



**Township of Randolph**  
Division of Planning/Zoning Administration/GIS  
502 Millbrook Avenue  
Randolph, NJ 07869-3799  
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[www.randolphnj.org](http://www.randolphnj.org)

## Zoning Permit Application (Residential)

**Fee: \$25.00**

As per Ordinance #34-05, the following must be completed and approved for all residential uses before a building permit can be issued. Appropriate fees must be submitted with application.

<b>Property Information</b>		
Address		
Block	Lot	Zone
<b>Applicant Information</b>		
Name		
Address		
Telephone #	Cell Telephone #	E-Mail Address
<b>Property Owner Information</b>		
Name		
Address		
Telephone #	Cell Telephone #	Owner's Consent (signature)
<b>Description of Work</b>		

For construction outside of the exterior walls of an existing dwelling or for a proposed new dwelling, a copy of a survey of the property showing lot dimensions and dimensions of all improvements and their respective setbacks must be submitted. For interior construction, architectural sketches or drawings must be submitted. For the construction of sheds and fences, type and height must be shown on the survey and provided in the description of work. Completion and submission of Addendum to Zoning Permit Application (attached) is required. The zoning officer may request the submittal of additional information.

I certify that the answers to the above questions and any statements made on same are true and complete to the best of my knowledge.

Signature of Applicant	Print Name of Applicant	Date
<b>FOR OFFICIAL USE ONLY</b>		
Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	If application is not approved, reason for denial/comments:	
Zoning Fee Pd: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Receipt #:		
Zoning Officer		Date

**Zoning Permit Application (Residential)**  
**Addendum**

**ADDENDUM TO ZONING PERMIT APPLICATION**

Please provide complete and accurate answers to the following questions to determine if your project conforms with the current land development ordinance standards. The accuracy of the answers is the responsibility of the applicant. If an applicant is unsure of any of the questions as they pertain to this particular project, it is strongly suggested that an engineer or other land use specialist be consulted to determine the land characteristics associated with this project.

<b>1.</b>	<b>Is this property connected to the public sewer system?</b> If no, the location of the septic system must be indicated on the survey.	YES	NO
<b>2.</b>	<b>Is this property connected to the public water system?</b> If no, the location of the well must be indicated on the survey.	YES	NO
<b>3.</b>	<b>Has this property been subject to any planning board approval?</b> If yes, a copy of approval resolution must be submitted.	YES	NO
<b>4.</b>	<b>Has this property been subject to any zoning board of adjustment approval?</b> If yes, a copy of approval resolution must be submitted.	YES	NO
<b>5.</b>	<b>Does your project require the removal of 5 or more trees with a diameter of 8 inches or greater?</b> If yes, a tree protection permit must be submitted.	YES	NO
<b>6.</b>	<b>Are there any steep sloped areas or hillsides that will be disturbed as part of this project?</b> If yes, a steep slope disturbance application must be submitted.	YES	NO
<b>7.</b>	<b>Is your structure over 50 years old?</b> If yes, review by the landmarks committee is needed.	YES	NO
<b>8.</b>	<b>Is this property located adjacent to or near any river, stream, brook or waterway or in, near or adjacent to any freshwater wetland area or wetland transition area?</b> If yes, they must be delineated on a certified survey submitted with this application.	YES	NO
<b>9.</b>	<b>Are there any easements on this property?</b> If yes, they must be indicated on a certified survey submitted with this application.	YES	NO
<b>10.</b>	<b>Does this project involve any fill removal or fill deposition?</b> If yes, a soil erosion and sediment control application must be submitted.	YES	NO
<b>11.</b>	<b>Does this project require the construction of 1,000 square feet or more of new impervious area or 2,5000 square feet or more of soil disturbance?</b> If yes, a lot grading permit application must be submitted.	YES	NO

I certify that the answers to the above questions and any statements made on same are true and complete to the best of my knowledge.