026)

**Event Hours:** 11:00 AM - 5:00 PM

**Location:** Veteran Community Park

**Address:** 100 Calais Rd, Randolph, NJ 07869

## ELIGIBILITY:

- Fine art mediums: oil, acrylic, watercolor, pastel, photography, collage, mixed media, clay, fiber
- All applications juried by RAP Committee.

## IMPORTANT DATES:

- **Application Deadline:** March 17, 2026
- **Notification of Acceptance:** By April 1, 2026
- **Spaces Assignment:** May 2, 2026 (no earlier)

## SETUP:

- Between 8:00 - 9:00 AM; all art displayed by 10:00 AM.
- Artists expected to stay for the entire event
- All artwork must be removed by 7:00 PM
- Bring carts, dollies, or hand trucks for heavy items.
- Bring any signage, labels, or display materials required for your artwork.

## DEPARTURE:

- You cannot drive on the field until 5:10 PM.
- If you must leave early, all items must be carried or moved by cart—vehicles are not allowed on the field.

## ARTIST OPTIONS:

### Option 1: Panels or Wire Racks

- Two black panels (4x8 ft) or two wire racks (3x7 ft) – based on availability
- 2D works must be framed and securely wired

### Option 2: Table Display

- Artists provide a 6-ft table and tablecloth

### Option 3: Booth Space (10x10)

- Artists bring their own display setup (tent, weights, hanging systems, tables)

## APPLICATION REQUIREMENTS:

- **3 JPEGs** of your work
- File name: **Name\_Title\_Medium.jpg**
- Include name, title, medium
- Email to randolphnjartfestival@gmail.com

## LIABILITY REMINDER:

- Artists are responsible for the safety and security of their artwork; Randolph Township is not responsible for loss, damage, or theft.

## ARTIST INFORMATION:

- Name: \_\_\_\_\_
- Phone: \_\_\_\_\_
- Email: \_\_\_\_\_
- Preferred Location (Check one):  
Panel \_\_\_\_ Rack \_\_\_\_ Table \_\_\_\_ Booth \_\_\_\_
- Medium(s): \_\_\_\_\_
- Special Request: \_\_\_\_\_

## MARKETING INFO (OPTIONAL):

- Website: \_\_\_\_\_
- FB: \_\_\_\_\_
- IG: \_\_\_\_\_
- Etsy: \_\_\_\_\_

## PAYMENT OPTIONS:

- \$40 jury fee required for submission
- **Payment Options:** Cash, Check, or Card (Visa/Mastercard; small processing fee applies)
- Checks Payable: **Randolph Township**
- Payments are non-refundable after March 17, 2026. The balance can be applied to a future town event if you cannot attend and give at least one week's notice.

## CARD INFORMATION:

- VISA \_\_\_\_ -OR- MasterCard \_\_\_\_
- Name on Card: \_\_\_\_\_
- Card #: \_\_\_\_\_
- Expiration: \_\_\_\_\_ CVV Code: \_\_\_\_\_
- Zip Code: \_\_\_\_\_ Charge: \$ \_\_\_\_\_

## AUTHORIZATION:

By signing below, you authorize Randolph Township to charge your card and acknowledge all application terms.

- Signature: \_\_\_\_\_
- Date: \_\_\_\_\_

## MAILING / DROP-OFF FOR PAYMENT:

- **Mailing:** Attn: Kristina Garlick, Randolph Recreation, 502 Millbrook Ave, Randolph, NJ 07869
- **Drop-Off:** Attn: Kristina Garlick, Community Center 30 Calais Rd, M-F 8:30 AM – 4:30 PM

## QUESTIONS/COMMENTS: (CONTACT):

- **Kristina** at kgarlick@randolphnj.org
- **Mike** at randolphnjartfestival@gmail.com

## FOLLOW US ON FACEBOOK:

- Facebook.com/RandolphSpecialEventsNJ