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Township of Randolph

Municipal Building
Millbrook Avenue • Randolph, N.J. 07869-3799

MEMORANDUM

Council Memo #3-2022

TO: Council Members

FROM: Stephen Mountain, Township Manager

DATE: March 17, 2022

RE: 2022 Municipal Budget

The review and adoption of the Municipal Budget is annually one of the Township Council's most important policy actions. To this end, I am pleased to present the 2022 Municipal/Water & Sewer Budget and Capital Improvement Program for your review.

As in past years, the preparation of the 2022 Municipal Budget was guided by the Township Mission Statement:

> *"The Randolph Township Municipal Organization strives to make the Township of Randolph the best it can be by providing effective governance, enhanced customer services, and excellent community facilities."*

We entered the 2022 budget process, much the way we began 2021, with the Covid-19 pandemic still casting a shadow over our municipal operation. The only difference today is we have learned how to better cope with the challenges presented by the pandemic and how to thrive despite its impacts. The proposed budget reflects the resilience, ingenuity and innovation that have allowed the organization to continue to meet the community's needs in spite of the pandemic. It also reflects the positive (better than anticipated local revenue collection, significant supplemental funding from State grants and Federal aid, and a leveling of Covid related expenses) and the negative (rising material costs due to supply chain shortages and inflationary pricing, lower interest from delinquent accounts due to State Executive Orders, and potential for commercial tax appeals from property owners impacted by Covid) influences impacting the township operation financially.

In light of the above referenced environment in which we still find ourselves, the proposed 2022 budget is conservative in nature and focused upon the goal of maintaining prior year's service levels while mitigating the impact on municipal taxes. It is again a structurally balanced budget, despite the challenges of the past two years. We were able to achieve this objective in large part due to the strength of the township's financial position. We are in this position in thanks to years of sound financial planning and intelligent oversight of organizational resources, including, judicious expenditure decisions, effective trend analysis, conservative revenue projecting, sensible personnel management and well thought out long term capital budgeting.

In preparing the proposed 2022 budget, Chief Financial Officer Debbie Bonanno and I have done our best to account for the uncertainty still being caused by the pandemic, while continuing our commitment to prudent fiscal management, maintenance of quality service delivery, and avoiding actions that could adversely impact the town's financial solvency in future years. We feel confident that the proposed budget represents a sound financial plan for the coming year and that it will meet all of our organizational priorities.

Contained within the pages that follow you will find summaries of the township revenues and expenditures, the reserve for uncollected taxes, estimated tax levies, historical charts illustrating budget and assessment comparisons and property tax levy comparisons, and a ten year look back on the budget surplus history. The centerpiece of the book is the line item breakdown by department of the 2022 proposed general fund expenditures, along with the water and sewer budget proposals found in the green section at the back of the document. The 2022 six year capital plan is outlined in the accompanying document provided with this book.

If introduced and adopted as proposed, the combined municipal tax rate will not change. It will be the sixth consecutive year a budget would be passed without an increase in the municipal tax levy. No small achievement, especially given the challenges of the past couple of years. As noted in prior budget messages, such tax rate stability is the result of many years of good financial planning and management; a steady assessment base, and the Township Council's strict adherence to conservative policies and decision-making in support of the budget. It is important for the Council and the public to understand that while we always make it our goal to produce a budget without tax impact; achieving this objective is not always possible or prudent. We are pleased this year with so many challenges still facing the community to present such a budget and look forward to its adoption in the coming month.

REVIEW AND ADOPTION SCHEDULE

In accordance with State requirements the proposed dates for the Introduction and adoption of the budget are as follows:

Randolph Introduction – Thursday, March 17
Randolph Adoption – Thursday, April 21

TAX APPEALS

Reduced assessments due to tax appeals continue to result in tax refunds that impact the annual township budget. Tax appeals may be heard before the County Tax Board or the New Jersey State Tax Court. The County appeals are typically resolved in the same year they are filed and result in current year tax credits. These credits reduce the amount of tax revenue collected for the current year, which if not anticipated can lead to revenue shortfalls that reduce surplus. State tax appeals are generally more complex and may take several years before being resolved. This process has been slowed even further by a backlog of cases at the State Tax Court. As a result of State tax appeals not being settled in the year they are filed, their settlement often includes cash refunds of prior year's taxes.

Tax appeal refunds are not simply the return of cash collected for township purposes. The township is the collection agent for the local Board of Education, the County and the Open Space/Recreation Trust Fund. The township's share of the estimated 2022 property tax bill is 18.97% of the total amount billed, which is used to fund the costs of providing services. The remaining 81.03% is remitted to those other areas for which the township collects tax revenue. Under state law the township is required to repay 100 percent of the tax appeal refund even though 81.03% of the dollars included in the refund are not controlled by the township and are not required to be returned to the Township in support of the refund.

Over the past several years, the township has instituted a practice of placing surplus funds into a reserve against tax appeals. The balance in this fund entering 2022 stands at $600,000. This reserve provides the Municipality with the necessary hedge against worst case losses on the tax appeals remaining to be heard as well as future appeals anticipated.

Note that the "reserve" that is set aside from surplus is for prior years' tax refunds. The appropriation known as the Reserve for Uncollected Taxes covers current year tax cancellations due to appeals as well as non-payment of taxes.

Appropriation and Revenue Summary

The budget document contains a compilation of all 2022 appropriation requests along with projected revenue totals for the year. The appropriations and revenues have been reviewed and the document reflects all of the recommended changes discussed during the Council's review of the budget. The following highlights some of the notable expenditure and revenue drivers in the proposed budget.

2022 APPROPRIATIONS

The 2022 budget appropriation is $33,243,945. You will note that total operating expenses, excluding State and Federal grants, are up modestly, 1.92% from the prior year's adopted budget. This increase was kept minimal by our continued efforts to manage personnel costs and keep operating and capital expenses at reasonable levels. The following is a summary of the primary cost drivers impacting appropriations in 2022:

Salary & Wages – Salary and wages are the largest component of the annual budget, comprising approximately 30 percent of total expenditures. Managing this cost center is, therefore, critical to maintaining budget stability. This year the cost center is decreasing slightly $44,134 or 0.43%. There are a number of reasons why total salary and wages are effectively level in the 2022 proposed budget. These reasons include personnel changes resulting in salary reductions in key positions, the maintenance of the full time head count at current staffing levels, and conservative prior year budget allocations supporting union contracts that were ultimately settled at below anticipated levels due to strong collective bargaining efforts.

Sanitation – The sanitation budget is up 16.35% primarily to cover the service cost increase in year one of the five year consolidated residential curbside solid waste-recycling contract that goes into effect in 2022. As outlined when the contract was presented to the Council, the increase reflects a variety of factors including rising fuel costs, increased personnel costs and expanded tonnage for both the solid waste and recycling materials.

Recycling – Recycling will continue to remain as an expense line item in this year's budget, but the good news is the projected expense is significantly lower than in the past several years. As the Council is aware, the market for recyclable materials to be sold as a commodity effectively closed in 2018, forcing municipal recycling programs to pay for material disposal instead of receiving a rebate for the product. In 2021 the market showed signs of returning, with the town receiving recycling rebates (as opposed disposal charges) to close the year. Since this trend is very recent, and we are still evaluating whether it will continue into 2022, we have maintained a conservative expense line item for recycling in this year's budget, but it is reduced by $73,200 from 2021.

Buildings & Grounds Contractual Services – The increase in this area (9.76%) is driven by two factors. These are increases in the town's contracts for HVAC maintenance and janitorial services. The primary drivers behind these two contract costs increasing is rising labor and parts and material costs.

COVID-19 – The response to the COVID-19 pandemic will continue to generate expenses in the 2022 budget, albeit at a lower level than the prior year. We are forecasting several key areas of expense that include higher than normal personnel costs (additional hours for part-time nurses and other non-salaried members of the health department), personnel protective equipment and testing kits, and other expenses related to the mitigation of disease spread. The projected expenses for COVID-19 response will be covered through Federal or State grant funding, but since the funding must be fronted by the town, the expenses show in the expenditure side of the operating budget.

Accumulated Leave – With a number of retirements anticipated for long time employees in the upcoming few years we have taken two actions in this year's budget to position the town strategically to absorb the accumulated leave costs these retirements will generate. These actions include the transfer of $300,000 from appropriation reserves to bolster the accumulated leave fund and the re-institution of the accumulated leave cost center. We have budgeted $30,000 in the 2022 accumulated leave line item that will be allocated to the accumulated leave fund. The plan is to further increase this line item in future years budgets to further grow the leave fund.

Utilities – The cost center for utility expenses in support of municipal facilities, vehicles and equipment has increased substantially in the past year and that increase is reflected in the utility line item in this year's budget. The line item is increasing by just under $22,000 in 2022, a 3.11% increase. This budget increase is being driven primarily by increases in gasoline and heating fuel costs.

Planning – The cost center for Planning Board/Board of Adjustment (O&E) is up by a little over $29,000 in this year's budget. This increase is being driven primarily by a funding set-aside for a planning consultant to develop a township Environmental Master Plan. The township has received proposals for this project and the consulting costs are expected to be $30,000 for the project.

Liability and Group Insurance – Once again the insurance line items in the proposed budget remain effectively level. The township's participation in the Morris Municipal Employee Liability Fund (JIF) has helped maintain property/casualty insurance costs at a manageable level for decades. However, the primary driver behind the lower impact of this cost center in this year's budget continues to be health insurance. The gradual implementation of the employee health contribution program established by State legislation several years ago is now fully in effect, and the offset created by these employee contributions is the main factor in these costs being lower. This year's budget anticipates a zero increase in the Group Health insurance line item.

IT/MIS – As the Council is aware in 2021 the township hired a new IT Coordinator. The new coordinator has completed an assessment of the township's IT infrastructure (hardware and software) and has recommended an aggressive multi-year plan to upgrade the infrastructure beginning in 2022. The proposed expenses associated with this plan are reflected in increased operating and capital expenditures proposed in this budget. The MIS operating cost center includes an increase of $57,000 or (56.89%). There are significant expenses proposed in the capital portion of the budget as well. The good news is the Federal government in the final rules governing the use of the American Rescue Plan Act (ARP) funds has included all technology infrastructure expenditures as eligible for reimbursement from the program. In light of this ruling we will be covering a hundred percent of the capital expenses proposed for IT in this budget with ARP funds and a portion of the operating expenses as well. We are reluctant to fund a large portion of the IT operating expenses as many of these expenses are recurring and we don't want to create an issue for future budgets.

Statutory Charges – Statutory Charges have increased 5.70%, which is driven by an 8.27% increase in the Township PERS employer obligation and a 6.64% increase in the PFRS obligation. The DCRP appropriation is increasing marginally (2.10%) in 2022. These increases were mandated by the State, which manages these programs.

Celebration of Public Events – This cost center has been increased by a little over $30,000 in the 2022 budget. The line item has been increased in anticipation of enhancements to the town's large annual public events and an expansion of the overall number of events the township will be hosting in 2022. The forecasted increases are expected to be driven by increased entertainment and security costs. The expenses proposed in this cost center are equally offset by increased revenue forecast in support of these events so the increase will not require any increased support by municipal taxes.

Capital Improvement Fund – The supporting documentation for the proposed 2022 expense for capital improvement can be found in the separate book entitled, 2022-2027 Capital Program Budget. The funding for the capital program expenses is proposed to increase by 3.48% in 2022. A significant effort was made to again bring this cost center in at a reasonable level to enable the budget to be balanced without a tax increase. This being said, the capital requests included in the 2022 capital program reflect the continued goal of aggressively funding infrastructure improvements such as roads, retaining walls and facilities. The majority of these improvements are being funded in cash and some budgetary impact is being absorbed by the use of surplus and outside aid on these one-time expenditures.

REVENUES IN SUPPORT OF THE 2022 BUDGET

The township is dependent on five key sources of funding in support of the budget. Due to the pandemic, the Township experienced significant revenue shortfalls in 2020, but in 2021 those revenues rebounded close to pre-pandemic levels in many areas. While we anticipate this revenue trend to continue in 2022, we are maintaining a conservative approach to the application of revenue in this year's budget. Fortunately, as noted above, we will be the beneficiary of outside aid through State grants and Federal assistance and this funding will be enough to allow this budget to be constructed in a manner that avoids the need for increasing the tax levy. A brief analysis follows:

State Aid

Assistance from the state continues to be frozen at prior year's levels. The State recently certified the aid commitment for 2022 as level with the prior year.. As a result State Aid will remain a very small portion of the revenues supporting the budget in 2022 (5.56%).

Local Fees, Permits & Interest

As stated above, local revenue in 2021 rebounded in general to levels approaching pre-pandemic year end totals. However, not every area of local revenue has bounced back and we are still experiencing some of the same deterrents to revenue collection in early 2022. In response, our 2022 budgeting for local revenue collection is still very conservative. Based upon our revenue collection experience in 2021 and early trend analysis for 2022 we are conservatively anticipating $3,074,402 in miscellaneous local revenue collection for 2022 or 9.25% of the budget. If revenues in this area are realized in excess of budgeted amounts the excess collections will only help our financial position going into future years.

Surplus

Surplus is generated from several sources including:

- Lapsing budget appropriation reserves (2020 budget)
- Local income in excess of anticipated amounts
- Reserve for uncollected taxes (2021 budget)
- Ratable base growth in the form of added and omitted taxes collected
- Cancellation of current year appropriations

The 2022 budget calls for a use of $5,762,883 in support of the budget, which is up slightly from the prior year. Despite the increase in the use of fund balance in this year's budget, the township's surplus balance is $154,267 higher than this time last year as a result of our planned effort to manage surplus at a reasonable level. Surplus accounts for 17.34% of the 2022 budget.

Delinquent Taxes

Revenue from delinquent taxes continues to remain low as a result of excellent collection experience. The budget anticipates $575,000 or 1.73% of the township's revenues from this category in 2022.

American Recovery Plan (ARP) Act

Randolph Township is earmarked to receive a total of $2,656,278.58 from the Federal Government's American Rescue Plan Act of 2021 to reduce the impacts of the Pandemic. The Township has broken down its application of the allocated funding into the following categories:

- Water Infrastructure Improvements ($500,000)
- Affordable Housing Expenses ($200,000)
- Stormwater Maintenance Infrastructure ($75,000)
- Heating/Ventilation Retrofit of Municipal Buildings ($150,000)
- Lost Revenue ($1,731,278.58)

The initial tranche of this revenue ($1,328,139.29) was received in 2021 and has been placed in a local reserve. The second tranche of the same amount will be received in 2022.

2022 Municipal Taxes

The balance of the budget, $21,323,698 or 64.14% of required revenue is anticipated from the 2022 municipal tax (including the library levy).

The chart below provides a five year breakdown of primary budget revenue sources as a percentage of the budget for comparison purposes.

	2018	2019	2020	2021	2022
State Aid	5.72	5.67	5.67	5.71	5.67
Local Fees, Permits, & Interest	10.92	10.33	10.63	9.88	9.44
Surplus	16.28	17.44	17.09	17.22	17.69
Delinquent Taxes	2.17	1.84	1.69	1.70	1.76
Municipal Tax (including Library)	64.91	64.72	64.92	65.49	65.44

PROPOSED 2022 MUNICIPAL TAXES

The proposed budget calls for appropriations of $33,243,945 excluding State and Federal grants. This represents a $618,351 (1.92%) increase from the adopted 2021 budget. The tax rate for the Municipal Budget is proposed to remain at the same level. As noted at the beginning of this budget letter this means there will be no increase in the municipal portion of the property tax bill for Randolph residents.

2022 WATER AND SEWER FUNDS

The township maintains separate accounts for the water fund and the sewer fund. Both entities are self sustaining. Both the Water Fund and Sewer Fund closed 2021 in excellent financial condition.

The Water Fund continues to benefit from a rate increase approved by the Council in 2019 which stabilized the fund and ended a several year decline in revenues. At the end of 2021, a fund balance of $538,476 exists.

Randolph's water system is a distribution network consisting of water mains, hydrants, and a water tower. Purchases of bulk water are accomplished through the Morris County Municipal Utilities Authority Alamatong Well fields, allowing water to be distributed to Randolph's 5,924 customers. The 2022 budget allocates $3,666,265 for the operation of Randolph's public water system.

The Sewer Fund ended 2021 with a fund balance of $10,430,591. This fund balance, as has been noted in previous budget messages, remains artificially high to ensure cushion in anticipation of the finalization of the pending Jersey City v Rockaway Valley Regional Sewer Authority (RVRSA) litigation and to support the debt service pay-down associated with the Butterworth Sewer initiative.

The 2022 Sewer Budget is proposed at $4,476,987. The system serves 4,086 customers and is comprised of collector lines, pump stations and force mains. Randolph's sewer system depends upon the Rockaway Valley Regional Sewer Authority Plant in Boonton and Morris Township's Butterworth Treatment Plant for processing waste water.

The proposed utility budgets support several important goals for 2022 including the goals highlighted below:

- Maintain utility operating services at their current high levels and continuing to deliver reliable water and sewer services to utility customers.
- Implement and successfully complete the set of capital improvements targeted for the year including; the upgrade of several sewer pump stations; the purchase of new comminutor blade cartridges for the Arrowgate, Den Brook and Knights Bridge pump stations, the replacement of aging fire hydrants, and purchase of new service vehicles to replace vehicles scheduled for retirement in 2022.
- Continue the strategy of mitigating water loss from the system to ensure water purchased from the Morris County Municipal Utilities Authority is accounted for accordingly. Actions in support of this strategy include meter replacements, on-going system wide leak monitoring, aggressive repairs/replacement of cast iron water mains.

- Complete the township's wastewater management plan for submission to the State Department of Environmental Protection working in conjunction with the Morris County Department of Planning.

SUMMARY

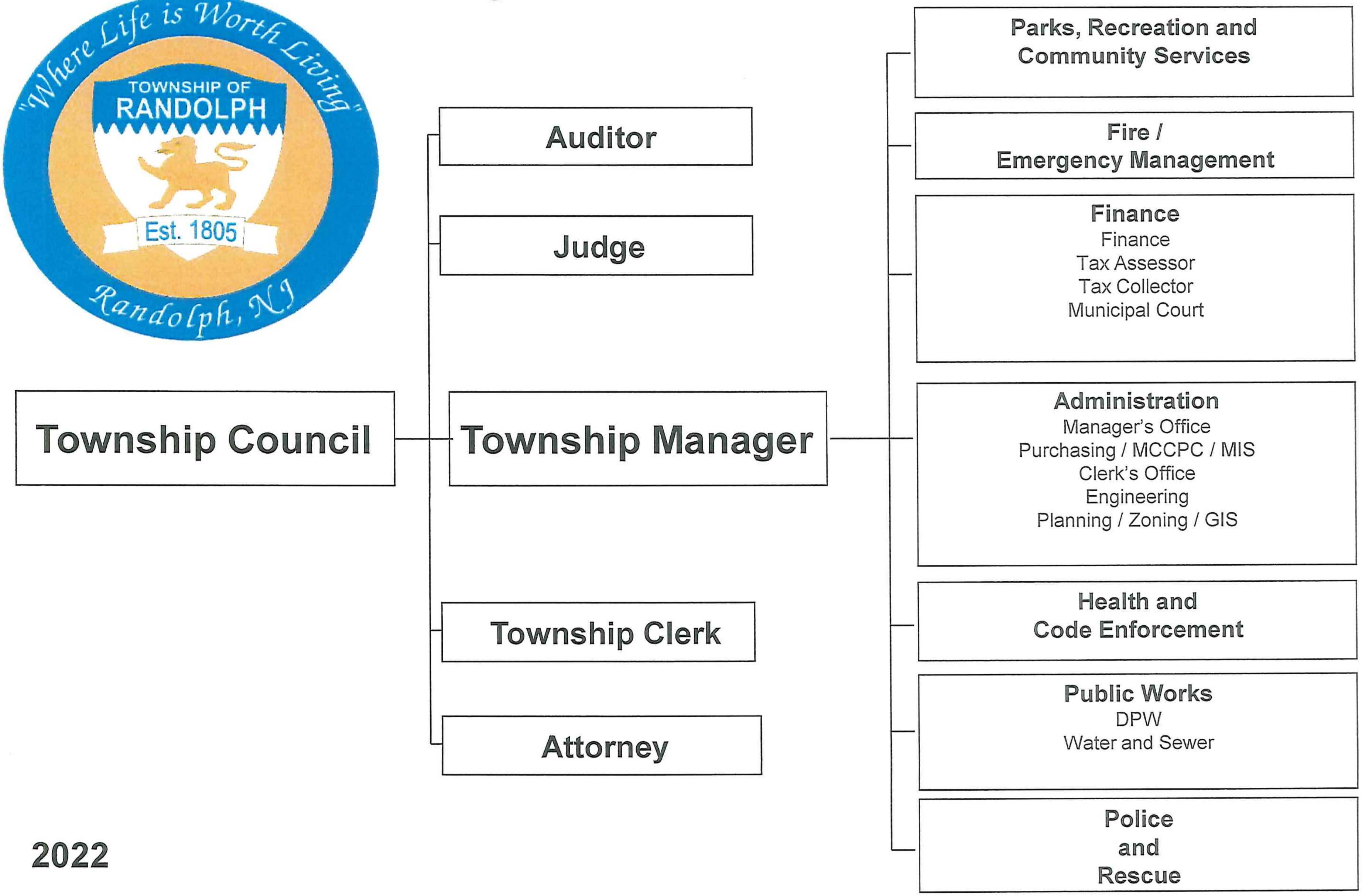
Despite the numerous challenges outlined above in this message, the proposed 2022 budget maintains focus on the critical objective of delivering high quality municipal services. It also provides support for a range of initiatives designed to enhance and/or maintain the community's essential infrastructure. The budget document is structured in an intelligent and financially sound manner to ensure the fiscal well-being of the township municipal government for the foreseeable future.

The development of the municipal budget is a team process and we are fortunate in Randolph to have an outstanding team. First, I would like to express my appreciation to township Chief Financial Officer, Debbie Bonanno and Assistant Chief Financial Officer, Angelica Sabatini for their hard work and invaluable assistance throughout the process. I would also like to note the tremendous cooperation and input from the township staff. Preparing the 2022 proposed budget and navigating the financial unpredictability of the past year challenged our entire staff in unimaginable ways and the township is better for their efforts. Finally, I would like to recognize the overall support and guidance provided by the Township Council. The Council's exceptional commitment to good governance is what sets Randolph apart from other municipal organizations. Thank you to you all.

I look forward to presenting the budget for introduction at the Township Council meeting of March 17, 2022 and to conducting the hearing on the adoption of the 2022 budget on April 21, 2022.

cc: Department Heads

TOWNSHIP OF RANDOLPH
Organization Chart



2022

TOWNSHIP OF RANDOLPH
PROJECTED STATEMENT OF OPERATIONS - 2021

Revenue and Other Income Realized		
	2021	**2020**
Fund Balance Utilized	$5,565,589.00	$5,565,589.00
Miscellaneous Revenue Anticipated	$5,758,048.90	$5,125,801.00
Chapter 159 Grants	$536,254.05	$151,363.24
Receipts from:		
Delinquent Taxes	$614,241.36	$746,713.00
Current Taxes	$117,893,730.33	$116,299,143.21
Nonbudget Revenue	$816,668.34	$827,421.07
Other Credits to Income:	$0.00	$0.00
Unexpended Balance of Appropriation Reserves	$1,812,007.11	$1,870,508.73
Accounts Payable Cancelled	$0.00	$21,140.26
Reserves Cancelled	$0.00	$48,232.56
CY Appropriations Cancelled	$0.00	$700,000.50
Total Income	$132,996,539.09	$131,355,912.57
Expenditures		
Budget Appropriations for Muncipal Purpose	$32,318,857.00	$32,559,459.10
Chapter 159 Grants	$536,254.05	$151,363.24
County Taxes	$11,923,890.22	$11,937,716.81
Local School District Taxes	$81,337,053.00	$79,894,660.00
Dedicated Open Space and Recreation	$912,965.00	$911,190.00
*Reserve for Settlement - Tax Appeals	$51,547.30	$13,202.48
Overpayments Not Refunded Adjustment	$0.00	$0.00
Audit Adjustment	$0.00	$1,318.32
Refund of Prior Year Revenue		
Total Expenditures	$127,080,566.57	$125,468,909.95
Excess In Revenue	$5,915,972.52	$5,887,002.62
Fund Balance		
Balance January 1	$7,679,368.32	$7,357,954.70
Audit Adjustment	$1,177.00	$0.00
	$13,596,517.84	$13,244,957.32
Decreased by:		
Ulitized as Anticipated Revenue	-$5,565,589.00	-$5,565,589.00
Fund Balance December 31	$8,030,928.84	$7,679,368.32

	2021	2020
Water Surplus	$538,476	$687,072
Sewer Surplus	$10,430,591	$10,127,772
Combined Surplus Y/E	$18,999,995	$18,494,212

FISCAL FACTS

YOUR TAX DOLLARS

The property tax is divided among the Randolph Board of Education, the County of Morris, and the Township. The chart below illustrates the estimated percentage that each of the jurisdictions will receive in 2022 from the average taxpayer in the Township.

School – 70.75%

Municipality – 14.48%

County – 10.28%

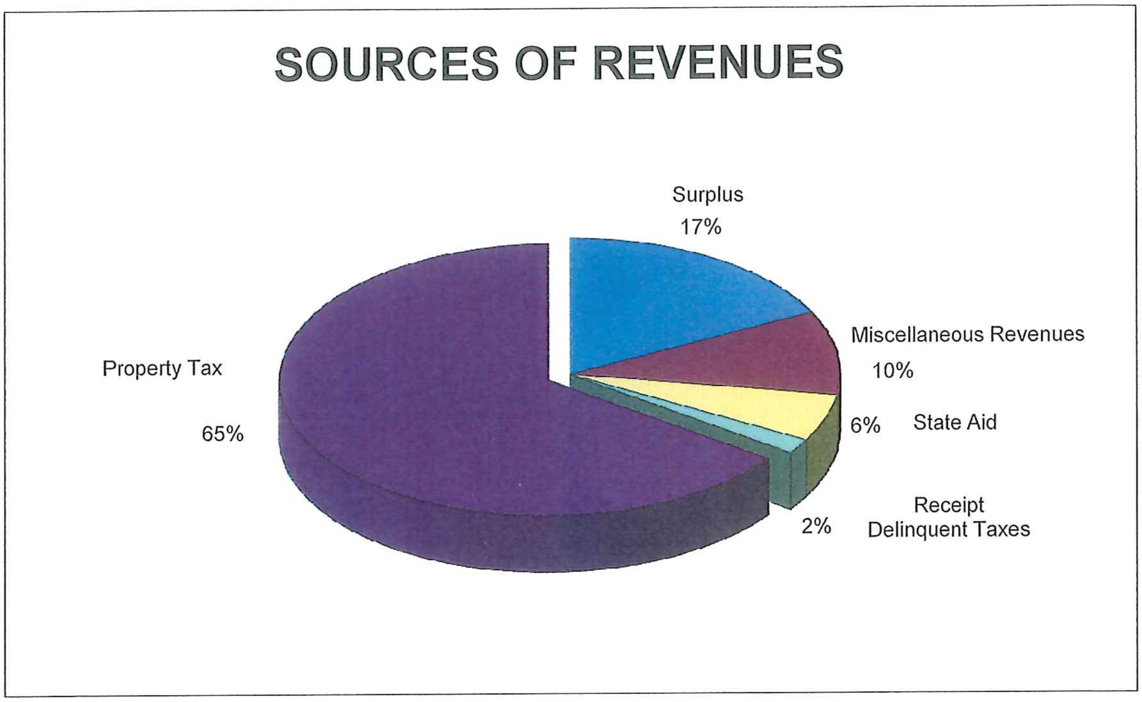
Reserve for Uncollected Taxes – 2.41%

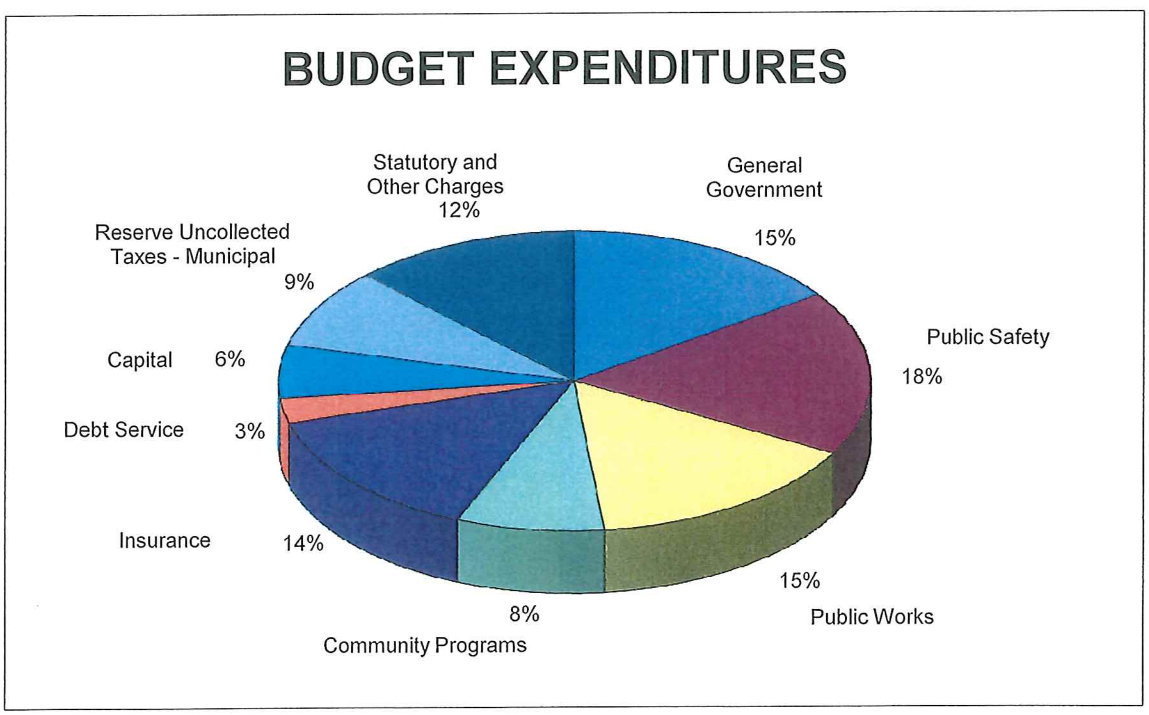
Library – 1.30%

Open Space/Recreation – .78%

Schedule B

2022 PROPOSED BUDGET





Schedule C

The instructions can be found on the Instruction Tab of the workbook.

Summary Levy Cap Calculation

		MUNICIPALITY	COUNTY	EXAMINER
	1432	**Randolph Township**	**Morris**	
Model Tax Levy Calculation Worksheet				
Levy Cap Calculation				
	Prior Year Amount to be Raised by Taxation for Municipal Purposes			$19,650,479
		Cap Base Adjustment (+/-)		$0
		Less: Prior Year Deferred Charges to Future Taxation Unfunded		$426,000
		Less: Prior Year Deferred Charges: Emergencies		$0
		Less: Prior Year Recycling Tax		$31,407
		Less: Changes in Service Provider: Transfer of Service/ Function		$0
	Net Prior Year Tax Levy for Municipal Purpose Tax for Cap Calculation			$19,193,072
		Plus: 2% Cap increase		$383,861
Adjusted Tax Levy				$19,576,933
		Plus: Assumption of Service/ Function		$0
Adjusted Tax Levy Prior to Exclusions				$19,576,933
	Exclusions:			
		Allowable Shared Service Agreements Increase	$0	
		Allowable Health Insurance Cost Increase	$0	
		Allowable Pension Obligations Increase	$95,489	
		Allowable LOSAP Increase	$0	
		Allowable Capital Improvements Increase	$920,250	
		Allowable Debt Service, Capital Leases and Debt Service Share of Cost Increases	$177,951	
		Recycling Tax Appropriation	$37,000	
		Deferred Charges to Future Taxation Unfunded	$10,000	
		Current Year Deferred Charges: Emergencies	$0	
	Add Total Exclusions			$1,240,690
	Less Cancelled or Unexpended Exclusions			$0
Adjusted Tax Levy After Exclusions				$20,817,623
	Additions:			
		New Ratables - Increase in Valuations (New Construction and Additions)	$27,448,900	
		Prior Year's Local Municipal Purpose Tax Rate (per $100)	$0.452	
		New Ratable Adjustment to Levy		$124,069
		2019 Cap Bank Utilized in 2022		$0
		2020 Cap Bank Utilized in 2022		$0
		2021 Cap Bank Utilized in 2022		$0
		Amounts approved by Referendum		$0
Maximum Allowable Amount to be Raised by Taxation				**$20,941,692**
Amount to be Raised by Taxation for Municipal Purposes				$19,791,130
Amount to be Raised by Taxation for Municipal Purposes Under/Over Cap (+/-)				$1,150,562

2022 - APPROPRIATION CAP CALCULATION - 3.5% INCREASE

Total General Appropriations for 2021		$40,253,193.36
Cap Base Adjustment		$0.00
Subtotal		$40,253,193.36
Exceptions Less:		
Total Other Operations	$5,483,021.00	
Total Interlocal Service Agreements	$290,500.00	
Total Public-Private offset	$150,219.36	
Total Capital Improvement	$2,205,750.00	
Total Debt Service	$1,397,674.00	
Total Deferred Charges	$426,000.00	
Reserve for Uncollected Taxes	$2,822,355.00	
Total Exceptions		$12,775,519.36
Amount of Which % Cap is Applied		$27,477,674.00
3.50% Cap		$961,718.59
Allowable Operating Appropriations Utilizing The 3.5 Percent CAP Calculation (CAP Expenditures Should Not Exceed This Amount)		**$28,439,392.59**

2020 Bank	$987,076.92
2021 Bank	$788,046.03

2021 Budget:		
Township	$33,417,052.00	
Water and Sewer	$8,143,251.60	
Total 2020 Budget		$41,560,303.60
Exceptlons Less:		
Municipal Library	$1,527,469.00	
Water and Sewer - Service Agreements	$3,795,000.00	
Recycling Tax	$31,407.00	
LOSAP	$145,000.00	
Interlocal Service Agreements	$294,000.00	
State and Federal Grants	$635,163.00	
Capital Improvements	$2,815,000.00	
Debt Service	$1,400,624.22	
Deferred Charges	$10,000.00	
Reserve for Uncollected Taxes	$2,822,355.00	
Total Exceptions		$13,476,018.22
2021 CAP Appropriations		**$28,084,285.38**

REVENUES	2021 Budget	2022 Proposed Budget	Difference	% Change
Surplus to Support Budget	$5,565,589	$5,762,883	$197,294	3.54%
Miscellaneous Revenues	$2,837,951	$3,074,401	$236,450	8.33%
State Aid	$1,847,005	$1,847,005	$0	0.00%
Interlocal Service Agreements	$201,000	$204,000	$3,000	1.49%
Federal and State Grants	$150,219	$456,957	$306,738	204.19%
Receipt from Delinquent Taxes	$550,000	$575,000	$25,000	4.55%
Local Tax for Municipal Purpose	$19,650,479	$19,791,131	$140,652	0.72%
Local Tax for Municipal Library	$1,516,614	$1,532,568	$15,954	1.05%
TOTAL REVENUES	**$32,318,857**	**$33,243,945**	**$925,088**	**2.86%**

EXPENDITURES	2021 Budget	2022 Proposed Budget	Difference	% Change
General Government:				
Salary and Wages	$2,721,353	$2,673,950	-$47,403	-1.74%
Other Expenses	$2,165,362	$2,354,417	$189,055	8.73%
Public Safety:				
Salary and Wages	$4,891,636	$4,742,670	-$148,966	-3.05%
Other Expenses	$1,086,574	$1,104,374	$17,800	1.64%
Public Works:				
Salary and Wages	$1,376,334	$1,383,756	$7,422	0.54%
Other Expenses	$3,313,760	$3,597,628	$283,868	8.57%
Community Programs:				
Salary and Wages	$1,309,847	$1,454,660	$144,813	11.06%
Other Expenses	$1,114,450	$1,170,075	$55,625	4.99%
Total Salary and Wages	$10,299,170	$10,255,036	-$44,134	-0.43%
Total Other Expenses	$7,680,146	$8,226,494	$546,348	7.11%
Total Operations	$17,979,316	$18,481,530	$502,214	2.79%
Municipal Library	$1,075,144	$1,084,502	$9,358	0.87%
Statutory Charges	$2,439,930	$2,579,113	$139,183	5.70%
Accumulated Leave Liability	$0	$30,000	$30,000	
Insurance	$4,653,325	$4,669,388	$16,063	0.35%
Debt Service	$883,017	$870,501	-$12,517	-1.42%
Contingent	$100	$100	$0	0.00%
Federal and State	$150,219	$456,957	$306,738	204.19%
Capital Outlay	$499,700	$370,500	-$129,200	-25.86%
Capital Improvement	$1,815,750	$1,879,000	$63,250	3.48%
Deferred Charges	$0	$0	$0	0.00%
Reserve Uncollected Taxes	$2,822,355	$2,822,355	$0	0.00%
TOTAL EXPENDITURES	**$32,318,857**	**$33,243,945**	**$925,089**	**2.86%**
	$32,168,638	$32,786,988	$618,351	**1.92%**

REVENUES	REALIZED IN CASH 2019	REALIZED IN CASH 2020	ANTICIPATED 2021	REALIZED IN 2021 at 11/30	2022 PROPOSED BUDGET	% CHANGE
GENERAL REVENUES:						
Surplus - Township:						
Surplus Anticipated (surplus used for revenues to support budget	$5,678,342	$7,909,563	$5,565,589	$5,565,589	$5,762,883	3.54%
LICENSES AND FEES						
Construction Codes	$332,434	$342,530	$332,500	$313,941	$311,000	-6.47%
Fire Prevention	$72,160	$70,885	$63,000	$63,150	$63,000	0.00%
Uniform Fire Code - LH	$53,463	$55,425	$38,000	$52,985	$47,000	23.68%
Electrical Inspections (3rd Party)	$119,753	$144,846	$90,000	$144,154	$125,000	38.89%
Planning/Board of Adjustment	$67,292	$57,221	$54,851	$231,619	$60,000	9.39%
Engineering	$74,849	$81,494	$72,500	$126,577	$74,000	2.07%
Mulch	$16,770	$25,200	$24,900	$25,900	$24,900	0.00%
Recreation*	$1,262,594	$796,244	$779,350	$1,338,506	$1,155,000	48.20%
Municipal Court	$246,913	$154,192	$153,000	$167,846	$155,000	1.31%
Health Licenses	$36,145	$36,345	$36,000	$41,840	$37,000	2.78%
Health Fees	$62,670	$57,210	$53,500	$57,404	$54,000	0.93%
Registrar Licenses	$354	$315	$250	$420	$250	0.00%
Registrar Fees	$23,210	$29,200	$26,800	$31,320	$27,500	2.61%
Clerk - Alcholic Beverages Licenses	$46,870	$44,340	$44,300	$46,840	$44,300	0.00%
Clerk Licenses	$4,830	$2,390	$2,200	$3,868	$2,200	0.00%
Clerk Fees	$16,482	$2,724	$2,400	$15,743	$12,000	400.00%
Police	$8,077	$6,942	$5,900	$7,475	$5,900	0.00%
Reserve for Debt Service	$83,157	$264,157	$150,000	$150,000	$70,000	-53.33%
Interest on Deposits	$484,907	$527,686	$375,000	$236,799	$225,000	-40.00%
Interest and Cost on Taxes	$170,752	$194,712	$174,000	$157,010	$155,000	-10.92%
Cable Television Franchise	$365,189	$359,526	$359,500	$336,352	$328,221	-8.70%
Cell Tower Lease	$0	$0	$0	$0	$40,000	-
MCCPC Membership Revenue	$0	$0	$0	$0	$58,130	-
Reserve - Sale of Municipal Assets						
Sub Total Misc.Revenues	$3,548,871	$3,253,584	$2,837,951	$3,549,750	$3,074,401	8.33%
STATE AID:						
Watershed Moratorium Offset Aid	$16,544	$16,544	$16,544	$16,544	$16,544	0.00%
Consolidated Municipal Tax Relief	$25,704	$25,704	$25,704	$25,704	$25,704	0.00%
Energy Receipts	$1,804,757	$1,804,757	$1,804,757	$1,804,757	$1,804,757	0.00%
Sub Total Misc.Revenues	$1,847,005	$1,847,005	$1,847,005	$1,847,005	$1,847,005	0.00%

	REALIZED IN CASH 2019	REALIZED IN CASH 2020	ANTICIPATED 2021	REALIZED IN 2021 at 11/30	2022 PROPOSED BUDGET	% CHANGE
INTERLOCAL SERVICE AGREEMENTS:						
Rockaway Borough Health Agreement	$131,632	$134,297	$130,000	$136,995	$132,000	1.54%
Roxbury Township Health Agreement	$71,342	$71,915	$71,000	$74,079	$72,000	1.41%
Mine Hill Township Health Agreement	$0	$0			$0	
Sub-Total Interlocal Service Agreements	$202,974	$206,212	$201,000	$211,074	$204,000	1.49%
STATE AND FEDERAL GRANTS OFF-SET WITH APPROPRIATIONS:						
Morris Arts Grant	0	$1,000	$0	1,000	$0	-
State Body Armor Grant	0	$3,503	$2,648	2,648	$1,771	-33.13%
NJ DOH Local Public Health Grant			$142,236	433,278	$0	-
Clean Communities	0	0	$0	58,988	$0	-
DOT Grant	$133,000		$0	-	$0	-
MAC Grant	0	2000	$0	12,253	$0	-
MC Open Space			$0	88,000	$0	-
NJACCHO Grant	$0	$0	$5,335	5,335	$0	-
Distracted Driver			$0	9,000	$0	-
Recycling Tonnage Grant	$53,400	$52,992	$0	75,971	$52,047	-
LFRF (ARP)	$0	$0	$0	$0	$403,139	-
Off-set with Appropriations	$186,400	$59,495	$150,219	$686,473	$456,957	204.19%
30.01 Receipts from Delinquent Taxes	$759,016	$746,713	$550,000	$614,241	$575,000	4.55%
Sub-Total General Revenues	$12,222,608	$14,022,572	$11,151,764	$12,474,132	$11,920,246	6.89%
PROPERTY TAXES:						
Property Tax Support of Municipal Appropriations	$19,569,401	$19,612,277	$19,650,479	$19,650,479	$19,791,131	0.72%
					$0	
Municipal Library	$1,507,586	$1,522,546	$1,516,614	$1,516,614	$1,532,568	1.05%
TOTAL REVENUES	**$33,299,595**	**$35,157,395**	**$32,318,857**	**$33,641,225**	**$33,243,945**	**2.86%**

RESERVE FOR UNCOLLECTED TAXES

The required amount for the reserve for uncollected taxes is affected by the percentage of taxes collected the previous year and the total amount of taxes levied, including school and county taxes. Actual collection figures for the past 10 years are as follows:

YEAR	PERCENTAGE COLLECTED	TAX LEVIED	
2012	98.43%	$99,613,553	
2013	98.49%	$101,442,810	
2014	98.98%	$103,148,967	
2015	98.96%	$105,098,446	
2016	99.25%	$106,989,577	
2017	99.41%	$108,606,964	
2018	99.94%	$110,252,656	
2019	99.17%	$112,338,424	
2020	99.30%	$113,878,390	
2021	99.42%	$115,293,760	
2022	-	$117,261,791	*Estimated*

TOTAL ESTIMATED TAX LEVIES

Board of Education		$82,963,794
County		$12,054,798
Municipal		$19,791,131
Library		$1,532,568
Open Space/Recreation		$919,499
TOTAL ESTIMATED LEVY		**$117,261,791**
LESS CASH REQUIRED	97.593%	**$114,439,436**

RESERVE FOR UNCOLLECTED TAXES

School	2.407%	$1,996,842
County	2.407%	$290,145
Municipal	2.407%	$476,350
Library	2.407%	$36,887
Open Space/Recreation	2.407%	$22,131
TOTAL RESERVE FOR UNCOLLECTED TAXES		**$2,822,355**

PROPERTY TAX REVIEW
BUDGET AND ASSESSMENT COMPARISON

YEAR	BUDGETED AMOUNT	INCREASE OVER PREVIOUS YEAR	% INCREASE	ASSESSED VALUE	INCREASE OVER PREVIOUS YEAR	% CHANGE
2009	$26,693,887	$346,441	1.31%	$2,918,426,557	$8,123,308	0.28%
2010	$26,407,304	-$286,583	-1.07%	$2,925,691,382	$7,264,825	0.25%
2011	$26,875,296	$467,992	1.77%	$2,921,150,063	-$4,541,319	-0.16%
2012	$27,748,088	$872,792	3.25%	$2,912,554,348	-$8,595,715	-0.29%
2013	$28,433,914	$685,826	2.47%	$2,903,013,353	-$9,540,995	-0.33%
2014	$28,952,905	$518,991	1.83%	$2,897,693,579	-$5,319,774	-0.18%
2015	$29,640,792	$687,887	2.38%	$2,906,790,027	$9,096,448	0.31%
2016	$31,379,986	$1,739,194	5.87%	$2,923,346,396	$16,556,369	0.57%
2017	$31,923,135	$543,149	1.73%	$4,293,593,841	$1,370,247,445	46.87%
2018	$32,295,169	$372,034	1.17%	$4,304,143,199	$10,549,358	0.25%
2019	$32,568,204	$273,035	0.85%	$4,329,513,506	$25,370,307	0.59%
2020	$32,559,459	-$8,745	-0.03%	$4,338,999,344	$9,485,838	0.22%
2021	$32,318,857	-$240,602	-0.74%	$4,347,451,134	$8,451,790	0.19%
2022	$33,243,945	$925,088	2.86%	$4,378,568,478	$31,117,344	0.72%

PROPERTY TAX LEVY COMPARISON

	2017	2018	2019	2020	2021	2022	INCREASE
School	$75,484,749	$76,938,798	$78,432,608	$79,894,660	$81,337,053	82,963,794.06	2.00%
County	$11,280,915	$11,445,942	$11,919,631	$11,937,717	$11,876,649	12,054,798.28	1.50%
Municipal	$19,497,105	$19,497,105	$19,569,401	$19,612,277	$19,650,479	19,791,131.00	0.72%
Municipal Library	$1,442,541	$1,466,941	$1,507,586	$1,522,546	$1,516,614	1,532,568.00	1.05%
Open Space/Recreation	$901,654	$903,870	$909,198	$911,190	$912,965	919,499.38	0.72%
TOTAL	**$108,606,964**	**$110,252,656**	**$112,338,424**	**$113,878,390**	**$115,293,760**	**$117,261,791**	1.71%

ESTIMATED REAL ESTATE TAX RATE

	2017 Tax Rate	2018 Tax Rate	2019 Tax Rate	2020 Tax Rate	2021 Tax Rate	2022 Tax Rate	% Increase
Municipal	$0.454	$0.453	$0.452	$0.452	$0.452	$0.452	0.00%
Municipal Library	$0.034	$0.034	$0.035	$0.035	$0.035	$0.035	-0.33%
Open Space/Recreation	$0.021	$0.021	$0.021	$0.021	$0.021	$0.021	0.00%
TOTAL	**$0.509**	**$0.508**	**$0.508**	**$0.508**	**$0.508**	**$0.508**	**-0.023%**

ESTIMATED TAX COMPARISON

	Average Home $487,500 2017	Average Home $487,500 2018	Average Home $487,500 2019	Average Home $487,500 2020	Average Home $489,529 2021	Average Home $490,873 Estimated 2022	2021-2022 Incr. or (Decr.)
Municipal	$2,213.74	$2,208.30	$2,203.50	$2,203.50	$2,212.67	$2,218.75	$6.08
Library	$163.79	$166.15	$169.75	$170.63	$170.77	$171.24	$0.47
Open Space	$102.38	$102.38	$102.38	$102.38	$102.80	$103.08	$0.28
TOTAL	**$2,479.90**	**$2,476.83**	**$2,475.62**	**$2,476.50**	**$2,486.24**	**$2,493.07**	**$6.83**

BUDGET SURPLUS
10 YEAR HISTORY

YEAR	TOTAL BUDGET	SURPLUS DEC 31	SURPLUS UTILIZED NEXT YEARS BUDGET	RESERVE FOR REVALUATION	SURPLUS BALANCE
2011	$26,875,296	$3,144,018	$2,425,000		$719,018
2012	$27,748,088	$3,571,431	$2,550,000		$1,021,431
2013	$28,433,914	$4,181,285	$2,894,000	$275,000	$1,012,285
2014	$28,952,905	$6,033,078	$3,144,000		$2,889,078
2015	$29,640,792	$6,902,036	$4,481,277		$2,420,759
2016	$31,379,986	$7,132,756	$5,026,277		$2,106,479
2017	$31,923,135	$7,519,228	$5,257,079		$2,262,149
2018	$32,295,169	$7,869,555	$5,678,342		$2,191,213
2019	$32,568,204	$7,357,955	$5,565,589		$1,792,366
2020	$32,559,459	$7,679,368	$5,565,589		$2,113,779
2021	$32,318,857	$8,030,929	$5,762,883		$2,268,046

TOWNSHIP OF RANDOLPH
10 YEAR ANALYSIS - SURPLUS ANTICIPATED/TOTAL BUDGET

YEAR	SURPLUS ANTICIPATED	BUDGET	% OF BUDGET
2022	$5,762,883	$33,417,052	17.25%
2021	$5,565,589	$32,318,857	17.22%
2020	$5,565,589	$32,559,459	17.09%
2019	$5,678,342	$32,568,204	17.44%
2018	$5,257,079	$32,295,169	16.28%
2017	$5,026,277	$31,923,135	15.74%
2016	$4,481,277	$31,379,986	14.28%
2015	$3,144,000	$29,640,792	10.61%
2014	$2,894,000	$28,952,905	10.00%
2013	$2,550,000	$28,433,914	8.97%
2012	$2,425,000	$27,748,088	8.74%

TOWNSHIP OF RANDOLPH
SURPLUS UTILIZED/SURPLUS REGENERATED

YEAR	SURPLUS UTILIZED	PRIOR YEAR SURPLUS REGENERATED
2022	$5,762,883	$5,915,973
2021	$5,565,589	$5,887,002
2020	$5,565,589	$5,166,742
2019	$5,678,342	$5,607,406
2018	$5,257,079	$5,508,310
2017	$5,026,277	$4,711,997
2016	$4,481,277	$4,012,958
2015	$3,144,000	$4,745,793
2014	$2,894,000	$3,159,933
2013	$2,550,000	$2,852,333
2012	$2,425,000	$2,416,109
2011	$1,975,000	$2,200,804
2010	$2,116,000	$2,118,277

Administrative and Executive

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
*Salary and Wages - Regular	$299,412	$311,468	$305,704	$287,569	$274,000		$274,000	-10.37%
Salary and Wages - Council	$43,500	$43,500	$43,500	$43,500	$43,500		$43,500	0.00%
Total Salaries and Wages	$342,912	$354,968	$349,204	$331,069	$317,500	$0	$317,500	-9.08%
Other Expense:								
Supplies	$7,298	$9,013	$8,000	$9,538	$9,500		$9,500	18.75%
Printing	$20,382	$22,957	$25,000	$20,437	$25,000		$25,000	0.00%
Dues/Licenses	$6,072	$6,043	$6,000	$3,948	$6,000		$6,000	0.00%
Travel/Conference/Education	$3,649	$1,393	$4,500	$1,714	$4,500		$4,500	0.00%
Miscellaneous	$7,549	$8,089	$10,000	$11,107	$15,000		$15,000	50.00%
Employee/Volunteer Recognition	$4,247	$3,817	$5,000	$4,720	$5,000		$5,000	0.00%
Website - Township	$4,747	$3,000	$3,000	$2,340	$5,500		$5,500	83.33%
Website - MCCPC	$2,384	$3,000	$3,000	$2,250	$5,500		$5,500	83.33%
Professional Development	$2,949	$3,135	$5,000	$1,210	$5,000		$5,000	0.00%
Total Other Expense	$59,278	$60,447	$69,500	$57,265	$81,000	$0	$81,000	16.55%
Total Department	$402,190	$415,415	$418,704	$388,333	$398,500	$0	$398,500	-4.83%

Municipal Clerk

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages - Regular	$178,819	$185,623	$261,293	$261,627	$257,593		$257,593	-1.42%
Salary and Wages - Election	$284	$284	$600	$1,089	$600		$600	0.00%
Total Salary and Wages	$179,103	$185,907	$261,893	$262,716	$258,193	$0	$258,193	-1.41%
Other Expense:								
Supplies and Service Contracts	$7,745	$13,620	$16,000	$5,229	$16,000		$16,000	0.00%
Postage	$44,985	$38,483	$45,000	$38,567	$45,000		$45,000	0.00%
Election Ballots	$12,987	$10,988	$13,000	$15,552	$15,000		$15,000	15.38%
Election - Expenses	$2,521	$2,000	$3,000	$2,747	$3,000		$3,000	0.00%
Election - Polling Places	$16,000	$7,550	$16,000	$12,000	$20,000		$20,000	25.00%
Legal Advertising	$11,027	$5,842	$12,500	$7,757	$12,500		$12,500	0.00%
Dues /Licenses	$307	$292	$350	$307	$350		$350	0.00%
Council - Meetings/Seminars	$600	$400	$2,000	$861	$2,000		$2,000	0.00%
Travel/Conference/Education	$299	$105	$6,500	$4,399	$6,500		$6,500	0.00%
Council - Web Based Program	$12,000	$12,000	$12,000	$12,000	$12,000		$12,000	0.00%
Ordinance Codification	$4,179	$4,812	$4,500	$5,808	$6,000		$6,000	33.33%
Total Other Expense	$112,650	$96,092	$130,850	$105,227	$138,350	$0	$138,350	5.73%
Total Department	$291,753	$281,999	$392,743	$367,943	$396,543	$0	$396,543	0.97%

Revenues	**$68,182**	**$49,454**	**$48,900**	**$66,451**	**$58,500**

Assessment of Taxes

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages	$153,110	$156,535	$159,803	$159,847	$163,261		$163,261	2.16%
Other Expense:								
Supplies	$530	$327	$1,400	$409	$1,400		$1,400	0.00%
Dues/Licenses	$245	$245	$300	$245	$300		$300	0.00%
Travel/Conference/Education	$863	$240	$1,500	$608	$1,500		$1,500	0.00%
Taxpayer Notification	$4,630	$0	$4,500	$4,626	$5,100		$5,100	13.33%
Contractual Services - Tax Appraisal	$0	$0	$15,000	$0	$12,000		$12,000	-20.00%
Contractual Services - Map Update	$3,200	$0	$1,000	$0	$3,500		$3,500	250.00%
Computer Support	$1,500	$1,500	$1,500	$1,500	$1,500		$1,500	0.00%
Total Other Expense	$10,968	$2,312	$25,200	$7,388	$25,300	$0	$25,300	0.40%
Total Department	$164,078	$158,847	$185,003	$167,235	$188,561	$0	$188,561	1.92%

Financial Administration

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages	$150,886	$152,918	$196,702	$195,103	$166,702		$166,702	-15.25%
Other Expense:								
Supplies	$10,355	$9,045	$5,000	$3,977	$4,884		$4,884	-2.32%
Consulting	$950	$1,050	$10,050	$32,550	$3,000		$3,000	-70.15%
Dues/Licenses	$450	$550	$1,000	$440	$1,000		$1,000	0.00%
Flexible Spending Fees	$0	$0	$0	$720	$940		$940	
New Employees/Volunteer Physicals	$10,615	$8,261	$11,000	$8,379	$11,000		$11,000	0.00%
Travel/Conference/Education	$2,128	$2,783	$4,100	$2,252	$4,100		$4,100	0.00%
Finance Accounting System	$3,884	$3,899	$4,400	$3,900	$4,400		$4,400	0.00%
Total Other Expense	$28,382	$25,588	$35,550	$52,217	$29,324	$0	$29,324	-17.51%
Total Department	$179,267	$178,506	$232,252	$247,320	$196,026	$0	$196,026	-15.60%

Revenue Administration

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages	$83,686	$84,447	$84,198	$86,753	$85,065		$85,065	1.03%
Other Expense:								
Supplies	$7,423	$7,998	$8,000	$6,224	$2,100		$2,100	-73.75%
Printing					$3,900		$3,900	#DIV/0!
Tax Sale					$2,500		$2,500	#DIV/0!
Dues/Licenses	$220	$170	$350	$0	$350		$350	0.00%
Travel/Conference/Education	$877	$148	$850	$55	$1,650		$1,650	94.12%
On-Line Tax Payments	$1,500	$1,500	$1,750	$1,500	$1,750		$1,750	0.00%
Cancellation of Tax Certification	$0	$0	$665	$20	$665		$665	0.00%
Tax Computer Support & Serv Contract					$8,059		$8,059	#DIV/0!
Total Other Expense	$10,021	$9,816	$11,615	$7,799	$20,974	$0	$20,974	80.58%
Total Department	$93,706	$94,263	$95,813	$94,553	$106,039	$0	$106,039	10.67%

Audit

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
Annual Audit - Township	$32,080	$33,000	$33,000	$33,000	$39,118		$39,118	18.54%
Total Other Expense	$32,080	$33,000	$33,000	$33,000	$39,118	$0	$39,118	18.54%
Total Department	$32,080	$33,000	$33,000	$33,000	$39,118	$0	$39,118	18.54%

Legal Services and Costs

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
General Retainer	$215,934	$216,000	$216,250	$216,250	$220,331		$220,331	1.89%
Miscellaneous Expenses	$1,610	$2,433	$4,080	$2,006	$4,080		$4,080	0.00%
Tax Appeals	$22,600	$22,600	$27,500	$27,500	$27,500		$27,500	0.00%
Litigation - Contingent	$8,149	$3,987	$10,000	$8,040	$10,580		$10,580	5.80%
Litigation - MCCPC	$5,000	$0	$5,000	$0	$5,290		$5,290	5.80%
Prosecuting Attorney	$27,000	$27,000	$31,000	$27,000	$31,000		$31,000	0.00%
Public Defender (1)	$8,000	$5,000	$100	$100	$100		$100	0.00%
Labor - Contract	$2,910	$28,780	$26,000	$969	$26,000		$26,000	0.00%
Labor - Hearings	$0		$7,500	$0	$7,500		$7,500	0.00%
Total Other Expense	$291,203	$305,800	$327,430	$281,865	$332,381	$0	$332,381	1.51%
Total Department	$291,203	$305,800	$327,430	$281,865	$332,381	$0	$332,381	1.51%

(1) Paid from Trust Account

Municipal Court

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages - Regular	$289,674	$305,581	$330,852	$307,320	$330,852		$330,852	0.00%
Salary and Wages - Overtime	$2,822	$4,048	$7,000	$3,000	$7,000		$7,000	0.00%
Total Salary and Wages	$292,496	$309,629	$337,852	$310,321	$337,852	$0	$337,852	0.00%
Other Expense:								
Supplies	$9,526	$3,951	$8,000	$8,937	$8,000		$8,000	0.00%
Dues	$180	$270	$380	$270	$400		$400	5.26%
Travel-Conference	$635	$169	$1,100	$564	$1,000		$1,000	-9.09%
Credit Card Processing Fee	$3,587	$3,474	$7,000	$4,930	$7,000		$7,000	0.00%
Interpreters	$1,572	$2,777	$5,500	$3,500	$6,000		$6,000	9.09%
Contractual - Acting Judge	$500	$0	$500	$0	$500		$500	0.00%
Total Other Expense	$16,000	$10,641	$22,480	$18,201	$22,900	$0	$22,900	1.87%
Total Department	$308,496	$320,269	$360,332	$328,522	$360,752	$0	$360,752	0.12%
Revenues	**$246,913**	**$154,192**	**$153,000**	**$167,846**	**$155,000**			

Engineering

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages	$91,962	$95,488	$100,431	$97,147	$100,431		$100,431	0.00%
Other Expense:								
Engineering Consultant	$22,030	$26,000	$26,000	$26,000	$30,000		$30,000	15.38%
Tree Removal	$18,760	$38,345	$40,000	$40,000	$40,000		$40,000	0.00%
Travel/Conference/Education	$1,400	$1,085	$2,000	$746	$2,000		$2,000	0.00%
DEP - Stormwater Regulations/Fees	$5,250	$5,250	$8,850	$5,250	$8,850		$8,850	0.00%
Supplies and Equipment	$6,094	$2,078	$2,000	$1,946	$2,500		$2,500	25.00%
Total Other Expense	$53,534	$72,758	$78,850	$73,942	$83,350	$0	$83,350	5.71%
Total Department	$145,496	$168,247	$179,281	$171,089	$183,781	$0	$183,781	2.51%

Revenues	**$91,619**	**$106,694**	**$97,400**	**$152,477**	**$98,900**		

Building and Grounds

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages - Regular	$66,909	$72,669	$80,104	$92,350	$78,500		$78,500	-2.00%
Salary and Wages - Overtime	$8,192	$17,950	$2,500	$12,371	$2,500		$2,500	0.00%
Total Salary and Wages	$75,101	$90,620	$82,604	$104,720	$81,000	$0	$81,000	-1.94%
Other Expense:								
Supplies	$20,640	$34,383	$41,150	$30,720	$41,150		$41,150	0.00%
Building Repairs	$81,967	$63,134	$74,182	$63,464	$69,200		$69,200	-6.72%
Contractual Services	$138,835	$153,373	$174,200	$164,397	$191,200		$191,200	9.76%
Total Other Expense	$241,443	$250,891	$289,532	$258,581	$301,550	$0	$301,550	4.15%
Total Department	$316,543	$341,510	$372,136	$363,302	$382,550	$0	$382,550	2.80%

Utilities

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
Electricity	$105,853	$96,481	$120,000	$90,211	$110,000		$110,000	-8.33%
Street Lighting	$62,508	$53,938	$65,000	$53,270	$65,000		$65,000	0.00%
Telephone	$138,788	$142,707	$153,300	$173,973	$165,000		$165,000	7.63%
Heating (Natural Gas)	$74,847	$82,349	$100,000	$112,209	$110,000		$110,000	10.00%
Gasoline	$118,849	$91,618	$130,000	$143,337	$150,000		$150,000	15.38%
Diesel	$64,694	$48,671	$130,000	$72,632	$120,000		$120,000	-7.69%
Total Other Expense	$565,539	$515,764	$698,300	$645,631	$720,000	$0	$720,000	3.11%
Total Department	$565,539	$515,764	$698,300	$645,631	$720,000	$0	$720,000	3.11%

Planning Board/Board of Adjustment

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages - Regular	$192,277	$181,348	$198,430	$173,693	$205,360		$205,360	3.49%
Salary and Wages - Overtime	$1,213	$1,055	$4,000	$683	$4,000		$4,000	0.00%
Salary and Wages	$193,489	$182,403	$202,430	$174,376	$209,360	$0	$209,360	3.42%
Other Expense:								
Supplies	$1,831	$1,865	$1,900	$615	$1,900		$1,900	0.00%
Advertising	$974	$669	$950	$988	$950		$950	0.00%
Dues/ Licenses	$1,112	$1,554	$1,575	$3,404	$1,650		$1,650	4.76%
Travel/Conference/Educaton	$753	$85	$900	$388	$900		$900	0.00%
Legal - Planning	$8,844	$9,610	$15,500	$9,610	$15,500		$15,500	0.00%
Legal - Board of Adjustment	$10,245	$9,610	$15,500	$8,340	$15,500		$15,500	0.00%
Legal - Contingent	$0	$0	$10,000	$0	$10,000		$10,000	0.00%
Contractual - Planning Consultant	$32	$0	$1,000	$3,279	$30,000		$30,000	2900.00%
Total Other Expense	$23,790	$23,394	$47,325	$26,624	$76,400	$0	$76,400	61.44%
Total Department	$217,279	$205,797	$249,755	$200,999	$285,760	$0	$285,760	14.42%

Revenues	**$67,292**	**$57,221**	**$54,851**	**$231,619**	**$60,000**

MIS

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
Supplies/Equipment	$35,100	$54,786	$46,700	$56,643	$66,200		$66,200	41.76%
Computer Repairs	$259	$0	$3,000	$628	$3,000		$3,000	0.00%
EDC Website Support	$4,975	$4,500	$5,000	$1,320	$5,000		$5,000	
Training			$2,000		$2,000		$2,000	0.00%
Social Media	$4,988	$2,388	$8,000	$2,388	$8,000		$8,000	
Support - LAN - Board of Education		$3,000	$3,000	$6,000	$6,000		$6,000	100.00%
Support - Internet Service **	$8,160	$4,260	$10,000	$11,970	$10,000		$10,000	0.00%
Support - GIS	$15,625	$21,250	$22,500	$21,250	$24,000		$24,000	6.67%
Support - Internet (Municipal Code)		$0	$0	$0	$0		$0	#DIV/0!
Emergency IT Services					$20,000		$20,000	#DIV/0!
Microsoft Exchange 365					$13,000		$13,000	#DIV/0!
Total Other Expense	$69,107	$90,184	$100,200	$100,199	$157,200	$0	$157,200	56.89%
Total Department	$69,107	$90,184	$100,200	$100,199	$157,200	$0	$157,200	56.89%

Economic Development Committee

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages	$0	$0	$0	$0	$0	$0	$0	#DIV/0!
Other Expense:								
Various Program and Activities	$0	$750	$1,500	$0	$1,500	$0	$1,500	0.00%
Printing	$0	$48	$100	$0	$100	$0	$100	0.00%
Fifth Friday Catering	$0	$0	$0	$0	$0	$0	$0	0.00%
Web-Site Development	$0	$0	$1,000	$0	$1,320	$0	$1,320	32.00%
Total Other Expense	$0	$798	$2,600	$0	$2,920	$0	$2,920	12.31%
Total Department	$0	$798	$2,600	$0	$2,920	$0	$2,920	12.31%

Board of Health

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages - Regular	$563,722	$479,359	$638,871	$619,132	$607,086		$607,086	-4.98%
Salary and Wages - Overtime	$1,914	$1,115	$2,500	$0	$2,500		$2,500	0.00%
Salary and Wages - Animal Control *	$28,913	$64,006	$100,000	$100,000	$100,000		$100,000	0.00%
Total Salary and Wages	$594,549	$544,480	$741,371	$719,132	$709,586	$0	$709,586	-4.29%
Other Expense:								
General Supplies	$5,186	$5,825	$5,000	$4,392	$5,000		$5,000	0.00%
Clinic Supplies	$3,036	$1,408	$10,000	$4,458	$10,000		$10,000	0.00%
Printing/Advertising	$1,291	$1,005	$2,200	$458	$2,000		$2,000	-9.09%
Dues/Licenses	$1,911	$704	$2,200	$925	$2,200		$2,200	0.00%
Travel/Conference/Education	$2,583	$96	$3,200	$760	$3,200		$3,200	0.00%
Clinic Oversight - Physicians	$2,510	$1,980	$7,500	$2,605	$5,000		$5,000	-33.33%
Health Programs	$15,992	$9,422	$38,300	$18,700	$33,300		$33,300	-13.05%
Publications	$226	$420	$480	$470	$300		$300	-37.50%
Distressed Property	$1,630	$0	$2,000	$500	$2,000		$2,000	0.00%
Service Contracts	$37,584	$31,038	$38,700	$35,993	$39,300		$39,300	1.55%
Total Other Expense	$71,949	$51,898	$109,580	$69,260	$102,300	$0	$102,300	-6.64%
Total Department	$666,498	$596,378	$850,951	$788,392	$811,886	$0	$811,886	-4.59%

Revenues	**$301,789**	**$299,767**	**$290,500**	**$310,318**	**$295,000**

Inspection of Buildings and Code Enforcement

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages	$221,727	$244,326	$204,865	$222,494	$245,000		$245,000	19.59%
Other Expense:								
Supplies	$3,882	$1,372	$3,100	$1,336	$3,600		$3,600	16.13%
Dues/Licenses	$50	$0	$350	$0	$350		$350	0.00%
Travel/Conference/Education	$634	$50	$300	$56	$300		$300	0.00%
Computer Software/Support	$0	$0	$100	$0	$100		$100	0.00%
Construction Official Agreement - Roxbury*	$84,500	$84,058	$89,500	$86,949	$90,000		$90,000	0.56%
Total Other Expense	$89,066	$85,480	$93,350	$88,341	$94,350	$0	$94,350	1.07%
Total Department	$310,793	$329,807	$298,215	$310,835	$339,350	$0	$339,350	13.79%
Revenues	**$332,434**	**$342,530**	**$332,500**	**$313,941**	**$311,000**			

Electrical Inspections

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
Electrical Inspections	$82,849	$101,489	$90,000	$110,000	$125,000	$0	$125,000	38.89%
Total Other Expense	$82,849	$101,489	$90,000	$110,000	$125,000	$0	$125,000	38.89%
Total Department	$82,849	$101,489	$90,000	$110,000	$125,000	$0	$125,000	38.89%

Revenues	**$119,753**	**$144,846**	**$90,000**	**$144,154**	**$125,000**

TOTAL GENERAL GOVERNMENT

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Total Salaries and Wages	$2,379,021	$2,401,721	$2,721,353	$2,663,677	$2,673,950	$0	$2,673,950	-1.74%
Total Other Expenses	$1,757,857	$1,736,351	$2,165,362	$1,935,541	$2,354,417	$0	$2,354,417	8.73%
TOTAL GENERAL GOVERNMENT	**$4,136,878**	**$4,138,072**	**$4,886,715**	**$4,599,218**	**$5,028,367**	**$0**	**$5,028,367**	**2.90%**

Fire

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
Supplies	$1,289	$1,809	$2,000	$585	$2,000		$2,000	0.00%
Equipment - New/Repair/Replace	$67,127	$71,393	$80,000	$71,343	$80,000		$80,000	0.00%
Fire Hydrants	$15,912	$15,000	$16,000	$15,912	$16,000		$16,000	0.00%
Travel/Conference/Education/Drills	$8,177	$5,911	$16,000	$11,662	$15,000		$15,000	-6.25%
Fire House Rental	$88,000	$92,000	$92,000	$92,000	$96,000		$96,000	4.35%
Aid To Fire Departments	$70,000	$70,000	$70,000	$70,000	$70,000		$70,000	0.00%
Radio Communications	$5,009	$6,943	$7,000	$3,923	$7,000		$7,000	0.00%
Computer Support/Internet Access	$8,000	$7,903	$8,000	$7,968	$8,000		$8,000	0.00%
Stipend	$13,100	$17,912	$20,000	$14,200	$24,000		$24,000	20.00%
Total Other Expense	$276,615	$288,870	$311,000	$287,591	$318,000	$0	$318,000	2.25%
Total Department	$276,615	$288,870	$311,000	$287,591	$318,000	$0	$318,000	2.25%

Fire Prevention Bureau

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages	$137,031	$144,713	$150,811	$150,381	$152,950		$152,950	1.42%
Other Expense:								
Supplies	$1,905	$4,294	$5,000	$4,958	$5,000		$5,000	0.00%
Fire Prevention Month	$2,555	$0	$2,600	$0	$2,600		$2,600	0.00%
Public Education	$2,290	$0	$3,200	$0	$3,200		$3,200	0.00%
Total Other Expense	$6,750	$4,294	$10,800	$4,958	$10,800	$0	$10,800	0.00%
Total Department	$143,781	$149,007	$161,611	$155,339	$163,750	$0	$163,750	1.32%
Revenues	**$125,623**	**$126,310**	**$101,000**	**$116,135**	**$110,000**			

Police

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages - Department	$4,087,850	$4,060,996	$4,381,825	$4,046,174	$4,235,720		$4,235,720	-3.33%
Salary and Wages - Overtime	$213,864	$198,171	$310,000	$171,376	$310,000		$310,000	0.00%
Salary and Wages - Court	$25,378	$8,333	$25,000	$2,058	$25,000		$25,000	0.00%
Salary and Wages - Bail Reform	$1,248	$231	$15,000	$0	$10,000		$10,000	-33.33%
Total Salary and Wages	$4,328,340	$4,267,731	$4,731,825	$4,219,608	$4,580,720	$0	$4,580,720	-3.19%
Other Expense:								
Supplies	$70,888	$36,244	$77,500	$61,244	$82,250		$82,250	6.13%
Printing	$313	$842	$1,500	$303	$1,000		$1,000	-33.33%
Dues/Licenses	$2,611	$2,997	$3,250	$2,115	$3,250		$3,250	0.00%
Legal Services	$18,237	$24,560	$27,000	$27,000	$28,000		$28,000	3.70%
Continuing Education	$9,492	$11,000	$12,500	$11,704	$13,500		$13,500	8.00%
Travel-Conference	$1,531	$2,453	$3,250	$3,373	$3,500		$3,500	7.69%
Police Uniforms	$11,687	$20,615	$32,050	$30,746	$37,550		$37,550	17.16%
Security System	$0	$1,528	$3,500	$0	$2,000		$2,000	-42.86%
Communications	$972	$5,092	$5,550	$655	$5,550		$5,550	0.00%
Support Services Unit	$10,159	$8,863	$10,450	$9,805	$10,250		$10,250	-1.91%
Police Services Unit	$22,773	$22,256	$14,500	$22,349	$10,500		$10,500	-27.59%
Detective Bureau	$4,072	$5,084	$5,800	$5,076	$5,300		$5,300	-8.62%
E-Ticket	$10,245	$4,573	$12,000	$10,999	$10,000		$10,000	
Police Computer System	$9,393	$16,700	$9,000	$14,003	$9,000		$9,000	0.00%
Traffic Committee	$1,500	$1,500	$1,500	$0	$1,500		$1,500	
Total Other Expense	$173,873	$164,306	$219,350	$199,371	$223,150	$0	$223,150	1.73%
Total Department	$4,502,213	$4,432,038	$4,951,175	$4,418,979	$4,803,870	$0	$4,803,870	-2.98%

Revenues	**$8,077**	**$6,942**	**$5,900**	**$7,475**	**$5,900**

County Dispatch

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
Transition Fee							$0	
Dispatching Services	$294,924	$294,924	$294,924	$294,924	$294,924		$294,924	0.00%
Trunked Radio System	$22,600	$25,600	$27,000	$27,000	$27,000		$27,000	0.00%
Total Other Expense	$317,524	$320,524	$321,924	$321,924	$321,924	$0	$321,924	0.00%
Total Department	$317,524	$320,524	$321,924	$321,924	$321,924	$0	$321,924	0.00%

Emergency Management

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages	$8,000	$8,000	$9,000	$8,000	$9,000		$9,000	0.00%
Other Expense:								
Supplies	$690	$0	$1,000	$829	$1,000		$1,000	0.00%
Emergency Notification Service	$7,042	$7,219	$7,500	$7,251	$7,500		$7,500	0.00%
Total Other Expense	$7,732	$7,219	$8,500	$8,080	$8,500	$0	$8,500	0.00%
Total Department	$15,732	$15,219	$17,500	$16,080	$17,500	$0	$17,500	0.00%

LOSAP

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
Fire/Rescue Department	$125,864	$116,923	$145,000	$130,586	$145,000	$0	$145,000	0.00%
Total Other Expense	$125,864	$116,923	$145,000	$130,586	$145,000	$0	$145,000	0.00%
Total Department	$125,864	$116,923	$145,000	$130,586	$145,000	$0	$145,000	0.00%

TOTAL PUBLIC SAFETY

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Total Salaries and Wages	$4,473,371	$4,420,444	$4,891,636	$4,377,989	$4,742,670	$0	$4,742,670	-3.05%
Total Other Expenses	$968,857	$961,736	$1,086,574	$1,013,911	$1,104,374	$0	$1,104,374	1.64%
TOTAL PUBLIC SAFETY	$5,442,228	$5,382,180	$5,978,210	$5,391,899	$5,847,044	$0	$5,847,044	-2.19%

Road Repairs & Maintenance

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages - Regular **	$944,547	$894,537	$1,012,390	$899,930	$1,024,812		$1,024,812	1.23%
Salary and Wages - Overtime**	$43,760	$32,823	$60,000	$32,823	$55,000		$55,000	-8.33%
Total Salary and Wages	$988,307	$927,360	$1,072,390	$932,753	$1,079,812	$0	$1,079,812	0.69%
Other Expense:								
Travel/Conference/Education	$1,648	$655	$3,000	$2,160	$3,000		$3,000	0.00%
Supplies	$22,221	$13,621	$24,000	$19,922	$25,000		$25,000	4.17%
Road Materials	$39,211	$20,186	$29,000	$21,875	$28,000		$28,000	-3.45%
Drainage	$15,548	$19,002	$16,000	$15,600	$16,000		$16,000	0.00%
Street Sweeping Disposal	$7,452	$8,000	$9,000	$11,000	$14,000		$14,000	55.56%
Equipment Rental	$15,900	$24,000	$24,000	$0	$20,000		$20,000	-16.67%
Tools/Equipment	$9,661	$2,860	$11,500	$9,548	$11,000		$11,000	-4.35%
Uniform Cleaning/Allowance	$10,118	$8,163	$12,000	$8,639	$12,000		$12,000	0.00%
Street Signs	$5,458	$5,649	$6,500	$5,940	$6,500		$6,500	0.00%
Communication	$642	$679	$1,500	$592	$1,000		$1,000	-33.33%
Total Other Expense	$127,859	$102,815	$136,500	$95,276	$136,500	$0	$136,500	0.00%
Total Department	$1,116,166	$1,030,174	$1,208,890	$1,028,028	$1,216,312	$0	$1,216,312	0.61%

** Combined S&W for Roads & Recycling

Recycling

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Total Salary and Wages	$0	$0	$0	$0	$0	$0	$0	0.00%
Other Expense:								
Recycling Center Maintenance	$2,500	$3,000	$4,000	$1,405	$3,000		$3,000	-25.00%
Uniforms and Supplies	$3,655	$3,179	$5,500	$1,994	$5,500		$5,500	0.00%
Leaf Hauling	$162,054	$181,305	$205,000	$221,200	$205,000		$205,000	0.00%
Contractual Services	$165,883	$236,000	$224,700	$124,696	$151,500		$151,500	-32.58%
Total Other Expense	$334,092	$423,484	$439,200	$349,294	$365,000	$0	$365,000	-16.89%
Total Department	$334,092	$423,484	$439,200	$349,294	$365,000	$0	$365,000	-16.89%

Snow Removal

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages	$100,000	$100,000	$100,000	$100,000	$100,000		$100,000	0.00%
Other Expense:								
Rock Salt	$230,000	$241,000	$240,000	$239,044	$240,000		$240,000	0.00%
Liquid Calcium	$86,000	$80,000	$75,000	$74,921	$75,000		$75,000	0.00%
Miscellaneous	$8,350	$8,500	$8,500	$6,416	$8,500		$8,500	0.00%
Condo's	$7,850	$1,828	$10,000	$0	$10,000		$10,000	0.00%
Total Other Expense	$332,200	$331,328	$333,500	$320,381	$333,500	$0	$333,500	0.00%
Total Department	$432,200	$431,328	$433,500	$420,381	$433,500	$0	$433,500	0.00%

Trust Reserve Balance as of 12/31/2021 = $394,370.29

Fleet Management

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages	$200,094	$175,115	$203,944	$175,115	$203,944		$203,944	0.00%
Other Expense:								
Maintenance	$148,564	$128,577	$189,000	$116,542	$189,000	$0	$189,000	0.00%
Uniform & Supplies	$12,730	$15,102	$25,800	$26,594	$25,800	$0	$25,800	0.00%
Total Other Expense	$161,294	$143,678	$214,800	$143,136	$214,800	$0	$214,800	0.00%
Total Department	$361,388	$318,793	$418,744	$318,251	$418,744	$0	$418,744	0.00%

Sanitation

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
Garden Apartments	$316,488	$325,980	$335,760	$335,760	$345,828		$345,828	3.00%
Residential	$1,764,000	$1,809,000	$1,854,000	$1,854,000	$2,202,000		$2,202,000	18.77%
Transfer Station	$0	$0	$0		$0		$0	
Recycling Tax	$0	$0	$0		$0		$0	
Total Other Expense	$2,080,488	$2,134,980	$2,189,760	$2,189,760	$2,547,828	$0	$2,547,828	16.35%
Total Department	$2,080,488	$2,134,980	$2,189,760	$2,189,760	$2,547,828	$0	$2,547,828	16.35%

TOTAL PUBLIC WORKS

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Total Salaries and Wages	$1,288,400	$1,202,474	$1,376,334	$1,207,867	$1,383,756	$0	$1,383,756	0.54%
Total Other Expenses	$3,035,933	$3,136,286	$3,313,760	$3,097,847	$3,597,628	$0	$3,597,628	8.57%
TOTAL STREETS AND ROADS	$4,324,333	$4,338,760	$4,690,094	$4,305,714	$4,981,384	$0	$4,981,384	6.21%

Parks, Recreation and Community Services

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary & Wages:								
Salary & Wages-Staff/Program/Facility	$749,478	$845,318	$800,000	$793,203	$931,745		$931,745	16.47%
Salary & Wages - Park Maintenance	$485,856	$488,299	$497,247	$480,123	$505,115		$505,115	1.58%
Salary & Wages - Park Maint.-Overtime	$13,711	$7,358	$5,100	$17,014	$10,000		$10,000	96.08%
Total Salary and Wages	$1,249,045	$1,340,975	$1,302,347	$1,290,341	$1,446,860	$0	$1,446,860	11.10%
Other Expense:								
Park Maintenance	$86,916	$88,472	$114,000	$106,660	$123,500		$123,500	8.33%
Printing - Publicity	$131	$377	$500	$127	$375		$375	-25.00%
Support of Leagues	$445,762	$260,030	$515,500	$447,468	$491,000		$491,000	-4.75%
Self Sustaining Programs	$158,396	$231,347	$203,500	$226,423	$252,500		$252,500	24.08%
Travel/Conference/Education	$3,474	$4,800	$15,000	$8,627	$12,000		$12,000	-20.00%
Office Costs & S.C.C. Items	$2,039	$3,809	$5,250	$4,960	$5,000		$5,000	-4.76%
Brundage Park Playhouse	$43,115	$24,175	$48,250	$34,907	$49,000		$49,000	1.55%
Senior Programs & Supplies	$10,375	$9,713	$15,250	$10,377	$13,000		$13,000	-14.75%
On Line Registration	$562	$15,724	$10,000	$9,204	$10,000		$10,000	0.00%
Credit Card Processing Fee	$30,248	$21,264	$30,000	$35,738	$30,000		$30,000	0.00%
Utilities	$80,349	$76,247	$95,000	$64,494	$91,000		$91,000	-4.21%
Total Other Expense	$861,367	$735,958	$1,052,250	$948,984	$1,077,375	$0	$1,077,375	2.39%
Total Department	$2,110,412	$2,076,932	$2,354,597	$2,239,325	$2,524,235	$0	$2,524,235	7.20%

Revenues	**$1,262,594**	**$796,244**	**$779,350**	**$1,338,506**	**$1,155,000**

Celebration of Public Events

Budget	**2019 Actual**	**2020 Actual**	**2021 Budget**	**2021 Estimated Expenditures**	2022 Budget Request	Manager's Adjustment	**2022 Budget**	**% Change 2021 Budget-2022 Budget**
Other Expense:								
Security - Festival & Special Events	$21,875	$480	$25,000	$11,977	$25,000		$25,000	0.00%
Supplies /Entertainment-Special Events	$5,633	$3,052	$8,000	$7,507	$41,500		$41,500	418.75%
Fireworks Display	$15,000	$0	$15,000	$15,000	$15,000		$15,000	0.00%
Stage Rental	$2,500	$0	$2,500	$2,280	$2,500		$2,500	0.00%
Parade	$200	$125	$3,000	$200	$0		$0	-100.00%
Total Other Expense	$45,208	$3,657	$53,500	$36,964	$84,000	$0	$84,000	57.01%
Total Department	$45,208	$3,657	$53,500	$36,964	$84,000	$0	$84,000	57.01%

Environmental/Landmarks Committee

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
Supplies/Activities	$0	$0	$1,200	$0	$1,200		$1,200	
Total Other Expense	$0	$0	$1,200	$0	$1,200	$0	$1,200	
Total Department	$0	$0	$1,200	$0	$1,200	$0	$1,200	

Municipal Alliance

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages	$7,500	$7,500	$7,500	$7,500	$7,800		$7,800	4.00%
Other Expense:								
Matching Share - MAC Grant	$7,500	$0	$7,500	$7,500	$7,500	$0	$7,500	0.00%
Total Other Expense	$7,500	$0	$7,500	$7,500	$7,500	$0	$7,500	0.00%
Total Department	$15,000	$7,500	$15,000	$15,000	$15,300	$0	$15,300	2.00%

TOTAL COMMUNITY PROGRAMS

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Total Salaries and Wages	$1,256,545	$1,348,475	$1,309,847	$1,297,841	$1,454,660	$0	$1,454,660	11.06%
Total Other Expenses	$914,075	$739,615	$1,114,450	$993,449	$1,170,075	$0	$1,170,075	4.99%
TOTAL RECREATION & EDUCATION	**$2,170,620**	**$2,088,089**	**$2,424,297**	**$2,291,289**	**$2,624,735**	**$0**	**$2,624,735**	8.27%

MAINTENANCE OF FREE PUBLIC LIBRARY

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Municipal Appropriation	$1,085,892	$1,135,977	$1,075,144	$1,075,144	$1,084,503		$1,084,503	0.87%
Total Other Expense	$1,085,892	$1,135,977	$1,075,144	$1,075,144	$1,084,503	$0	$1,084,503	0.87%
Total Department	$1,085,892	$1,135,977	$1,075,144	$1,075,144	$1,084,503	$0	$1,084,503	0.87%

Based on 1/3 of a mill (Equalized Valuation)

STATUTORY CHARGES

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
PERS (Public Employees)	$675,745	$651,407	$732,832	$732,832	$793,456	$0	$793,456	8.27%
PFRS (Police Officers)	$1,091,667	$1,079,191	$1,147,098	$1,164,483	$1,223,237	$0	$1,223,237	6.64%
DCRP (Defined Contribution Retirement Program	$16,000	$21,102	$20,000	$20,000	$20,420		$20,420	2.10%
Social Security	$538,803	$522,170	$540,000	$564,129	$542,000		$542,000	0.37%
Total Other Expense	$2,322,215	$2,273,870	$2,439,930	$2,481,444	$2,579,113	$0	$2,579,113	5.70%
Total Department	$2,322,215	$2,273,870	$2,439,930	$2,481,444	$2,579,113	$0	$2,579,113	5.70%

ACCUMULATED LEAVE

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Salary and Wages	$0	$0	$0	$0	$30,000		$30,000	
Total Department	$0	$0	$0	$0	$30,000	$0	$30,000	0.00%

INSURANCE

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
Group Health Insurance	$3,773,239	$3,700,355	$3,980,814	$3,821,136	$3,981,000		$3,981,000	0.00%
- Wellness Program	$517	$895	$1,500	$500	$1,500		$1,500	0.00%
Workers Compensation	$246,009	$217,386	$251,564	$251,344	$255,000		$255,000	1.37%
Other Insurance	$325,199	$370,660	$419,447	$394,698	$431,888		$431,888	2.97%
Total Other Expense	$4,344,964	$4,289,296	$4,653,325	$4,467,678	$4,669,388	$0	$4,669,388	0.35%
Total Department	$4,344,964	$4,289,296	$4,653,325	$4,467,678	$4,669,388	$0	$4,669,388	0.35%

DEBT SERVICE

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
Payment of Bond Principal	$573,168	$590,997	$595,242	$595,242	$600,336		$600,336	0.86%
Interest on Bonds	$322,363	$305,168	$287,775	$287,775	$270,165		$270,165	-6.12%
Interest on BANS	$0	$0	$0	$0	$0		$0	0.00%
Payment of BAN Principal	$0	$0	$0	$0	$0		$0	0.00%
Total Other Expense	$895,531	$896,165	$883,017	$883,017	$870,501	$0	$870,501	-1.42%
Total Department	$895,531	$896,165	$883,017	$883,017	$870,501	$0	$870,501	-1.42%

CONTINGENT

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Contingent	$0	$0	$100	$0	$100		$100	0.00%
Total Other Expense	$0	$0	$100	$0	$100	$0	$100	0.00%
Total Department	**$0**	**$0**	**$100**	**$0**	**$100**	**$0**	**$100**	**0.00%**

FEDERAL AND STATE PROGRAMS

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget- 2022 Budget
Other Expense:								
MAC Grants	$0	$2,000	$0	$12,253	$0		$0	
Morris Art Grant	$0	$1,000	$0	$1,000	$0		$0	
NJ Body Armor Grant	$0	$3,503	$2,648	$2,648	$1,771		$1,771	
Recycling Tonnage Grant	$53,400	$52,992	$0	$75,971	$52,047		$52,047	
Clean Communities	$0	$0	$0	$58,988	$0		$0	
DOT Grant	$133,000	$0	$0	$0			$0	
MC Open Space	$0	$0	$0	$88,000	$0		$0	
Distracted Driving	$0	$0	$0	$9,000			$0	
NJ DOH Local Public Health Grant	$0	$0	$142,236	$433,278	$0		$0	
NJACCHO Grant	$0	$0	$5,335	$5,335	$0		$0	
LFRF (ARP)	$0	$0	$0	$0	$403,139		$403,139	
Total Other Expense	$186,400	$59,495	$150,219	$686,473	$456,957	**$0**	$456,957	
Total Department	$186,400	$59,495	$150,219	$686,473	$456,957	**$0**	$456,957	

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
DPW-Tailgate Salt Spreader (1)					$13,000	(6,500)	$6,500	
DPW-14' Snow Box Pusher					$11,000		$11,000	
DPW-Vehicle A/C Freon Charging Machine					$13,500	(13,500)	$0	
DPW-Computer/Program for Mechanic Shop					$4,500		$4,500	
Fire-Computer Equipment					$15,000	(15,000)	$0	
IT-Tools & Supplies					$8,000	(8,000)	$0	
IT- Replacement Batteries & Parts					$20,000	(20,000)	$0	
B&G - Art Center					$2,500		$2,500	
B&G - Dog Park					$2,500		$2,500	
B&G - Animal Shelter					$2,500		$2,500	
Clerk/All Departments - Document Scanning					$50,000		$50,000	
B&G - Furniture / Equip. Replacement					$10,000		$10,000	
B&G - Town Hall Landscaping					$5,000	(2,000)	$3,000	
B&G - VFW Upgrades					$5,000	(2,000)	$3,000	
B&G - Replace Concrete Sidewalks					$25,000	(5,000)	$20,000	
B&G - Police Range Upgrades					$2,500		$2,500	
B&G - Musuem Upgrades					$2,500		$2,500	
All Departments-Document Scanning					$0		$0	
B&G - Maintenance Tools					$2,500		$2,500	
Animal Control- Ford Escape Fit-Up					$5,000	(1,000)	$4,000	
Health Dept. - Office Furniture					$1,000		$1,000	
Parks-Pavilions					$15,000	(15,000)	$0	
Parks-Maintenance Shops Lighting					$10,000		$10,000	
Parks- Beach Shelving					$2,000		$2,000	
PRCS - 40' Shipping Container					$5,000		$5,000	
Police-Vehicles					$175,000		$175,000	
Police-New DWI Instrument					$20,000		$20,000	
Police-Detective Bureau Supercomputer					$5,000		$5,000	
Police-FBI LEEDA Training					$5,000		$5,000	
Police-Generators					$5,000		$5,000	
Planning - Circulation Master Plan					$15,500		$15,500	
Total Other Expense	$350,200	$0	$499,700	$0	$458,500	(81,500)	$370,500	-25.86%
Total Department	$350,200	$0	$499,700	$0	$458,500	(81,500)	$370,500	-25.86%

CAPITAL IMPROVEMENTS

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
Capital Improvements	$2,409,650	$2,095,500	$1,815,750	$1,815,750	$1,879,000		$1,879,000	3.48%
Total Other Expense	$2,409,650	$2,095,500	$1,815,750	$1,815,750	$1,879,000	$0	$1,879,000	3.48%
Total Department	$2,409,650	$2,095,500	$1,815,750	$1,815,750	$1,879,000	$0	$1,879,000	3.48%

DEFERRED CHARGES

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 Budget-2022 Budget
Other Expense:								
Special Emergency - Revaluation	$0	$0	$0	$0	$0		$0	0.00%
Debt Authorized but not Issued	$0	$0	$0	$0	$0		$0	0.00%
Total Other Expense	$0	$0	$0	$0	$0	$0	$0	0.00%
Total Department	$0	$0	$0	$0	$0	$0	$0	0.00%

TOWNHIP OF RANDOLPH
STATEMENT OF OPERATIONS - 2021
WATER AND SEWER DEPARTMENT

Revenue and Other Income Realized	2020 WATER	2021 WATER	2020 SEWER	2021 SEWER
Fund Balance Utilized	$370,741.00	$400,000.00	$1,973,233.00	$746,993.00
Miscellaneous Revenue Anticipated	$3,726,448.51	$3,515,861.33	$3,601,194.12	$3,770,891.48
Nonbudget Revenue	$70,252.41	$86,189.94	$259,829.47	$209,256.46
Other Credits to Income:	$0.25	$0.00	$0.00	$0.00
Unexpended Balance of Appropriation Reserves	$122,939.42	$138,279.45	$578,269.92	$368,080.48
Total Income	$4,290,381.59	$4,140,330.72	$6,412,526.51	$5,095,221.42
Expenditures				
Budget Appropriations for Municipal Purpose	$3,801,741.00	$3,888,927.00	$5,273,233.00	$4,045,409.00
Refund of Prior Year Revenue	$0.00	$0.00		
Refund of Miscellaneous Revenue	$0.00	$0.00		
Total Expenditures	$3,801,741.00	$3,888,927.00	$5,273,233.00	$4,045,409.00
Excess In Revenue	$488,640.59	$251,403.72	$1,139,293.51	$1,049,812.42
Fund Balance				
Balance January 1	$569,172.24	$687,071.83	$10,961,711.15	$10,127,771.66
	$1,057,812.83	$938,475.55	$12,101,004.66	$11,177,584.08
Decreased by:				
Reserve for Connection Fees				
Ulitized as Anticipated Revneue	-$370,741.00	-$400,000.00	-$1,973,233.00	-$746,993.00
Fund Balance December 31	$687,071.83	$538,475.55	$10,127,771.66	$10,430,591.08

SCHEDULE A

SUMMARY OF REVENUE AND EXPENDITURES

REVENUES	2021 Adopted Budget	2022 Proposed Budget	Difference	% Change
Water Department				
Surplus to Support Budget	$400,000	$263,830	-$136,170	-34.04%
Reserve For Debt Service	$95,000	$0	-$95,000	
Miscellaneous Revenues - Water Rents	$3,393,927	$3,402,435	$8,508	0.25%
TOTAL WATER REVENUE	$3,888,927	$3,666,265	-$222,662	-5.73%
Sewer Department				
Surplus to Support Budget	$746,993	$746,993	$0	0.00%
Miscellaneous Revenues - Sewer Rents	$3,298,416	$3,729,994	$431,578	13.08%
TOTAL SEWER REVENUE	$4,045,409	$4,476,987	$431,578	10.67%
TOTAL REVENUE	**$7,934,336**	**$8,143,252**	**$208,916**	**2.63%**

EXPENDITURES	2021 Adopted Budget	2022 Proposed Budget	Difference	% Change	Allocation: Water	Allocation: Sewer
Operations:						
Administrative and Executive						
Salary and Wages	$607,291	$645,000	$37,709	6.21%	$322,500	$322,500
Other Expenses	$877,451	$895,304	$17,853	2.03%	$450,652	$444,652
Operations						
Salary and Wages	$715,650	$715,650	$0	0.00%	$357,825	$357,825
Other Expenses	$312,300	$365,630	$53,330	17.08%	$158,980	$206,650
Total Salary and Wages	$1,322,941	$1,360,650	$37,709	2.85%	$680,325	$680,325
Total Other Expenses	$1,189,751	$1,260,934	$71,183	5.98%	$609,632	$651,302
Total Operations	$2,512,692	$2,621,584	$108,892	4.33%	$1,289,957	$1,331,627
Service Agreements	$3,790,000	$3,795,000	$5,000	0.13%	$1,700,000	$2,095,000
Capital Outlay	$81,000	$25,000	-$56,000	-69.14%	$25,000	$0
Capital Improvements	$390,000	$930,000	$540,000	138.46%	$115,000	$815,000
Debt Service	$514,657	$530,124	$15,467	3.01%	$420,536	$109,588
Statutory Charges	$219,988	$231,544	$11,556	5.25%	$115,772	$115,772
Deferred Charges	$426,000	$10,000	-$416,000		$0	$10,000
TOTAL EXPENDITURES	**7,934,336**	**8,143,252**	**208,916**	**2.63%**	**3,666,265**	**4,476,987**

WATER DEPARTMENT

REVENUES	REALIZED IN 2019	REALIZED IN 2020	ANTICIPATED 2021	REALIZED IN 2021	2022 PROPOSED BUDGET	% INCREASE/ DECREASE
GENERAL REVENUES:						
Surplus Anticipated (surplus used for revenues to support budget	$400,000	$370,741	$400,000	$400,000	$263,830	
RESERVE FOR DEBT SERVICE:	$68,000	$181,000	$95,000	$95,000	$0	
MISCELLANEOUS REVENUES:						
Water Rents	$3,264,616	$3,545,449	$3,393,927	$3,420,861	$3,402,435	0.25%
Total Miscellaneous Revenue	$3,264,616	$3,545,449	$3,393,927	$3,420,861	$3,402,435	0.25%
TOTAL WATER REVENUE	**$3,732,616**	**$4,097,190**	**$3,888,927**	**$3,915,861**	**$3,666,265**	**-5.73%**

TOTAL WATER CUSTOMERS:

2009	5655
2010	5657
2011	5661
2012	5685
2013	5935
2014	5709
2015	5733
2016	5736
2017	5811
2018	5865
2019	5980
2020	5999
2021	5924

SEWER DEPARTMENT

REVENUES	REALIZED IN 2019	REALIZED IN 2020	ANTICIPATED 2021	REALIZED IN 2021	2022 PROPOSED BUDGET	% INCREASE/ DECREASE
GENERAL REVENUES:						
Surplus Anticipated (surplus used for revenues to support budget	$1,235,000	$1,973,233	$746,993	$746,993	$746,993	0.00%
MISCELLANEOUS REVENUES:						
Sewer Rents	$3,811,274	$3,601,194	$3,298,416	$3,770,891	$3,729,994	13.08%
Total Miscellaneous Revenue	$3,811,274	$3,601,194	$3,298,416	$3,770,891	$3,729,994	13.08%
TOTAL SEWER REVENUE	**$5,046,274**	**$5,574,427**	**$4,045,409**	**$4,517,884**	**$4,476,987**	**10.67%**

TOTAL SEWER CUSTOMERS:

2009	3898
2010	3898
2011	3898
2012	3908
2013	3919
2014	3921
2015	3930
2016	3928
2017	3961
2018	4015
2019	4068
2020	4089
2021	4086

ADMINISTRATIVE AND EXECUTIVE

Budget	2019 Actual	2020 Actual	2021 Budget Request	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2020 Budget-2021 Budget	Allocation Water	Allocation Sewer
Salary and Wages - Administrative	$614,532	$585,348	$607,291	$618,677	$645,000		$645,000	6.21%	$322,500	$322,500
Salary and Wages	$614,532	$585,348	$607,291	$618,677	$645,000	$0	$645,000	6.21%	$322,500	$322,500
Other Expense:										
Engineering Consultant	$73,323	$74,000	$74,000	$74,000	$76,000		$76,000	2.70%	$38,000	$38,000
Legal	$96,119	$79,500	$101,750	$101,750	$103,669		$103,669	1.89%	$51,835	$51,835
Audit	$14,580	$15,550	$15,550	$15,550	$18,432		$18,432	18.53%	$9,216	$9,216
Finance Accounting System	$1,766	$0	$1,750	$1,750	$6,866		$6,866	292.34%	$3,433	$3,433
Online Work Order System*		$775					$0		$0	$0
Township - Website	$2,250	$1,500	$3,000	$2,250	$4,000		$4,000	33.33%	$2,000	$2,000
Emergency Notification Service	$7,042	$6,009	$7,500	$7,251	$7,500		$7,500	0.00%	$3,750	$3,750
Printing, Postage and Supplies	$15,454	$17,971	$17,000	$13,118	$17,000		$17,000	0.00%	$8,500	$8,500
On Line Water/Sewer Payments	$750	$750	$1,750	$750	$1,750		$1,750	0.00%	$875	$875
Public Comm. Water Tax	$4,803	$3,596	$6,000	$5,250	$6,000		$6,000	0.00%	$6,000	$0
Janitorial Services - Maint. Facility	$750	$0	$6,000	$0	$6,000		$6,000	0.00%	$3,000	$3,000
Group Insurance	$410,505	$373,560	$369,601	$369,601	$370,000		$370,000	0.11%	$185,000	$185,000
Workers Comp	$122,897	$126,584	$125,559	$125,559	$127,756		$127,756	1.75%	$63,878	$63,878
Other Insurance	$129,797	$133,691	$133,691	$133,691	$136,031		$136,031	1.75%	$68,015	$68,015
Computers	$23,675	$27,650	$14,300	$23,750	$14,300		$14,300	0.00%	$7,150	$7,150
Total Other Expense	$903,710	$861,136	$877,451	$874,270	$895,304	$0	$895,304	2.03%	$450,652	$444,652
Total Department	$1,518,242	$1,446,484	$1,484,742	$1,492,946	$1,540,304	$0	$1,540,304	3.74%	$773,152	$767,152

OPERATIONS

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 2022 Budget	Allocation Water	Allocation Sewer
Salary and Wages - Regular	$492,938	$496,475	$605,650	$516,307	$605,650		$605,650	0.00%	$302,825	$302,825
Salary and Wages - 2 Part-Time	$0	$0	$40,000	$0	$40,000		$40,000		$20,000	$20,000
Salary and Wages - Overtime	$62,705	$65,113	$70,000	$70,000	$70,000		$70,000	0.00%	$35,000	$35,000
Total Salary and Wages	$555,643	$561,589	$715,650	$586,307	$715,650	$0	$715,650	0.00%	$357,825	$357,825
Other Expense:										
Supplies & Equipment Purchases	$11,065	$8,860	$15,000	$14,428	$20,000		$20,000	33.33%	$10,000	$10,000
Tree Planting	$7,500		$5,000	$0	$5,000		$5,000		$2,500	$2,500
Uniform Allowance/Cleaning	$3,122	$4,271	$5,000	$4,959	$5,000		$5,000	0.00%	$2,500	$2,500
Dues/Conference/Education	$873	$525	$2,000	$1,425	$2,000		$2,000	0.00%	$1,000	$1,000
Leak Detection	$2,550	$24,825	$27,000	$25,275	$28,000		$28,000	3.70%	$28,000	$0
Service Contracts	$19,009	$16,938	$29,500	$28,201	$38,500		$38,500	30.51%	$19,250	$19,250
Water Purchases - Other Communities	$2,819	$2,012	$3,000	$3,272	$3,330		$3,330	11.00%	$3,330	$0
Water Line Maintenance	$45,423	$24,525	$53,000	$43,007	$53,000		$53,000	0.00%	$53,000	$0
Sewer Transmission Charge	$9,050	$9,187	$10,000	$9,243	$11,000		$11,000	10.00%	$0	$11,000
Sewer Line Maintenance	$17,118	$13,179	$25,000	$24,540	$35,000		$35,000	40.00%	$0	$35,000
Vehicle Maintenance	$19,545	$9,043	$21,500	$4,872	$21,500		$21,500	0.00%	$10,750	$10,750
Pump Station Maintenance					$25,000		$25,000	#DIV/0!	$0	$25,000
Total Other Expense	$138,074	$113,364	$196,000	$159,223	$247,330	$0	$247,330	26.19%	$130,330	$117,000
Total Department	$693,717	$674,953	$911,650	$745,530	$962,980	$0	$962,980	5.63%	$488,155	$474,825

2022 Water Purchases - Other Communities reflect estimated increase by SMCMUA
2022 Includes new service - pump station maintenance

UTILITIES

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 2022 Budget	Allocation Water	Allocation Sewer
Other Expense:										
Electricity	$58,669	$61,000	$61,000	$53,329	$61,000		$61,000	0.00%	$0	$61,000
Telephone - Local	$1,823	$4,800	$4,800	$1,284	$4,000		$4,000	-16.67%	$2,000	$2,000
Verizon Wireless	$3,430	$3,500	$3,700	$4,222	$4,500		$4,500	21.62%	$2,250	$2,250
Heating - Natural Gas	$5,475	$6,000	$6,800	$6,669	$6,800		$6,800	0.00%	$3,400	$3,400
Gasoline/Diesel	$33,968	$38,000	$40,000	$40,000	$42,000		$42,000	5.00%	$21,000	$21,000
Total Other Expense	$103,365	$113,300	$116,300	$105,504	$118,300	$0	$118,300	1.72%	$28,650	$89,650
Total Department	**$103,365**	**$113,300**	**$116,300**	**$105,504**	**$118,300**	**$0**	**$118,300**	**1.72%**	**$28,650**	**$89,650**

SERVICE AGREEMENTS

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 2022 Budget	Allocation Water	Allocation Sewer
Other Expense:										
MCMUA	$1,518,260	$1,643,500	$1,700,000	$1,635,000	$1,700,000		$1,700,000	0.00%	$1,700,000	$0
Morris Township	$635,087	$666,841	$690,000	$689,015	$695,000		$695,000	0.72%	$0	$695,000
RVRSA *	$828,282	$1,400,000	$1,400,000	$1,100,664	$1,400,000		$1,400,000	0.00%	$0	$1,400,000
Total Other Expense	$2,981,629	$3,710,341	$3,790,000	$3,424,679	$3,795,000	$0	$3,795,000	0.13%	$1,700,000	$2,095,000
Total Department	$2,981,629	$3,710,341	$3,790,000	$3,424,679	$3,795,000	$0	$3,795,000	0.13%	$1,700,000	$2,095,000

* Adjusted for ongoing Litigation with Jersey City.

CAPITAL OUTLAY

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 2022 Budget	Allocation Water	Allocation Sewer
Water Meter Replacement					$25,000		$25,000		$25,000	
Total Other Expense	$0	$0	$81,000	$0	$25,000	$0	$25,000		$25,000	$0
Total Department	$0	$0	$81,000	$0	$25,000	$0	$25,000		$25,000	$0

CAPITAL IMPROVEMENTS

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 2022 Budget	Allocation Water	Allocation Sewer
Other Expense:										
Capital Improvement	$260,000	$1,150,000	$390,000	$390,000	$930,000		$930,000	138.46%	$115,000	$815,000
Total Other Expense	$260,000	$1,150,000	$390,000	$390,000	$930,000	$0	$930,000	138.46%	$115,000	$815,000
Total Department	**$260,000**	**$1,150,000**	**$390,000**	**$390,000**	**$930,000**	**$0**	**$930,000**	**138.46%**	**$115,000**	**$815,000**

DEBT SERVICE

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 2022 Budget	Allocation Water	Allocation Sewer
Other Expense:										
Payment of Bond Principal	$246,832	$334,003	$354,758	$354,758	$379,664		$379,664	7.02%	$304,664	$75,000
Interest on Bonds	$175,675	$168,269	$159,899	$159,899	$150,460		$150,460	-5.90%	$115,872	$34,588
BAN Interest			$0		$0		$0			
Loan - Principal	$80,000	$0		$0	$0		$0			
Loan - Interest	$4,560	$0	$0	$0	$0		$0			
Total Other Expense	$507,067	$502,272	$514,657	$514,657	$530,124	$0	$530,124	3.01%	$420,536	$109,588
Total Department	**$507,067**	**$502,272**	**$514,657**	**$514,657**	**$530,124**	**$0**	**$530,124**	**3.01%**	**$420,536**	**$109,588**

STATUTORY CHARGES

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 2022 Budget	Allocation Water	Allocation Sewer
Other Expense:										
PERS	$131,120	$124,500	$139,988	$139,988	$151,544		$151,544	8.25%	$75,772	$75,772
Social Security	$80,000	$80,000	$80,000	$80,000	$80,000		$80,000	0.00%	$40,000	$40,000
Total Other Expense	$211,120	$204,500	$219,988	$219,988	$231,544	$0	$231,544	5.25%	$115,772	$115,772
Total Department	$211,120	$204,500	$219,988	$219,988	$231,544	$0	$231,544	5.25%	$115,772	$115,772

DEFERRED CHARGES

Budget	2019 Actual	2020 Actual	2021 Budget	2021 Estimated Expenditures	2022 Budget Request	Manager's Adjustment	2022 Budget	% Change 2021 2022 Budget	Allocation Water	Allocation Sewer
Other Expense:										
Emergency - Water Purchase	$0	$0	$0	$0	$0		$0	0.00%	$0	$0
Payment of Debt Authorized not issued (Butterworth Project)	$1,000,000	$1,000,000	$426,000	$426,000	$10,000		$10,000	-97.65%	$0	$10,000
Total Other Expense	$1,000,000	$1,000,000	$426,000	$426,000	$10,000	$0	$10,000	-97.65%	$0	$10,000
Total Department	**$1,000,000**	**$1,000,000**	**$426,000**	**$426,000**	**$10,000**	**$0**	**$10,000**	**-97.65%**	**$0**	**$10,000**

TOWNSHIP OF RANDOPH
WATER DEPARTMENT
BUDGET SURPLUS
10 YEAR HISTORY

YEAR	TOTAL BUDGET	SURPLUS DEC 31	SURPLUS UTILIZED IN NEXT YEARS BUDGET	SURPLUS BALANCE
2011	$2,941,340	$211,170	$470,000	-$258,830
2012	$3,069,948	$243,393	$0	$243,393
2013	$2,972,851	$409,844	$0	$409,844
2014	$2,825,932	$764,165	$150,000	$614,165
2015	$3,329,591	$760,207	$0	$760,207
2016	$3,185,941	$817,256	$618,631	$198,625
2017	$3,615,891	$689,225	$478,497	$210,728
2018	$3,466,722	$406,702	$400,000	$6,702
2019	$3,531,146	$569,172	$370,741	$198,431
2020	$3,801,741	$687,072	$400,000	$287,072
2021	$3,888,927	$538,476	$263,830	$274,646

TOWNSHIP OF RANDOPH
SEWER DEPARTMENT
BUDGET SURPLUS
10 YEAR HISTORY

YEAR	TOTAL BUDGET	SURPLUS DEC 31	SURPLUS UTILIZED IN NEXT YEARS BUDGET	RESERVE FOR FUTURE CAPITAL PROJECTS	SURPLUS BALANCE
2011	$4,840,991	$5,276,651	$360,000	$3,416,651	$1,500,000
2012	$4,332,215	$5,272,836	$200,000	$3,572,836	$1,500,000
2013	$4,213,286	$5,461,204	$40,000	$3,921,204	$1,500,000
2014	$4,073,505	$6,198,878	$0	$4,698,878	$1,500,000
2015	$3,643,669	$7,153,746	$0	$5,653,746	$1,500,000
2016	$3,160,237	$9,144,703	$1,200,000	$6,444,703	$1,500,000
2017	$4,346,501	$10,207,322	$1,250,000	$7,457,322	$1,500,000
2018	$4,713,168	$10,576,547	$1,235,000	$7,841,547	$1,500,000
2019	$4,531,124	$10,961,711	$1,973,233	$7,488,478	$1,500,000
2020	$5,273,233	$10,127,772	$746,993	$7,880,779	$1,500,000
2021	$4,045,409	$10,430,591	$746,993	$8,183,598	$1,500,000