

ARTS IN THE PARK ARTIST APPLICATION

EVENT OVERVIEW:

Date: May 16, 2026 (Rain: May 17, 2026)

Event Hours: 11:00 AM - 5:00 PM

Location: Veteran Community Park

Address: 100 Calais Rd, Randolph, NJ 07869

ELIGIBILITY:

- Fine art mediums: oil, acrylic, watercolor, pastel, photography, collage, mixed media, clay, fiber
- All applications juried by RAP Committee.

IMPORTANT DATES:

- **Application Deadline:** March 17, 2026
- **Notification of Acceptance:** By April 1, 2026
- **Spaces Assignment:** May 2, 2026 (no earlier)

SETUP:

- Between 8:00 - 9:00 AM; all art displayed by 10:00 AM.
- Artists expected to stay for the entire event
- All artwork must be removed by 7:00 PM
- Bring carts, dollies, or hand trucks for heavy items.
- Bring any signage, labels, or display materials required for your artwork.

DEPARTURE:

- You cannot drive on the field until 5:10 PM.
- If you must leave early, all items must be carried or moved by cart—vehicles are not allowed on the field.

ARTIST OPTIONS:

Option 1: Panels or Wire Racks

- Two black panels (4x8 ft) or two wire racks (3x7 ft) – based on availability
- 2D works must be framed and securely wired

Option 2: Table Display

- Artists provide a 6-ft table and tablecloth

Option 3: Booth Space (10x10)

- Artists bring their own display setup (tent, weights, hanging systems, tables)

APPLICATION REQUIREMENTS:

- **3 JPEGs** of your work
- File name: **Name_Title_Medium.jpg**
- Include name, title, medium
- Email to randolphnjartfestival@gmail.com

LIABILITY REMINDER:

- Artists are responsible for the safety and security of their artwork; Randolph Township is not responsible for loss, damage, or theft.

ARTIST INFORMATION:

- Name: _____
- Phone: _____
- Email: _____
- Preferred Location (Check one):
Panel Rack Table Booth
- Medium(s): _____
- Special Request: _____

MARKETING INFO (OPTIONAL):

- Website: _____
- FB: _____
- IG: _____
- Etsy: _____

PAYMENT OPTIONS:

- \$40 jury fee required for submission
- **Payment Options:** Cash, Check, or Card (Visa/Mastercard; small processing fee applies)
- Checks Payable: **Randolph Township**
- Payments are non-refundable after March 17, 2026. The balance can be applied to a future town event if you cannot attend and give at least one week's notice.

CARD INFORMATION:

- VISA -OR- MasterCard
- Name on Card: _____
- Card #: _____
- Expiration: _____ CVV Code: _____
- Zip Code: _____ Charge: \$_____

AUTHORIZATION:

By signing below, you authorize Randolph Township to charge your card and acknowledge all application terms.

- Signature: _____
- Date: _____

MAILING / DROP-OFF FOR PAYMENT:

- **Mailing:** Attn: Kristina Garlick, Randolph Recreation, 502 Millbrook Ave, Randolph, NJ 07869
- **Drop-Off:** Attn: Kristina Garlick, Community Center 30 Calais Rd, M-F 8:30 AM – 4:30 PM

QUESTIONS/COMMENTS: (CONTACT):

- **Kristina** at kgarlick@randolphnj.org
- **Mike** at randolphnjartfestival@gmail.com

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