TOWNSHIP OF RANDOLPH

2020
MUNICIPAL
BUDGET

INTRODUCTION: MARCH 19, 2020
ADOPTION: APRIL 23, 2020

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Township of Randolph

Municipal Building
Millbrook Avenue • Randolph, N.J. 07869-3799

Memorandum

Council Memo #5-2020

TO: Council Members

FROM: Stephen Mountain, Township Manager SPM

DATE: April 23, 2020

RE: 2020 Municipal and Water/Sewer Budget and Capital Improvement Program

I am pleased to present to you the 2020 Municipal/Water & Sewer Budget and Capital Improvement Program. These documents memorialize the Township's financial plan for 2020 and upon adoption set the fiscal course for not only this calendar year, but for the years to come.

As in past years, the Council's review of the budget was guided by the Township Mission Statement:

> *"The Randolph Township Municipal Organization strives to make the Township of Randolph the best it can be by providing effective governance, enhanced customer services, and excellent community facilities"*

Contained within the pages that follow you will find a summaries of the Township revenues and expenditures, the reserve for uncollected taxes, estimated tax levies, historical charts illustrating budget and assessment comparisons, property tax levy comparisons and a ten year look back on the budget surplus balance. The centerpiece of the book is the line item breakdown by department of the 2020 expenditures. The book also contains the water and sewer budget presented in the green section appearing at the back of the document. The 2020 six year capital plan is outlined in an accompanying document provided with this book.

It is my hope that this budget message will serve as an executive summary for the budget document. The overview provided in the sections below is intended to highlight important information about the process, factors that contribute to the assembly of the budget and the key drivers on the revenue and expenditure sides that form the basis for the operating budget and water and sewer budget proposals.

This is the fourth consecutive year that a Township budget will be passed without an increase in the municipal tax rate. This achievement is the result of many years of good financial planning and management; a growing tax assessment base, and the Township Council's strict adherence to conservative policies and decision-making in support of the budget. It is important for the Council and members of the public to understand while we always make minimizing tax impacts a goal; a level tax rate is not always possible or prudent. After careful consideration of the Township's short term and long term financial position we are comfortable in presenting a budget this year that achieves this outcome.

TAX APPEALS

Reduced assessments due to tax appeals continue to result in tax refunds that impact the annual Township Budget. Tax appeals may be heard before the County Tax Board or the New Jersey State Tax Court. The County appeals are typically resolved in the same year they are filed and result in current year tax credits. These credits reduce the amount of tax revenue collected for the current year, which if not anticipated can lead to revenue shortfalls that reduce surplus. State tax appeals are generally more complex and may take several years before being resolved. This process has been slowed even further by a backlog of cases at the State Tax Court. As a result of State tax appeals not being settled in the year they are filed, their settlement often includes cash refunds of prior year's taxes.

Tax appeal refunds are not simply the return of cash collected for Township purposes. The Township is the collection agent for the local Board of Education, the County and the Open Space/Recreation Trust Fund. The Township's share of the estimated 2020 property tax bill is 17.45% of the total amount billed, which is used to fund the costs of providing services. The remaining 82.55% is remitted to those other areas for which the Township collects tax revenue. Under state law the Township is required to repay 100 percent of the tax appeal refund even though 82.55% of the dollars included in the refund are not controlled by the Township and are not required to be returned to the Township in support of the refund.

Over the past several years, the Township has instituted a practice of placing surplus funds into a reserve against tax appeals. The balance in this fund entering 2020 stands at $561,655.18 We are recommending in this budget process that this reserve be increased to $600,000 to provide us with the necessary hedge against worst case losses on the tax appeals remaining to be heard as well as future appeals anticipated.

Note that the "reserve" that is set aside from surplus is for prior years' tax refunds. The appropriation known as the Reserve for Uncollected Taxes covers current year tax cancellations due to appeals as well as non-payment of taxes.

Appropriation and Revenue Summary

This budget document contains a compilation of all 2020 appropriations and revenues. The following highlights some of the notable expenditure and revenue drivers in the proposed budget.

2020 APPROPRIATIONS

The proposed 2020 budget appropriation is $32,559,459. The primary cost drivers impacting appropriations in 2020 are as follows:

Salary & Wages – Salary and wages are the largest component of the annual budget, comprising approximately 30 percent of total expenditures. Managing this cost center is, therefore, critical to maintaining budgetary stability. This year the cost center is increasing 1.03%. There are several other factors contributing to the relatively small change in this line item; including the cumulative impact of union contracts in recent years being settled in the neighborhood of 2 percent annual increases, recent and forecasted retirements and other personnel changes resulting in salary reductions for several positions in the organization, and the maintenance of the full time head count at current staffing levels.

Leaf Hauling – In 2017 an appropriation increase was approved to support the change in the rules for curbside leaf collection. The funding level budgeted was based on a conservative estimate that we would see a 30%+/- increase in leaf collection costs. In 2017 the costs did not rise to budgeted levels, perhaps due to some residents not understanding the change. Over the past few years, the volume of leaves has increased to levels more closely matching original projections. Furthermore, the bid cost for the service continued to increase in the past year. The 2020 budget proposes a further increase in the leaf collection line item (13.92%) based upon the above referenced trends. It is anticipated that this cost center will level off in 2020 and further such increases will not be necessary in the coming years.

Recycling – In 2018 a seismic change occurred in the market for recyclable sales (mostly due to restrictions implemented by China restricting the import of recycled commodities). As a result of this change, recycling transformed from a revenue generating program to cost generative program. The Township contracts for the sale of recyclables through the Morris County Municipal Utilities Authority (MCMUA). The MCMUA continues to explore strategies to help mitigate costs and we have seen some moderating of the costs as a result of these efforts. Unfortunately the projection for the immediate future is that the costs associated with recycling are going to continue and for this reason we proposing to maintain line item established in 2019 for recycling expenses to ensure we have the funds to cover contracted recycling disposal costs in the coming year.

MIS – The increase in this line item (31.06%) is being driven primarily by the on-going effort to upgrade computer workstations to ensure compatibility with the Microsoft Office 10 operating system.

Public Events/Security – The world wide problem with real and prospective threats to larger scale public events has increased the public expectation and recommended need for increased security at town events. The security at these events is generally provided by departmental police details funded by the department sponsoring the event (which in most cases for the town events is the Recreation Department). To ensure adequate funding is available to meet the anticipated demand the line item for security at public events is proposed to increase by 78.57% in the 2020 budget.

Liability and Group Insurance – Typically in this part of the budget message I focus attention on increases in the proposed budget. In this case, however, the change highlighted is actually a decrease in a cost center. Randolph is a founding member of both the North Jersey Municipal Employee Benefits Fund (HIF) and the Morris Municipal Employee Liability Fund (JIF). Under the umbrella of these joint municipal liability funds the town manages its employee health insurance and property/casualty insurance. Both funds have been very successful over the years and deserve a lot of credit for the town's ability to manage insurance costs. This year's budget anticipates an overall decrease of 7.06%, driven by a low increase in property/casualty expenses and a reduction in the Group Health insurance line item.

Capital Outlay – The Capital Outlay line item should not be confused with the Capital Improvement Program. The Capital Outlay budget is utilized for acquiring lower cost equipment, automobiles and for smaller facility improvement projects. This budget line item, which fluctuates from year to year, is proposed to increase by 5.96% in 2020.

Capital Improvement Fund – The supporting documentation for the proposed 2020 expense for capital improvement can be found in the separate book entitled, 2020-2025 Capital Program Budget. The funding for the capital program expenses is proposed to increase by 7.46% in 2020. The increase reflects the continued goal of aggressively funding infrastructure improvements such as roads, retaining walls and facilities. The majority of these improvements are being funded in cash and some budgetary impact is being absorbed by the use of surplus on these one-time expenditures.

REVENUES IN SUPPORT OF THE 2020 BUDGET

The Township is dependent on five key sources of funding in support of the budget. A brief analysis follows:

State Aid

Assistance from the state continues to be frozen at prior year's levels. We have not yet received confirmation of the aid commitment for 2020, but are projecting it will not decline. As a result State Aid will remain a very small portion of the revenues supporting the budget in 2020 (5.67%).

Local Fees, Permits & Interest

Local revenues as a whole were up again in 2019 and we are projecting the fees and fines associated with municipal services to remain strong in 2020. Fees associated with development continued to increase in the past year, and based upon strong economic indicators we expect this trend to carry forward into 2020. Local fines remained steady in 2019, and we expect these revenue levels to be met or exceeded in 2020. Based upon our confidence in this area of revenue we are anticipating $3,462,042 for 2020 or 10.63% of the budget.

Surplus

Surplus is generated from several sources including:

- Cancellation of budget appropriation reserves (2018 budget)
- Local income in excess of anticipated amounts
- Reserve for uncollected taxes (2019 budget)
- Ratable base growth in the form of added and omitted taxes collected

The 2020 budget calls for a use of $5,565,589 in support of the budget, which is a slight reduction from the prior year. The Township's surplus balance also went down slightly more than expected in 2019, a result of our planned effort to manage surplus at a reasonable level. Surplus accounts for 17.09% of the 2020 budget.

Delinquent Taxes

Delinquent taxes are trending downward as a result of excellent collection experience. The budget anticipates $550,000 or 1.69% of the Township's revenues from this category in 2020.

2020 Municipal Taxes

The balance of the budget, $21,134,823 or 64.92% of required revenue is anticipated from the 2020 municipal tax (including the library levy).

The chart below provides a five year breakdown of budget revenue sources as a percentage of the budget for comparison purposes.

	2016	2017	2018	2019	2020
State Aid	5.99	5.79	5.72	5.67	5.67

Local Fees, Fines, & Interest	10.54	10.36	10.92	10.33	10.63
Surplus	12.79	15.74	16.28	17.44	17.09
Delinquent Taxes	2.84	2.51	2.17	1.84	1.69
Municipal Tax (including Library)	67.84	65.60	64.91	64.72	64.92

PROPOSED 2020 MUNICIPAL TAXES

The proposed budget calls for appropriations of 32,559,459. This represents a 0.03% decrease or $8,745 from the adopted 2019 budget. The tax rate for the Municipal Budget is proposed to remain at the same level. As noted at the beginning of this budget letter this means there will be no increase in the municipal portion of the property tax bill for Randolph residents.

2020 WATER AND SEWER FUNDS

The Township maintains separate accounts for the water fund and the sewer fund. Both entities are self sustaining.

Randolph's water system is a distribution network consisting of water mains, hydrants, and a water tower. Purchases of bulk water are accomplished through the Morris County Municipal Utilities Authority Alamatong Wellfields, allowing water to be distributed to Randolph's 6,057 customers.

In 2019, water rates were increased to stabilize the fund and ensure revenue collections continue at a level to support the operations of the utility. The collections in 2019 were stronger as a result of the action to change the rates, and helped offset the negative impacts of a wet weather year which lowered consumption levels by utility ratepayers. As weather conditions normalize it is expected the revenues generated by water rates will meet, if not exceed expectations in the coming year.

In assembling the 2020 water utility budget, Darren Maloney and I took a conservative approach to capital planning. This approach was taken for two reasons. First, we feel the utility needs time to allow Fund Balance to regenerate from the rate restructuring and the completion of the major water main extension project on Meadowbrook Road. Second, we are monitoring the finalization of the town's Fair Share Housing Element and Affordable Housing Plan and limiting action to invest in further water improvement projects until the impacts of that plan are fully understood.

In 2020, as noted above we will be completing the final phase of the Meadowbrook water main project. The water main was replaced as part of the early phase of the project. The remaining phase will address the road resurfacing, curbing and drainage improvements associated with closing the project out. In addition the Department will be continuing to aggressively replace meters, fire hydrants and valves in an effort to continue the trend of accounting for 95% or more of the water in the system.

The proposed Water budget calls for a 7.66 percent increase in appropriations for a total of $3,801,741.

The 2020 Sewer Budget is proposed at $5,273,233, representing a 16.38% increase over the prior year. The system serves 4,264 customers and is comprised of collector lines, pump stations and force mains. Randolph's sewer system depends upon the Rockaway Valley Regional Sewer Authority Plant in Boonton and Morris Township's Butterworth Treatment Plant for processing waste water.

An analysis of the Trust Fund finances completed at the end of 2018 produced a recommendation to reduce sewer rates in 2019. The analysis found the rates could be reduced without negatively impacting the long range financial stability of the Sewer Trust Fund. The rates were implemented in 2019 and the year closed with revenues well supporting the operations expenditure needs. We will continue to monitor the fund's financial standing, but all indications are that it remains in very good shape both for the present and future.

The Sewer Fund ended 2019 with a fund balance of $10,961,711. The majority of this surplus will be utilized over the next several years to pay down capital expenses associated with the recently completed Butterworth initiative and to fund future Sewer Fund capital expenditures. The 2020 budget contains a capital funding request for the purchase of a Sewer Jet/Vacuum Truck and a project to extend sewer service to the Farm and Arnold Road area. In addition, work will be completed on several projects funded in prior budget years, including the completion of upgrades to the CCM, Meadowbrook Road and Dogwood Pump Stations and an update to the Sewer System Master Plan.

SUMMARY

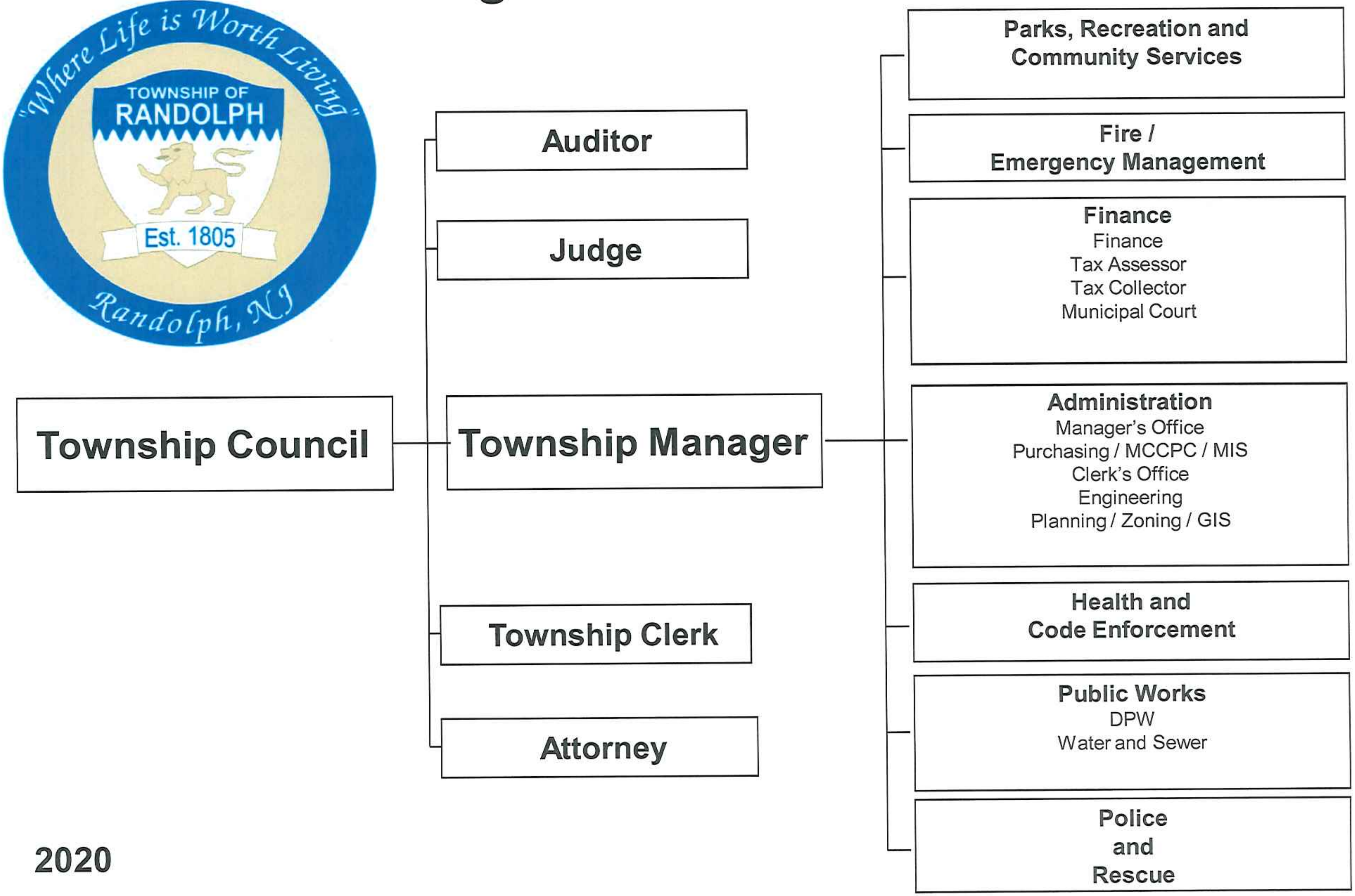
The 2020 budget will enable the Township to continue to meet the public's demand for excellent municipal services. It also provides support for a range of initiatives designed to enhance and or maintain the community's essential infrastructure. The budget document is structured in an intelligent and financially sound manner to ensure the fiscal well being of the Township municipal government for the foreseeable future.

The development of the municipal budget is a team process and we are fortunate in Randolph to have an outstanding team. First, I would like to express my appreciation to Township CFO Darren Maloney for his hard work and invaluable assistance throughout the process. I would also like to note the tremendous cooperation and input from Township staff. Finally, I would like to recognize the overall support and guidance provided by the Township Council. The Council's exceptional commitment to good governance is what sets Randolph apart from other municipal organizations. Thank you to all.

I look forward to presenting the budget and to conducting the hearing on the adoption for the 2020 budget at the Township Council meeting of April 23, 2020.

cc: Department Heads

TOWNSHIP OF RANDOLPH
Organization Chart



2020

TOWNSHIP OF RANDOLPH
PROJECTED STATEMENT OF OPERATIONS - 2019

Revenue and Other Income Realized	2019	2018
Fund Balance Utilized	$5,678,342.00	$5,257,079.00
Miscellaneous Revenue Anticipated	$5,599,202.00	$5,782,167.25
Receipts from:		
Delinquent Taxes	$759,016.00	$652,422.79
Current Taxes	$114,888,220.92	$113,207,776.10
Nonbudget Revenue	$717,010.26	$983,959.82
Other Credits to Income:	$0.00	$25,995.01
Unexpended Balance of Appropriation Reserves	$1,514,568.81	$1,674,323.83
Accounts Payable Cancelled	$0.00	$13,316.68
Tax Overpayments Cancelled		
CY Appropriations Cancelled	$0.46	$0.50
Total Income	$129,156,360.45	$127,597,040.98
Expenditures		
Budget Appropriations for Muncipal Purpose	$32,649,995.03	$32,404,470.62
County Taxes	$11,919,631.17	$11,445,942.32
Local School District Taxes	$78,432,608.00	$76,938,798.00
Dedicated Open Space and Recreation	$909,198.00	$903,870.00
*Reserve for Settlement - Tax Appeals	$50,421.78	$175,000.00
Overpayments Not Refunded Adjustment	$0.00	$25,992.01
Audit Adjustment	$27,765.03	$95,561.29
Refund of Prior Year Revenue		$0.00
Total Expenditures	$123,989,619.01	$121,989,634.24
Excess In Revenue	$5,166,741.44	$5,607,406.74
Fund Balance		
Balance January 1	$7,869,555.26	$7,519,227.52
Audit Adjustment	$0.00	$0.00
	$13,036,296.70	$13,126,634.26
Decreased by:		
Ulitized as Anticipated Revenue	-$5,678,342.00	-$5,257,079.00
Fund Balance December 31	$7,357,954.70	$7,869,555.26

	2019	2018
Water Surplus	$569,172	$406,702
Sewer Surplus	$10,961,711	$10,576,547
Combined Surplus Y/E 12-31-18	$18,888,838	$18,852,804

FISCAL FACTS

YOUR TAX DOLLARS

The property tax is divided among the Randolph Board of Education, the County of Morris, and the Township. The chart below illustrates the <u>estimated</u> percentage that each of the jurisdictions receives in 2020 from the average taxpayer in the Township.

School – 69.78%

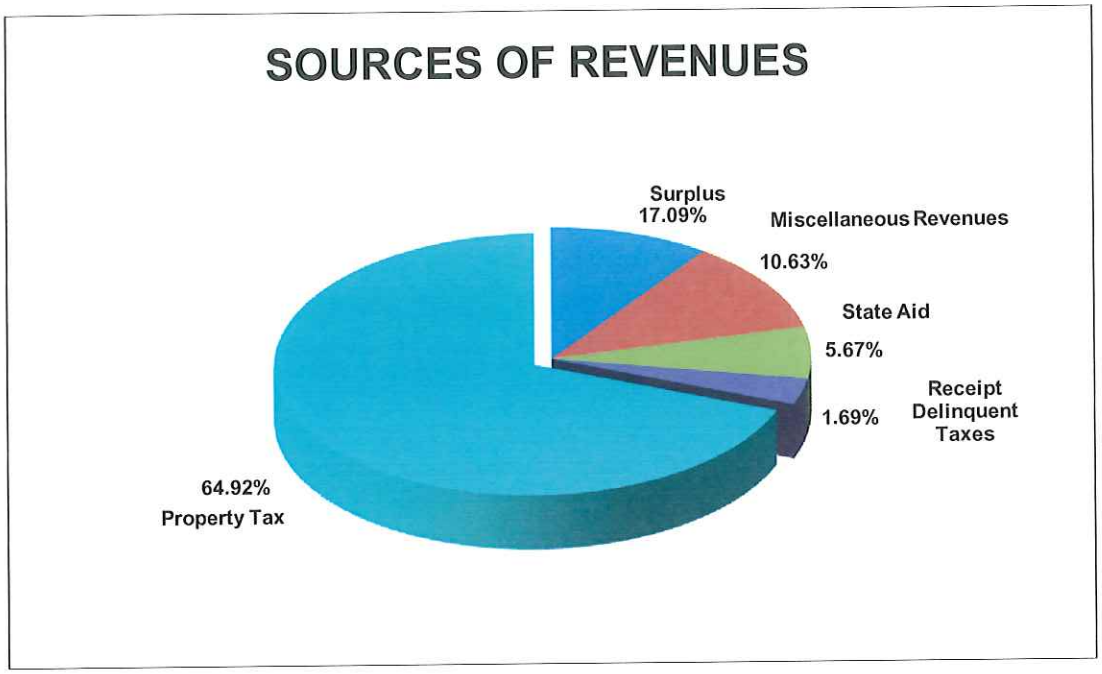
Municipal – 14.85%

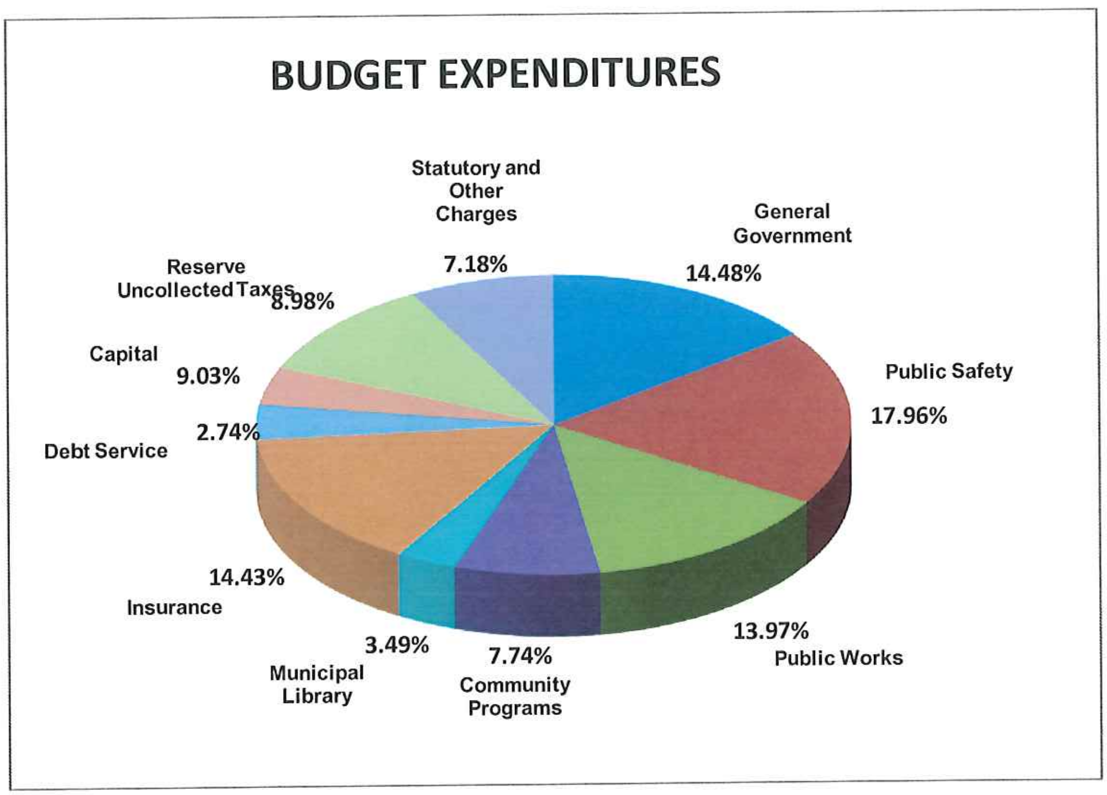
County – 10.60%

Reserve for Uncollected Taxes – 2.60%

Library – 1.35%

Open Space/Recreation – .82%


SOURCES OF REVENUES
Surplus
17.09%
Miscellaneous Revenues
10.63%
State Aid
5.67%
Receipt
Delinquent
Taxes
1.69%
64.92%
Property Tax


BUDGET EXPENDITURES
Statutory and
Other
Charges
7.18%
General
Government
14.48%
Public Safety
17.96%
13.97%
Public Works
7.74%
Community
Programs
3.49%
Municipal
Library
14.43%
Insurance
Debt Service
2.74%
Capital
9.03%
Reserve
Uncollected Taxes
8.98%

SCHEDULE C

The instructions can be found on the Instruction Tab of the workbook.

Summary Levy Cap Calculation

		COUNTY	EXAMINER
	MUNICIPALITY		
0000	Select from cell B9	Instruction Tab	
Model Tax Levy Calculation Worksheet			
Levy Cap Calculation			
	Prior Year Amount to be Raised by Taxation for Municipal Purposes		$19,569,401
	Cap Base Adjustment (+/-)		$0
	Less: Prior Year Deferred Charges to Future Taxation Unfunded		$1,000,000
	Less: Prior Year Deferred Charges: Emergencies		$0
	Less: Prior Year Recycling Tax		$28,041
	Less: Changes in Service Provider: Transfer of Service/ Function		$0
	Net Prior Year Tax Levy for Municipal Purpose Tax for Cap Calculation		$18,541,360
	Plus: 2% Cap increase		$370,827
Adjusted Tax Levy			$18,912,187
	Plus: Assumption of Service/ Function		$0
Adjusted Tax Levy Prior to Exclusions			$18,912,187
	Exclusions:		
	Allowable Shared Service Agreements Increase	$0	
	Allowable Health Insurance Cost Increase	$0	
	Allowable Pension Obligations Increase	$0	
	Allowable LOSAP Increase	$0	
	Allowable Capital Improvements Increase	$1,069,850	
	Allowable Debt Service, Capital Leases and Debt Service Share of Cost Increases	$0	
	Recycling Tax Appropriation	$30,265	
	Deferred Charges to Future Taxation Unfunded	$1,000,000	
	Current Year Deferred Charges: Emergencies	$0	
	Add Total Exclusions		$2,100,115
	Less Cancelled or Unexpended Exclusions		$0
Adjusted Tax Levy After Exclusions			$21,012,302
	Additions:		
	New Ratables - Increase in Valuations (New Construction and Additions)	$15,592,800	
	Prior Year's Local Municipal Purpose Tax Rate (per $100)	$0.452	
	New Ratable Adjustment to Levy		$70,479
	2017 Cap Bank Utilized in 2020		$0
	2018 Cap Bank Utilized in 2020		$0
	2019 Cap Bank Utilized in 2020		$0
	Amounts approved by Referendum		$0
Maximum Allowable Amount to be Raised by Taxation			$21,082,781
Amount to be Raised by Taxation for Municipal Purposes			$19,612,277
Amount to be Raised by Taxation for Municipal Purposes Under/Over Cap (+/-)			$1,470,504

2020 - APPROPRIATION CAP CALCULATION - 3.5% INCREASE

Total General Appropriations for 2019		$40,630,474.00
Cap Base Adjustment		$0.00
Subtotal		$40,630,474.00
Exceptions Less:		
Total Other Operations	$5,252,874.00	
Total Interlocal Service Agreements	$290,500.00	
Total Public-Private offset	$59,495.00	
Total Capital Improvement	$2,669,650.00	
Total Debt Service	$1,402,598.00	
Total Deferred Charges	$1,120,000.00	
Reserve for Uncollected Taxes	$2,998,626.00	
Total Exceptions		$13,793,743.00
Amount of Which % Cap is Applied		$26,836,731.00
3.50% Cap		$939,285.59
Allowable Operating Appropriations Utilizing The 3.5 Percent CAP Calculation (CAP Expenditures Should Not Exceed This Amount)		**$27,776,016.59**

2018 Bank	$685,905.22
2019 Bank	$586,100.27

2020 Budget:		
Township	$32,559,459.00	
Water and Sewer	$9,074,974.00	
Total 2020 Budget		$41,634,433.00
Exceptions Less:		
Municipal Library	$1,522,546.00	
Water and Sewer - Service Agreements	$3,710,341.00	
Employee Group Health	$0.00	
LOSAP	$145,000.00	
Interlocal Service Agreements	$288,750.00	
State and Federal Grants	$48,085.00	
Capital Improvements	$3,739,500.00	
Debt Service	$1,398,437.00	
Deferred Charges	$1,000,000.00	
Reserve for Uncollected Taxes	$2,922,355.00	
Total Exceptions		$14,775,014.00
2020 CAP Appropriations		**$26,859,419.00**

REVENUES	2019 Budget	2020 Proposed Budget	Difference	% Change
Surplus to Support Budget	$5,678,342	$5,565,589	-$112,753	-1.99%
Miscellaneous Revenues	$3,100,375	$3,212,957	$112,582	3.63%
State Aid	$1,847,005	$1,847,005	$0	0.00%
Interlocal Service Agreements	$206,000	$201,000	-$5,000	-2.43%
Federal and State Grants	$59,495	$48,085	-$11,410	-19.18%
Receipt from Delinquent Taxes	$600,000	$550,000	-$50,000	-8.33%
Local Tax for Municipal Purpose	$19,569,401	$19,612,277	$42,876	0.22%
Local Tax for Municipal Library	$1,507,586	$1,522,546	$14,960	0.99%
TOTAL REVENUES	$32,568,204	$32,559,459	-$8,745	-0.03%

EXPENDITURES	2019 Budget	2020 Proposed Budget	Difference	% Change
General Government:				
Salary and Wages	$2,439,806	$2,633,497	$193,691	7.94%
Other Expenses	$1,979,507	$2,082,400	$102,893	5.20%
Public Safety:				
Salary and Wages	$4,757,409	$4,762,831	$5,422	0.11%
Other Expenses	$1,070,124	$1,084,824	$14,700	1.37%
Public Works:				
Salary and Wages	$1,495,475	$1,383,996	-$111,479	-7.45%
Other Expenses	$3,075,938	$3,163,580	$87,642	2.85%
Community Programs:				
Salary and Wages	$1,401,570	$1,417,442	$15,872	1.13%
Other Expenses	$1,070,200	$1,101,450	$31,250	2.92%
Total Salary and Wages	$10,094,260	$10,197,766	$103,506	1.03%
Total Other Expenses	$7,195,769	$7,432,254	$236,485	3.29%
Total Operations	$17,290,029	$17,630,020	$339,991	1.97%
Municipal Library	$1,085,892	$1,135,977	$50,085	4.61%
Statutory Charges	$2,323,422	$2,288,953	-$34,469	-1.48%
Insurance	$5,054,959	$4,698,104	-$356,855	-7.06%
Debt Service	$895,531	$896,165	$634	0.07%
Contingent	$100	$100	$0	0.00%
Federal and State	$59,495	$48,085	-$11,410	-19.18%
Capital Outlay	$330,500	$350,200	$19,700	5.96%
Capital Improvement	$2,409,650	$2,589,500	$179,850	7.46%
Deferred Charges	$120,000	$0	-$120,000	-100.00%
Reserve Uncollected Taxes	$2,998,626	$2,922,355	-$76,271	-2.54%
TOTAL EXPENDITURES	$32,568,204	$32,559,459	-$8,745	-0.03%

REVENUES	REALIZED IN CASH 2017	REALIZED IN CASH 2018	ANTICIPATED 2019	REALIZED IN 2019	2020 PROPOSED BUDGET	% CHANGE
GENERAL REVENUES:						
Surplus - Township:						
Surplus Anticipated (surplus used for revenues to support budget	$5,026,277	$5,257,079	$5,678,342	$5,678,342	$5,565,589	-1.99%
LICENSES AND FEES						
Construction Codes	$437,179	$350,499	$341,000	$332,434	$330,000	-3.23%
Fire Prevention	$66,615	$70,088	$60,000	$72,160	$60,000	0.00%
Uniform Fire Code - LH	$37,136	$46,522	$33,000	$53,463	$33,000	0.00%
Electrical Inspections (3rd Party)	$115,418	$113,819	$90,000	$119,752	$90,000	0.00%
Planning/Board of Adjustment	$133,768	$130,180	$70,000	$67,292	$67,000	-4.29%
Engineering	$54,912	$62,841	$45,000	$74,849	$55,000	22.22%
Mulch	$17,234	$15,080	$15,000	$16,770	$15,000	0.00%
Recreation*	$1,359,631	$1,263,026	$1,263,026	$1,262,594	$1,262,500	-0.04%
Municipal Court	$278,740	$251,080	$250,000	$246,913	$246,000	-1.60%
Health Licenses	$40,100	$41,810	$35,000	$36,145	$35,000	0.00%
Health Fees	$69,511	$68,342	$60,000	$62,670	$60,000	0.00%
Registrar Licenses	$351	$348	$300	$706	$300	0.00%
Registrar Fees	$26,362	$25,260	$25,000	$23,210	$23,000	-8.00%
Clerk - Alcholic Beverages Licenses	$46,880	$48,016	$46,000	$46,870	$46,000	0.00%
Clerk Licenses	$3,250	$4,855	$4,000	$4,830	$4,000	0.00%
Clerk Fees	$4,013	$14,359	$10,000	$16,482	$11,000	10.00%
Police	$11,105	$8,586	$7,000	$8,077	$7,000	0.00%
Reserve for Debt Service	$90,000	$89,724	$83,157	$83,157	$83,157	0.00%
Interest on Deposits	$192,226	$222,961	$127,892	$484,907	$260,000	103.30%
Interest and Cost on Taxes	$175,785	$171,510	$160,000	$170,752	$160,000	0.00%
Cable Television Franchise	$374,331	$381,930	$375,000	$365,189	$365,000	-2.67%
Reserve - Sale of Municipal Assets	$0	$0	$0	$0	$0	#DIV/0!
Sub Total Misc.Revenues	$3,534,547	$3,380,836	$3,100,375	$3,549,223	$3,212,957	3.63%
STATE AID:						
Watershed Moratorium Offset Aid	$16,544	$16,544	$16,544	$16,544	$16,544	0.00%
Consolidated Municipal Tax Relief	$25,704	$25,704	$25,704	$25,704	$25,704	0.00%
Energy Receipts	$1,804,757	$1,804,757	$1,804,757	$1,804,757	$1,804,757	0.00%
Sub Total Misc.Revenues	$1,847,005	$1,847,005	$1,847,005	$1,847,005	$1,847,005	0.00%

*Tamarac Lease Payment not included in 2018 realized and 2019 Proposed

	REALIZED IN CASH 2017	REALIZED IN CASH 2018	ANTICIPATED 2019	REALIZED IN 2019	2020 PROPOSED BUDGET	% CHANGE
INTERLOCAL SERVICE AGREEMENTS:						
Rockaway Borough Health Agreement	$188,400	$128,968	$128,000	$131,632	$130,000	1.56%
Roxbury Township Health Agreement	$78,629	$79,657	$78,000	$71,342	$71,000	-8.97%
Mine Hill Township Health Agreement	$50,000	$50,000	$0		$0	#DIV/0!
Sub-Total Interlocal Service Agreements	$317,029	$258,625	$206,000	$202,974	$201,000	-2.43%
STATE AND FEDERAL GRANTS OFF-SET WITH APPROPRIATIONS:						
MAC Supplemental Grant (2018)			$2,000		$0	-100.00%
2019 Morris Arts Grant			$1,000		$0	
2019 State Body Armor Grant			$3,503		$0.00	
Drunk Driving Enforcement Funds	$22,412		$0			
NJ DOT Grant - Quaker Church Road		$133,000	$0			
Recycling Tonnage Grant	$53,620	$53,400	$52,992	$0	$48,085	-9.26%
Sub-Total Misc. Revenues Off-set with Appropriations	$76,032	$186,400	$59,495	$0	$48,085	-19.18%
30.01 Receipts from Delinquent Taxes	$758,984	$652,422	$600,000	$759,016	$550,000	-8.33%
Sub-Total General Revenues	$11,559,874	$11,582,367	$11,491,217	$12,036,560	$11,424,636	-0.58%
PROPERTY TAXES:						
Property Tax Support of Municipal Appropriations	$21,982,842	$20,964,046	$19,569,401	$21,978,264	$19,612,277	0.22%
					$0	
Municipal Library	$1,442,541	$1,466,941	$1,507,586	$1,507,586	$1,522,546	0.99%
TOTAL REVENUES	**$34,985,257**	**$34,013,354**	**$32,568,204**	**$35,522,410**	**$32,559,459**	**-0.03%**

RESERVE FOR UNCOLLECTED TAXES

The required amount for the reserve for uncollected taxes is affected by the percentage of taxes collected the previous year and the total amount of taxes levied, including school and county taxes. Actual collection figures for the past 10 years are as follows:

YEAR	PERCENTAGE COLLECTED	TAX LEVIED
2009	98.35%	$91,036,949
2010	98.17%	$94,390,261
2011	98.33%	$97,774,958
2012	98.43%	$99,613,553
2013	98.49%	$101,442,810
2014	98.98%	$103,148,967
2015	98.96%	$105,098,446
2016	99.25%	$106,989,577
2017	99.41%	$108,606,964
2018	99.94%	$110,252,656
2019	n/a	$112,338,424

TOTAL ESTIMATED TAX LEVIES

Board of Education		$78,432,608
County		$11,919,631
Municipal		$19,612,277
Library		$1,522,546
Open Space/Recreation		$911,190
TOTAL ESTIMATED LEVY		**$112,398,252**
LESS CASH REQUIRED	97.400%	**$109,475,898**

RESERVE FOR UNCOLLECTED TAXES

School	2.600%	$2,039,248
County	2.600%	$309,910
Municipal	2.600%	$509,919
Library	2.600%	$39,586
Open Space/Recreation	2.600%	$23,691
TOTAL RESERVE FOR UNCOLLECTED TAXES		**$2,922,355**

PROPERTY TAX REVIEW
BUDGET AND ASSESSMENT COMPARISON

YEAR	BUDGETED AMOUNT	INCREASE OVER PREVIOUS YEAR	% INCREASE	ASSESSED VALUE	INCREASE OVER PREVIOUS YEAR	% CHANGE
2009	$26,693,887	$346,441	1.31%	$2,918,426,557	$8,123,308	0.28%
2010	$26,407,304	-$286,583	-1.07%	$2,925,691,382	$7,264,825	0.25%
2011	$26,875,296	$467,992	1.77%	$2,921,150,063	-$4,541,319	-0.16%
2012	$27,748,088	$872,792	3.25%	$2,912,554,348	-$8,595,715	-0.29%
2013	$28,433,914	$685,826	2.47%	$2,903,013,353	-$9,540,995	-0.33%
2014	$28,952,905	$518,991	1.83%	$2,897,693,579	-$5,319,774	-0.18%
2015	$29,640,792	$687,887	2.38%	$2,906,790,027	$9,096,448	0.31%
2016	$31,379,986	$1,739,194	5.87%	$2,923,346,396	$16,556,369	0.57%
2017	$31,923,135	$543,149	1.73%	$4,293,593,841	$1,370,247,445	46.87%
2018	$32,295,169	$372,034	1.17%	$4,304,143,199	$10,549,358	0.25%
2019	$32,568,204	$273,035	0.85%	$4,329,513,506	$25,370,307	0.59%
2020	$32,483,083	-$85,121	-0.26%	$4,338,999,344	$9,485,838	0.22%

PROPERTY TAX LEVY COMPARISON

	2016	2017	2018	2019	Estimated 2020	INCREASE
School	$74,172,889	$75,484,749	$76,938,798	$78,432,608	$78,432,608	0.00%
County	$11,014,134	$11,280,915	$11,445,942	$11,919,631	$11,919,631	0.00%
Municipal	$19,497,105	$19,497,105	$19,497,105	$19,569,401	$19,612,277	0.22%
Municipal Library	$1,428,445	$1,442,541	$1,466,941	$1,507,586	$1,522,546	0.99%
Open Space/Recreation	$877,004	$901,654	$903,870	$909,198	$911,190	0.22%
TOTAL	$106,989,577	$108,606,964	$110,252,656	$112,338,424	$112,398,252	0.05%

ESTIMATED REAL ESTATE TAX RATE

	2016 Tax Rate	2017 Tax Rate	2018 Tax Rate	2019 Tax Rate	2020 Tax Rate	2017-2018 Increase/ Decrease	% Increase
Municipal	$0.667	$0.454	$0.453	$0.452	$0.452	$0.00000	0.00%
Municipal Library	$0.049	$0.034	$0.034	$0.035	$0.035	$0.00027	0.77%
Open Space/Recreation	$0.030	$0.021	$0.021	$0.021	$0.021	$0.00000	0.00%
TOTAL	$0.746	$0.509	$0.508	$0.508	$0.508	$0.000	0.053%

ESTIMATED TAX COMPARISON

	Average Home $335,400 2016	Average Home $487,500 2017	Average Home $487,500 2018	Average Home $487,500 2019	Average Home $487,500 Estimated 2020	2019-2020 Incr. or (Decr.)
Municipal	$2,236.93	$2,213.73	$2,208.30	$2,203.50	$2,203.50	$0.00
Library	$163.89	$163.79	$166.15	$169.75	$171.06	$1.31
Open Space	$100.62	$102.38	$102.38	$102.38	$102.38	$0.00
TOTAL	$2,501.44	$2,479.89	$2,476.82	$2,475.63	$2,476.94	$1.31

BUDGET SURPLUS
10 YEAR HISTORY

YEAR	TOTAL BUDGET	SURPLUS DEC 31	SURPLUS UTILIZED NEXT YEARS BUDGET	RESERVE FOR REVALUATION	SURPLUS BALANCE
2010	$26,407,304	$2,702,908	$1,975,000		$727,908
2011	$26,875,296	$3,144,018	$2,425,000		$719,018
2012	$27,748,088	$3,571,431	$2,550,000		$1,021,431
2013	$28,433,914	$4,181,285	$2,894,000	$275,000	$1,012,285
2014	$28,952,905	$6,033,078	$3,144,000		$2,889,078
2015	$29,640,792	$6,902,036	$4,481,277		$2,420,759
2016	$31,379,986	$7,132,756	$5,026,277		$2,106,479
2017	$31,923,135	$7,519,228	$5,257,079		$2,262,149
2018	$32,295,169	$7,869,555	$5,678,342		$2,191,213
2019	$32,568,204	$7,357,955	$5,565,589		$1,792,366

TOWNSHIP OF RANDOLPH
9 YEAR ANALYSIS - SURPLUS ANTICIPATED/TOTAL BUDGET

YEAR	SURPLUS ANTICIPATED	BUDGET	% OF BUDGET
2020	$5,565,589	$32,559,459	17.09%
2019	$5,678,342	$32,568,204	17.44%
2018	$5,257,079	$32,295,169	16.28%
2017	$5,026,277	$31,923,135	15.74%
2016	$4,481,277	$31,379,986	14.28%
2015	$3,144,000	$29,640,792	10.61%
2014	$2,894,000	$28,952,905	10.00%
2013	$2,550,000	$28,433,914	8.97%
2012	$2,425,000	$27,748,088	8.74%

TOWNSHIP OF RANDOLPH
SURPLUS UTILIZED/SURPLUS REGENERATED

YEAR	SURPLUS UTILIZED	PRIOR YEAR SURPLUS REGENERATED
2020	$5,565,589	$5,166,742
2019	$5,678,342	$5,607,406
2018	$5,257,079	$5,508,310
2017	$5,026,277	$4,711,997
2016	$4,481,277	$4,012,958
2015	$3,144,000	$4,745,793
2014	$2,894,000	$3,159,933
2013	$2,550,000	$2,852,333
2012	$2,425,000	$2,416,109
2011	$1,975,000	$2,200,804
2010	$2,116,000	$2,118,277

Administrative and Executive

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
*Salary and Wages - Regular	$280,389	$283,909	$308,087	$308,087	$304,800		$304,800	-1.07%
Salary and Wages - Council	$43,500	$43,500	$43,500	$43,500	$43,500		$43,500	0.00%
Total Salaries and Wages	$323,889	$327,409	$351,587	$351,587	$348,300	$0	$348,300	-0.93%
Other Expense:								
Supplies	$6,987	$8,268	$8,000	$6,123	$8,000		$8,000	0.00%
Printing	$21,475	$19,181	$25,000	$20,382	$25,000		$25,000	0.00%
Dues/Licenses	$6,257	$5,596	$6,000	$5,412	$6,000		$6,000	0.00%
Travel/Conference/Education	$2,717	$4,525	$3,000	$3,649	$4,500		$4,500	50.00%
Miscellaneous	$7,348	$10,668	$10,000	$8,889	$10,000		$10,000	0.00%
Employee/Volunteer Recognition	$2,780	$4,707	$5,000	$5,000	$5,000		$5,000	0.00%
Departmental Monthly Reporting	$0		$0	$0	$0		$0	#DIV/0!
Website - Township	$3,000	$3,000	$3,000	$3,000	$3,000		$3,000	0.00%
Website - MCCPC	$3,000	$3,000	$3,000	$3,000	$3,000		$3,000	0.00%
Professional Development	$0	$2,205	$5,000	$4,003	$5,000		$5,000	0.00%
Total Other Expense	$53,564	$61,143	$68,000	$59,458	$69,500	$0	$69,500	2.21%
Total Department	$377,453	$388,552	$419,587	$411,045	$417,800	$0	$417,800	-0.43%

Miscel. Expenditures - includes increase in catering services in 2018

Municipal Clerk

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages - Regular	$170,669	$174,571	$178,512	$178,512	$233,500		$233,500	30.80%
Salary and Wages - Election	$373	$257	$600	$284	$600		$600	0.00%
Total Salary and Wages	$171,042	$174,829	$179,112	$178,796	$234,100	$0	$234,100	30.70%
Other Expense:								
Supplies and Service Contracts	$5,992	$5,899	$9,000	$7,645	$9,000		$9,000	0.00%
Postage	$49,679	$35,932	$45,000	$40,000	$45,000		$45,000	0.00%
Election Ballots	$10,205	$11,666	$12,000	$12,987	$14,000		$14,000	16.67%
Election - Expenses	$0	$1,408	$3,000	$2,521	$3,000		$3,000	0.00%
Election - Polling Places	$16,000	$16,000	$16,000	$16,000	$16,000		$16,000	0.00%
Legal Advertising	$10,782	$13,014	$12,500	$10,931	$12,500		$12,500	0.00%
Dues /Licenses	$225	$307	$300	$307	$325		$325	8.33%
Council - Meetings/Seminars	$1,809	$1,446	$2,000	$600	$2,000		$2,000	0.00%
Travel/Conference/Education	$2,187	$501	$500	$299	$500		$500	0.00%
Council - Web Based Program	$8,000	$12,000	$12,000	$12,000	$12,000		$12,000	0.00%
Ordinance Codification	$3,693	$2,882	$4,500	$4,179	$4,500		$4,500	0.00%
Total Other Expense	$108,572	$101,256	$116,800	$107,469	$118,825	$0	$118,825	1.73%
Total Department	$279,614	$276,084	$295,912	$286,265	$352,925	$0	$352,925	19.27%
Revenues	$63,674	$60,013	$60,000	$67,230	$61,000			

S&W:
Includes $25K for clerk overlapping training for new hire
Includes retirement payout

Assessment of Taxes

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages	$146,320	$149,879	$153,110	$153,110	$156,535		$156,535	2.24%
Other Expense:								
Supplies	$576	$338	$1,400	$3,280.03	$1,400		$1,400	0.00%
Dues/Licenses	$245	$245	$300	$245	$300		$300	0.00%
Travel/Conference/Education	$688	$711	$1,500	$663	$1,500		$1,500	0.00%
Taxpayer Notification	$7,061	$6,330	$4,500	$4,500	$4,500		$4,500	0.00%
Contractual Services - Tax Appraisal	$2,000	$0	$15,000	$7,500	$15,000		$15,000	0.00%
Contractual Services - Map Update	$0	$0	$1,000	$3,200	$1,000		$1,000	0.00%
Computer Support	$1,500	$1,500	$1,500	$1,500	$1,500		$1,500	0.00%
Total Other Expense	$12,071	$9,124	$25,200	$17,808	$25,200	$0	$25,200	0.00%
Total Department	$158,391	$159,003	$178,310	$170,918	$181,735	$0	$181,735	1.92%

Financial Administration

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages	$126,958	$142,636	$164,155	$164,155	$171,928		$171,928	4.74%
Other Expense:								
Supplies	$3,806	$2,747	$2,500	$9,780	$2,500		$2,500	0.00%
Consulting	$17,243	$200	$500	$950	$1,050		$1,050	110.00%
Dues/Licenses	$90	$365	$500	$450	$1,000		$1,000	100.00%
New Employees/Volunteer Physicals	$9,453	$10,438	$15,000	$9,433	$14,000		$14,000	-6.67%
Travel/Conference/Education	$4,868	$4,014	$4,100	$2,118	$4,100		$4,100	0.00%
Finance Accounting System	$4,190	$3,908	$4,400	$3,884	$4,400		$4,400	0.00%
Total Other Expense	$39,649	$21,671	$27,000	$26,615	$27,050	$0	$27,050	0.19%
Total Department	$166,607	$164,307	$191,155	$190,770	$198,978	$0	$198,978	4.09%

S&W includes $6K for new Intern (25/75 percent split with Water/Sewer)
Physicals line item increase in 2019 includes annual physical for all volunteer firemen/rescue squad

Revenue Administration

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages	$112,814	$84,840	$78,700	$83,700	$80,447		$80,447	2.22%
Other Expense:								
Supplies	$9,701	$8,145	$8,000	$8,603	$8,000		$8,000	0.00%
Dues/Licenses	$140	$170	$350	$220	$350		$350	0.00%
Travel/Conference/Education	$105	$824	$850	$877	$850		$850	0.00%
On-Line Tax Payments	$1,500	$1,500	$1,750	$1,750	$1,750		$1,750	0.00%
Cancellation of Tax Certification	$396	$112	$665	$200	$665		$665	0.00%
Total Other Expense	$11,842	$10,751	$11,615	$11,650	$11,615	$0	$11,615	0.00%
Total Department	$124,656	$95,591	$90,315	$95,350	$92,062	$0	$92,062	1.93%

Audit

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Annual Audit - Township	$31,790	$32,366	$33,320	$33,320	$33,000		$33,000	-0.96%
Total Other Expense	$31,790	$32,366	$33,320	$33,320	$33,000	$0	$33,000	-0.96%
Total Department	$31,790	$32,366	$33,320	$33,320	$33,000	$0	$33,000	-0.96%

Legal Services and Costs

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
General Retainer	$209,784	$210,265	$215,934	$215,934	$216,250		$216,250	0.15%
Miscellaneous Expenses	$6,603	$3,450	$4,080	$3,000	$4,080		$4,080	0.00%
Tax Appeals	$24,000	$22,050	$27,500	$27,500	$27,500		$27,500	0.00%
Litigation - Contingent	$6,119	$1,913	$10,000	$9,718	$10,000		$10,000	0.00%
Litigation - MCCPC	$0	$0	$5,000	$5,000	$5,000		$5,000	0.00%
Prosecuting Attorney	$27,000	$27,000	$31,000	$31,000	$31,000		$31,000	0.00%
Public Defender (1)	$0	$8,000	$100	$8,000	$100		$100	0.00%
Labor - Contract	$14,686	$6,128	$26,000	$2,340	$26,000		$26,000	0.00%
Labor - Hearings	$0	$0	$7,500	$0	$7,500		$7,500	0.00%
Total Other Expense	$288,192	$278,806	$327,114	$302,492	$327,430	$0	$327,430	0.10%
Total Department	$288,192	$278,806	$327,114	$302,492	$327,430	$0	$327,430	0.10%

(1) Paid from Trust Account

Municipal Court

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages - Regular	$290,503	$291,188	$302,995	$302,995	$317,392		$317,392	4.75%
Salary and Wages - Overtime	$5,674	$4,766	$7,200	$3,500	$7,200		$7,200	0.00%
Total Salary and Wages	$296,177	$295,954	$310,195	$306,495	$324,592	$0	$324,592	4.64%
Other Expense:								
Supplies	$7,510	$6,974	$8,000	$7,783	$8,000		$8,000	0.00%
Dues	$0	$170	$180	$180	$180		$180	0.00%
Travel-Conference	$592	$1,051	$1,100	$635	$1,100		$1,100	0.00%
Credit Card Processing Fee	$3,356	$3,529	$7,000	$4,500	$7,000		$7,000	0.00%
Interpreters	$1,202	$1,443	$2,500	$2,410	$3,000		$3,000	20.00%
Contractual - Acting Judge	$500	$0	$500	$500	$500		$500	0.00%
Total Other Expense	$13,160	$13,167	$19,280	$16,008	$19,780	$0	$19,780	2.59%
Total Department	$309,337	$309,121	$329,475	$322,503	$344,372	$0	$344,372	4.52%
Revenues	$278,740	$251,080	$250,000	$246,913	$246,000			

S&W - re-hire increase

Engineering

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages	$84,076	$84,891	$91,141	$92,141	$95,517		$95,517	4.80%
Other Expense:								
Engineering Consultant	$20,142	$25,000	$26,928	$26,928	$26,000		$26,000	-3.45%
Tree Removal*		$6,460	$7,500	$20,000	$40,000		$40,000	433.33%
Travel/Conference/Education	$1,005	$395	$1,500	$1,400	$2,000		$2,000	33.33%
DEP - Stormwater Regulations/Fees	$5,250	$5,250	$7,500	$5,250	$7,500		$7,500	0.00%
Supplies and Equipment	$972	$2,809	$2,000	$1,770	$2,000		$2,000	0.00%
Total Other Expense	$27,369	$39,914	$45,428	$55,348	$77,500	$0	$77,500	70.60%
Total Department	**$111,445**	**$124,805**	**$136,569**	**$147,489**	**$173,017**	**$0**	**$173,017**	**26.69%**

Revenues	$72,146	$77,921	$60,000	$91,619	$70,000

Building and Grounds

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages - Regular *	$86,787	$64,047	$72,677	$72,677	$77,677		$77,677	6.88%
Salary and Wages - Overtime	$1,054	$4,009	$2,500	$6,860	$2,500		$2,500	0.00%
Total Salary and Wages	$87,841	$68,055	$75,177	$79,537	$80,177	$0	$80,177	6.65%
Other Expense:								
Supplies	$9,723	$14,199	$22,000	$19,810	$31,500		$31,500	43.18%
Building Repairs	$47,019	$45,145	$52,200	$82,200	$54,200		$54,200	3.83%
Contractual Services	$178,906	$122,151	$159,900	$155,917	$172,850		$172,850	8.10%
Total Other Expense	$235,648	$181,495	$234,100	$257,927	$258,550	$0	$258,550	10.44%
Total Department	$323,489	$249,551	$309,277	$337,464	$338,727	$0	$338,727	9.52%

Supplies Inceases:
additional $7K for electrical supplies
additional $5K for general supplies

Contractual Increases:
door maintenance software $650
general maintenance $7K

Utilities

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Electricity	$87,793	$100,313	$120,000	$118,000	$120,000		$120,000	0.00%
Street Lighting	$58,889	$61,838	$65,000	$65,000	$65,000		$65,000	0.00%
Telephone	$121,244	$122,222	$146,000	$158,000	$153,300		$153,300	5.00%
Heating (Natural Gas)	$67,138	$71,113	$91,500	$78,000	$100,000		$100,000	9.29%
Gasoline	$70,231	$113,184	$130,000	$130,000	$130,000		$130,000	0.00%
Diesel	$91,037	$99,858	$130,000	$125,000	$130,000		$130,000	0.00%
Total Other Expense	$496,331	$568,527	$682,500	$674,000	$698,300	$0	$698,300	2.32%
Total Department	$496,331	$568,527	$682,500	$674,000	$698,300	$0	$698,300	2.32%

Planning Board/Board of Adjustment

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages - Regular	$168,248	$183,495	$199,867	$199,867	$204,376		$204,376	2.26%
Salary and Wages - Overtime	$1,575	$1,655	$4,000	$1,500	$4,000		$4,000	0.00%
Salary and Wages	$169,823	$185,150	$203,867	$201,367	$208,376	$0	$208,376	2.21%
Other Expense:								
Supplies	$1,498	$1,362	$1,860	$1,834	$1,860		$1,860	0.00%
Advertising	$715	$1,007	$850	$863	$950		$950	11.76%
Dues/ Licenses	$1,460	$1,482	$1,500	$1,112	$1,500		$1,500	0.00%
Travel/Conference/Educaton	$179	$761	$900	$753	$900		$900	0.00%
Legal - Planning	$10,180	$8,780	$15,500	$8,340	$15,500		$15,500	0.00%
Legal - Board of Adjustment	$9,400	$10,580	$15,500	$9,065	$15,500		$15,500	0.00%
Legal - Contingent		$44	$10,000	$8,300	$10,000		$10,000	0.00%
Contractual - Planning Consultant		$68	$1,000	$32	$1,000		$1,000	0.00%
Total Other Expense	$23,433	$24,084	$47,110	$30,299	$47,210	$0	$47,210	0.21%
Total Department	$193,255	$209,233	$250,977	$231,666	$255,586	$0	$255,586	1.84%

Revenues	$133,676	$130,180	$70,000	$67,292	$67,000

MIS

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Supplies/Equipment	$25,495	$21,339	$30,500	$31,164	$47,500		$47,500	55.74%
Computer Repairs	$3,000	$0	$3,000	$259	$3,000		$3,000	0.00%
EDC Webite Support	$1,500		$5,000	$5,000	$5,000		$5,000	
Training	$1,200		$1,200	$0	$1,200		$1,200	0.00%
Social Media*		$3,688	$8,000	$4,988	$8,000		$8,000	
Support - LAN - Board of Education			$2,500	$0	$2,500		$2,500	0.00%
Support - Internet Service **	$8,160	$8,160	$8,160	$8,160	$8,160		$8,160	0.00%
Support - GIS	$15,000	$15,000	$15,000	$15,625	$21,250		$21,250	41.67%
Support - Internet (Municipal Code)	$1,500	$1,900	$1,500	$0	$1,500		$1,500	0.00%
Total Other Expense	$55,855	$50,087	$74,860	$65,196	$98,110	$0	$98,110	31.06%
Total Department	**$55,855**	**$50,087**	**$74,860**	**$65,196**	**$98,110**	**$0**	**$98,110**	**31.06%**

**Split 50-50 with the Water and Sewer Department.
Supplies/Hardware include $17,000 software license with APPSURE (3 year license)

Economic Development Committee

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages	$0	$0	$0	$0	$0	$0	$0	#DIV/0!
Other Expense:								
Various Program and Activities	$0	$0	$750	$0	$750	$0	$750	0.00%
Printing	$0	$0	$100	$0	$100	$0	$100	0.00%
Fifth Friday Catering	$0	$0	$0	$0	$0	$0	$0	#DIV/0!
Web-Site Development	$0	$0	$1,000	$0	$1,000	$0	$1,000	0.00%
Total Other Expense	$0	$0	$1,850	$0	$1,850	$0	$1,850	0.00%
Total Department	$0	$0	$1,850	$0	$1,850	$0	$1,850	0.00%

Board of Health

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages - Regular	$504,398	$524,714	$563,177	$563,177	$605,911		$605,911	7.59%
Salary and Wages - Overtime	$0	$1,256	$2,500	$2,000	$2,500		$2,500	0.00%
Salary and Wages - Animal Control *	$25,723	$27,302	$28,913	$28,913	$59,006		$59,006	104.08%
Total Salary and Wages	$530,121	$553,272	$594,590	$594,090	$667,417	$0	$667,417	12.25%
Other Expense:								
General Supplies	$2,332	$5,011	$4,000	$4,278	$4,000		$4,000	0.00%
Clinic Supplies	$4,741	$4,272	$5,100	$3,261	$4,500		$4,500	-11.76%
Printing/Advertising	$265	$856	$2,500	$1,291	$2,200		$2,200	-12.00%
Dues/Licenses	$1,181	$890	$2,200	$1,911	$2,200		$2,200	0.00%
Travel/Conference/Education	$2,121	$2,371	$2,500	$2,589	$3,200		$3,200	28.00%
Clinic Oversight - Physicians	$3,217	$2,045	$5,500	$2,855	$5,500		$5,500	0.00%
Health Programs	$14,821	$15,708	$24,700	$15,805	$24,300		$24,300	-1.62%
Publications	$354	$480	$480	$226	$480		$480	0.00%
Distressed Property	$285	$155	$1,000	$1,130	$2,000		$2,000	100.00%
Service Contracts	$34,600	$34,553	$38,200	$34,350	$38,500		$38,500	0.79%
Health Service Agreement - Mine Hill	$50,000	$50,000	$0	$0	$0		$0	#DIV/0!
Total Other Expense	$113,917	$116,340	$86,180	$67,696	$86,880	$0	$86,880	0.81%
Total Department	$644,038	$669,613	$680,770	$661,786	$754,297	$0	$754,297	10.80%

Revenues	$375,584	$394,385	$326,300	$325,705	$319,300

* 50% of Salary no longer charged charged to Dog Trust

Inspection of Buildings and Code Enforcement

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages	$217,713	$217,377	$238,172	$238,172	$266,108		$266,108	11.73%
Other Expense:								
Supplies	$2,463	$2,021	$3,500	$2,103	$3,100		$3,100	-11.43%
Dues/Licenses	$50	$50	$350	$50	$350		$350	0.00%
Travel/Conference/Education	$349	$539	$300	$663	$300		$300	0.00%
Computer Software/Support			$500	$0	$100		$100	-80.00%
Construction Official Agreement - Roxbury*	$80,415	$83,586	$84,500		$87,750		$87,750	3.85%
Total Other Expense	$83,277	$86,196	$89,150	$2,816	$91,600	$0	$91,600	2.75%
Total Department	$300,990	$303,573	$327,322	$240,988	$357,708	$0	$357,708	9.28%
Revenues	$437,179	$350,499	$341,000	$332,434	$330,000			

S&W includes retirement payouts for two employees

Electrical Inspections

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Electrical Inspections	$81,382	$82,160	$90,000	$90,000	$90,000	$0	$90,000	0.00%
Total Other Expense	$81,382	$82,160	$90,000	$90,000	$90,000	$0	$90,000	0.00%
Total Department	$81,382	$82,160	$90,000	$90,000	$90,000	$0	$90,000	0.00%

Revenues	$115,418	$113,819	$90,000	$119,752	$90,000

TOTAL GENERAL GOVERNMENT

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Total Salaries and Wages	$2,266,773	$2,284,292	$2,439,806	$2,443,149	$2,633,497	$0	$2,633,497	7.94%
Total Other Expenses	$1,676,052	$1,677,087	$1,979,507	$1,818,101	$2,082,400	$0	$2,082,400	5.20%
TOTAL GENERAL GOVERNMENT	$3,942,825	$3,961,379	$4,419,313	$4,261,251	$4,715,897	$0	$4,715,897	6.71%

Fire

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Supplies	$781	$1,750	$2,500	$2,500	$2,000		$2,000	-20.00%
Equipment - New/Repair/Replace	$66,814	$68,155	$77,000	$77,000	$80,000		$80,000	3.90%
Fire Hydrants	$13,260	$13,260	$13,300	$13,300	$15,000		$15,000	12.78%
Travel/Conference/Education/Drills	$9,163	$8,327	$13,000	$15,912	$16,000		$16,000	23.08%
Fire House Rental	$85,000	$86,000	$88,000	$88,000	$92,000		$92,000	4.55%
Aid To Fire Departments	$68,000	$69,000	$70,000	$70,000	$70,000		$70,000	0.00%
Radio Communications	$6,109	$5,309	$7,000	$7,000	$7,000		$7,000	0.00%
Computer Support/Internet Access	$6,440	$5,152	$8,000	$8,000	$8,000		$8,000	0.00%
Stipend	$15,000	$15,300	$20,000	$13,100	$20,000		$20,000	0.00%
Total Other Expense	$270,566	$272,254	$298,800	$294,812	$310,000	$0	$310,000	3.75%
Total Department	$270,566		$298,800	$294,812	$310,000	$0	$310,000	3.75%

Fire Prevention Bureau

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages	$114,197	$123,145	$129,061	$137,061	$144,938		$144,938	12.30%
Other Expense:								
Supplies	$4,097	$1,482	$5,000	$1,931	$5,000		$5,000	0.00%
Fire Prevention Month	$2,094	$2,585	$2,600	$2,555	$2,600		$2,600	0.00%
Public Education	$2,519	$1,542	$3,200	$79	$3,200		$3,200	0.00%
Total Other Expense	$8,710	$5,609	$10,800	$4,565	$10,800	$0	$10,800	0.00%
Total Department	$122,907	$128,754	$139,861	$141,626	$155,738	$0	$155,738	11.35%
Revenues	$103,751	$116,610	$93,000	$125,623	$93,000			

Police

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages - Department	$4,179,674	$4,026,969	$4,270,148	$4,270,148	$4,259,693		$4,259,693	-0.24%
Salary and Wages - Overtime	$262,745	$290,000	$310,000	$310,000	$310,000		$310,000	0.00%
Salary and Wages - Court	$23,903	$25,000	$25,000	$25,000	$25,000		$25,000	0.00%
Salary and Wages - Bail Reform	$11,764	$2,000	$15,000	$15,000	$15,000		$15,000	0.00%
Total Salary and Wages	$4,478,085	$4,343,969	$4,620,148	$4,620,148	$4,609,693	$0	$4,609,693	-0.23%
Other Expense:								
Supplies	$75,640	$68,038	$73,500	$73,500	$75,000		$75,000	2.04%
Printing	$1,497	$366	$1,500	$1,500	$1,500		$1,500	0.00%
Dues/Licenses	$1,235	$1,519	$3,000	$3,000	$3,000		$3,000	0.00%
Legal Services	$21,097	$27,115	$26,000	$26,000	$26,000		$26,000	0.00%
Continuing Education	$10,460	$10,376	$12,500	$12,500	$12,500		$12,500	0.00%
Travel-Conference	$2,274	$2,440	$3,250	$3,250	$3,250		$3,250	0.00%
Police Uniforms	$27,190	$27,624	$32,050	$28,000	$32,050		$32,050	0.00%
Security System	$1,915	$0	$3,500	$0	$3,500		$3,500	0.00%
Communications	$4,913	$8,080	$5,550	$5,550	$5,550		$5,550	0.00%
Support Services Unit	$9,933	$10,069	$10,450	$15,666	$10,450		$10,450	0.00%
Police Services Unit	$13,513	$5,856	$14,500	$14,500	$14,500		$14,500	0.00%
Detective Bureau	$5,109	$5,289	$5,800	$5,800	$5,800		$5,800	0.00%
Attorney General - 3rd Party Service	$0		$0		$0		$0	#DIV/0!
E-Ticket	$13,128	$7,214	$11,000	$10,400	$12,000		$12,000	
Police Computer System	$6,854	$6,229	$8,000	$8,000	$9,000		$9,000	12.50%
Traffic Committee	$1,500	$1,500	$1,500	$1,500	$1,500		$1,500	
Total Other Expense	$195,958	$181,715	$212,100	$209,166	$215,600	$0	$215,600	1.65%
Total Department	$4,674,043	$4,525,685	$4,832,248	$4,829,314	$4,825,293	$0	$4,825,293	-0.14%

Revenues	$11,105	$8,586	$7,000	$8,077	$7,000

2020 air purification filters added to supplies -$1,500
S&W includes tretirment payouts for two employees

County Dispatch

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Transition Fee	$0	$0	$0	$0			$0	
Dispatching Services	$294,924	$294,924	$294,924	$294,924	$294,924		$294,924	0.00%
Trunked Radio System	$22,600	$22,600	$30,000	$30,000	$30,000		$30,000	0.00%
Total Other Expense	$317,524	$317,524	$324,924	$324,924	$324,924	$0	$324,924	0.00%
Total Department	$317,524	$317,524	$324,924	$324,924	$324,924	$0	$324,924	0.00%

Rescue Squad

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Township Contribution	$50,000	$50,000	$50,000	$50,000	$50,000		$50,000	0.00%
Stipend			$20,000	$12,000	$20,000		$20,000	
Total Other Expense	$50,000	$50,000	$70,000	$62,000	$70,000	$0	$70,000	0.00%
Total Department	**$50,000**	**$50,000**	**$70,000**	**$62,000**	**$70,000**	**$0**	**$70,000**	**0.00%**

Emergency Management

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages	$6,000	$8,000	$8,200	$8,000	$8,200		$8,200	0.00%
Other Expense:								
Supplies	$0	$0	$1,000	$690	$1,000		$1,000	0.00%
Emergency Notification Service	$4,549	$6,416	$7,500	$7,042	$7,500		$7,500	0.00%
Total Other Expense	$4,549	$6,416	$8,500	$7,732	$8,500	$0	$8,500	0.00%
Total Department	$12,549	$14,416	$16,700	$15,732	$16,700	$0	$16,700	0.00%

LOSAP

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Fire/Rescue Department	$141,310	$113,321	$145,000	$125,864	$145,000	$0	$145,000	0.00%
Total Other Expense	$141,310	$113,321	$145,000	$125,864	$145,000	$0	$145,000	0.00%
Total Department	$141,310	$113,321	$145,000	$125,864	$145,000	$0	$145,000	0.00%

TOTAL PUBLIC SAFETY

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Total Salaries and Wages	$4,600,282	$4,475,114	$4,757,409	$4,765,209	$4,762,831	$0	$4,762,831	0.11%
Total Other Expenses	$988,617	$946,838	$1,070,124	$1,029,063	$1,084,824	$0	$1,084,824	1.37%
TOTAL PUBLIC SAFETY	$5,588,899	$5,421,952	$5,827,533	$5,794,272	$5,847,655	$0	$5,847,655	0.35%

Road Repairs & Maintenance

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages - Regular	$666,205	$667,343	$920,125	$920,125	$769,540		$769,540	-16.37%
Salary and Wages - Overtime	$16,601	$42,116	$30,000	$35,000	$60,000		$60,000	100.00%
Total Salary and Wages	$682,807	$709,460	$950,125	$955,125	$829,540	$0	$829,540	-12.69%
Other Expense:								
Travel/Conference/Education	$1,817	$1,281	$3,000	$3,000	$3,000		$3,000	0.00%
Supplies	$27,778	$20,254	$31,000	$25,985	$29,000		$29,000	-6.45%
Road Materials	$27,135	$15,811	$29,000	$44,000	$30,500		$30,500	5.17%
Drainage	$9,806	$720	$15,000	$18,048	$15,000		$15,000	0.00%
Street Sweeping Disposal	$3,878	$4,250	$8,500	$8,202	$8,000		$8,000	-5.88%
Equipment Rental	$2,200	$13,458	$14,000	$29,000	$24,000		$24,000	71.43%
Tools/Equipment	$4,551	$9,389	$7,000	$5,960	$7,000		$7,000	0.00%
Uniform Cleaning/Allowance	$7,917	$8,638	$12,000	$10,118	$12,000		$12,000	0.00%
Street Signs	$5,025	$5,635	$6,000	$5,458	$6,000		$6,000	0.00%
Building Maintenance		$0	$0		$0		$0	#DIV/0!
Communication	$658	$602	$2,000	$642	$2,000		$2,000	0.00%
Total Other Expense	$90,765	$80,038	$127,500	$150,413	$136,500	$0	$136,500	7.06%
Total Department	$773,571	$789,498	$1,077,625	$1,105,538	$966,040	$0	$966,040	-10.35%

2020 S&W no longer includes retirment payouts that were budgeted in 2019

Recycling

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages - Regular	$227,143	$233,058	$242,286	$242,286	$248,000		$248,000	2.36%
Salary and Wages - Overtime	$390		$1,000	$1,000			$0	-100.00%
Total Salary and Wages	$227,533	$233,058	$243,286	$243,286	$248,000	$0	$248,000	1.94%
Other Expense: Recycling Collection Service	$0	$0	$0	$0	$0		$0	
Recycling Center Maintenance	$4,423	$508	$3,000	$2,500	$3,000		$3,000	0.00%
Uniforms and Supplies	$7,288	$59,675	$5,500	$1,690	$5,500		$5,500	0.00%
Leaf Hauling	$112,862	$148,153	$158,000	$158,068	$180,000		$180,000	13.92%
Contractual Services	$21,745	$15,384	$151,500	$151,500	$146,000		$146,000	-3.63%
Total Other Expense	$146,318	$223,720	$318,000	$313,758	$334,500	$0	$334,500	5.19%
Total Department	$373,851	$456,779	$561,286	$557,044	$582,500	$0	$582,500	3.78%

Revenues

Recycling Combined with New Sanitation Contract in 2017 - See Sanitation
Contractual Services includes $125K for new Single Stream Costs 2019
Unexepected Recyling Charges from County was charged to Supplies during 2018
Brush Grinding Charged to Tonnage Grant $50K

Snow Removal

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages	$100,000	$100,000	$100,000	$100,000	$100,000		$100,000	0.00%
Other Expense:								
Rock Salt	$172,161	$198,449	$230,000	$230,000	$241,000		$241,000	4.78%
Liquid Calcium	$62,905	$80,833	$86,000	$86,000	$80,000		$80,000	-6.98%
Miscellaneous	$8,314	$7,605	$8,350	$8,901	$8,500		$8,500	1.80%
Condo's	$4,077	$6,840	$8,000	$0	$10,000		$10,000	25.00%
Total Other Expense	$247,457	$293,727	$332,350	$324,901	$339,500	$0	$339,500	2.15%
Total Department	$347,457	$393,727	$432,350	$424,901	$439,500	$0	$439,500	1.65%

Trust Reserve Balance as of 12/31/2019 = $66,333.41
New Condo (Dawson Brook?) under Kelly Law

Fleet Management

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages	$190,922	$194,711	$202,064	$202,064	$206,456		$206,456	2.17%
Other Expense:								
Maintenance	$147,125	$145,243	$188,000	$157,300	$189,500	$0	$189,500	0.80%
Uniform & Supplies	$18,642	$16,993	$29,600	$15,283	$28,600	$0	$28,600	-3.38%
Total Other Expense	$165,767	$162,235	$217,600	$172,583	$218,100	$0	$218,100	0.23%
Total Department	$356,689	$356,947	$419,664	$374,647	$424,556	$0	$424,556	1.17%

Sanitation

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Garden Apartments	$277,800	$284,400	$316,488	$316,488	$325,980		$325,980	3.00%
Residential	$1,680,000	$1,722,000	$1,764,000	$1,764,000	$1,809,000		$1,809,000	2.55%
Transfer Station	$0	$0	$0		$0		$0	#DIV/0!
Recycling Tax	$0	$0	$0		$0		$0	#DIV/0!
Total Other Expense	$1,957,800	$2,006,400	$2,080,488	$2,080,488	$2,134,980	$0	$2,134,980	2.62%
Total Department	$1,957,800	$2,006,400	$2,080,488	$2,080,488	$2,134,980	$0	$2,134,980	2.62%

TOTAL PUBLIC WORKS

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Total Salaries and Wages	$1,201,262	$1,237,229	$1,495,475	$1,500,475	$1,383,996	$0	$1,383,996	-7.45%
Total Other Expenses	$2,608,106	$2,766,121	$3,075,938	$3,042,143	$3,163,580	$0	$3,163,580	2.85%
TOTAL STREETS AND ROADS	$3,809,368	$4,003,351	$4,571,413	$4,542,618	$4,547,576	$0	$4,547,576	-0.52%

Parks, Recreation and
Community Services

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary & Wages:								
Salary & Wages-Staff/Program/Facility	$738,805	$741,299	$876,316	$876,316	$873,948		$873,948	-0.27%
Salary & Wages - Park Maintenance	$457,990	$466,048	$512,654	$512,654	$530,894		$530,894	3.56%
Salary & Wages - Park Maint.-Overtime	$6,481	$9,872	$5,100	$12,232	$5,100		$5,100	0.00%
Total Salary and Wages	$1,203,276	$1,217,218	$1,394,070	$1,401,202	$1,409,942	$0	$1,409,942	1.14%
Other Expense:								
Park Maintenance	$83,289	$83,664	$97,000	$91,552	$98,500		$98,500	1.55%
Printing - Publicity	$113	$0	$750	$131	$500		$500	-33.33%
Support of Leagues	$426,797	$501,314	$506,750	$506,750	$519,500		$519,500	2.52%
Self Sustaining Programs	$179,181	$174,448	$220,500	$220,500	$205,500		$205,500	-6.80%
Travel/Conference/Education	$2,792	$3,246	$4,000	$3,294	$14,500		$14,500	262.50%
Office Costs & S.C.C. Items	$4,619	$4,793	$5,000	$5,000	$5,000		$5,000	0.00%
Brundage Park Playhouse	$40,548	$44,568	$44,750	$43,859	$48,000		$48,000	7.26%
Senior Programs & Supplies	$13,405	$11,598	$14,750	$9,994	$15,250		$15,250	3.39%
On Line Registration	$6,747	$6,747	$8,000	$6,747	$8,000		$8,000	0.00%
Credit Card Processing Fee	$26,654	$28,410	$30,000	$32,000	$30,000		$30,000	0.00%
Utilities	$96,526	$81,533	$95,000	$95,000	$95,000		$95,000	0.00%
Total Other Expense	$880,670	$940,321	$1,026,500	$1,014,827	$1,039,750	$0	$1,039,750	1.29%
Total Department	$2,083,946	$2,157,539	$2,420,570	$2,416,029	$2,449,692	$0	$2,449,692	1.20%
Revenues	$1,359,631.00	$1,263,026*	$1,263,026	$1,262,594	$1,262,500			

* Starting in 2018 does not include Tamarac payment.
$10K for coach training added to Travel/Conference/Education
2020 S&W does not include retirement payout that was budgeted in 2019
2020 Parks S&W includes retirement payout

Celebration of Public Events

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Security - Festival & Special Events	$15,646	$13,462	$14,000	$21,875	$25,000		$25,000	78.57%
Supplies - Freedom Carnival/ Oct. Fair	$3,855	$5,794	$7,500	$6,190	$7,500		$7,500	0.00%
Fireworks Display	$11,500	$11,500	$15,000	$15,000	$15,000		$15,000	0.00%
Stage Rental	$4,847	$3,319	$2,500	$200	$2,500		$2,500	0.00%
Parade	$2,280	$0	$3,500	$2,500	$3,000		$3,000	-14.29%
Total Other Expense	$38,128	$34,075	$42,500	$45,765	$53,000	$0	$53,000	24.71%
Total Department	$38,128	$34,075	$42,500	$45,765	$53,000	$0	$53,000	24.71%

Environmental/Landmarks Committee

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Supplies/Activities	$0	$0	$1,200	$0	$1,200		$1,200	
Total Other Expense	$0	$0	$1,200	$0	$1,200	$0	$1,200	
Total Department	$0	$0	$1,200	$0	$1,200	$0	$1,200	

Municipal Alliance

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages	$7,500	$7,500	$7,500	$7,500	$7,500		$7,500	0.00%
Other Expense:								
Matching Share - MAC Grant	$10,000	$7,500	$0	$0	$7,500	$0	$7,500	#DIV/0!
Total Other Expense	$10,000	$7,500	$0	$0	$7,500	$0	$7,500	#DIV/0!
Total Department	$17,500	$15,000	$7,500	$7,500	$15,000	$0	$15,000	100.00%

TOTAL COMMUNITY PROGRAMS

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Total Salaries and Wages	$1,210,776	$1,224,718	$1,401,570	$1,408,702	$1,417,442	$0	$1,417,442	1.13%
Total Other Expenses	$928,798	$981,896	$1,070,200	$1,060,592	$1,101,450	$0	$1,101,450	2.92%
TOTAL RECREATION & EDUCATION	$2,139,574	$2,206,615	$2,471,770	$2,469,294	$2,518,892	$0	$2,518,892	1.91%

MAINTENANCE OF FREE PUBLIC LIBRARY

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Municipal Appropriation	$987,993	$1,036,829	$1,085,892	$1,085,892	$1,135,977		$1,135,977	4.61%
Total Other Expense	$987,993	$1,036,829	$1,085,892	$1,085,892	$1,135,977	$0	$1,135,977	4.61%
Total Department	$987,993	$1,036,829	$1,085,892	$1,085,892	$1,135,977	$0	$1,135,977	4.61%

2020- Based on 1/3 of a mill (2019 Equalized Valuation)

STATUTORY CHARGES

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
PERS (Public Employees)	$643,294	$653,497	$675,755	$653,497	$651,762		$651,762	-3.55%
PFRS (Police Officers)	$936,050	$988,561	$1,091,667	$988,561	$1,079,191		$1,079,191	-1.14%
DCRP (Defined Contribution Retirement Program	$8,571	$14,500	$16,000	$16,000	$18,000		$18,000	12.50%
Social Security	$504,556	$510,000	$540,000	$510,000	$540,000		$540,000	0.00%
Total Other Expense	$2,092,471	$2,166,558	$2,323,422	$2,168,058	$2,288,953	$0	$2,288,953	-1.48%
Total Department	$2,092,471	$2,166,558	$2,323,422	$2,168,058	$2,288,953	$0	$2,288,953	-1.48%

ACCUMULATED LEAVE

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Salary and Wages	$0	$0	$0	$0	$0		$0	0.00%
Total Department	$0	$0	$0	$0	$0	$0	$0	0.00%

Note: This budget is now reflected under Deferred Charges since we passed a Special Emergency in 2011 and 2014

INSURANCE

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Group Health Insurance	$4,297,955	$4,197,240	$4,400,000	$3,661,638	$4,023,541		$4,023,541	-8.56%
- Wellness Program	$29	$91	$1,500		$1,500		$1,500	
Workers Compensation	$206,820	$235,626	$246,229		$253,616		$253,616	3.00%
Other Insurance	$365,113	$334,796	$407,230		$419,447		$419,447	3.00%
Total Other Expense	$4,869,917	$4,767,754	$5,054,959	$3,661,638	$4,698,104	$0	$4,698,104	-7.06%
Total Department	$4,869,917	$4,767,754	$5,054,959	$3,661,638	$4,698,104	$0	$4,698,104	-7.06%

DEBT SERVICE

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Payment of Bond Principal	$819,000	$504,000	$573,168	$573,168	$590,997		$590,997	3.11%
Interest on Bonds	$344,388	$314,388	$322,363	$322,363	$305,168		$305,168	-5.33%
Interest on BANS	$0		$0		$0		$0	#DIV/0!
Payment of BAN Principal	$0		$0		$0		$0	#DIV/0!
Total Other Expense	$1,163,388	$818,388	$895,531	$895,531	$896,165	$0	$896,165	0.07%
Total Department	$1,163,388	$818,388	$895,531	$895,531	$896,165	$0	$896,165	0.07%

CONTINGENT

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Contingent	$0	$0	$100	$0	$100		$100	0.00%
Total Other Expense	$0	$0	$100	$0	$100	$0	$100	0.00%
Total Department	$0	$0	$100	$0	$100	$0	$100	0.00%

FEDERAL AND STATE PROGRAMS

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
MAC Supplemental Grant (2018)			$2,000	$2,000	$0		$0	
Morris Artd Grant 2019			$1,000	$1,000	$0		$0	
NJ Body Armor Grant			$3,503	$3,503	$0		$0	
Recycling Tonnage Grant	$53,620	$53,400	$52,992	$52,992	$48,085		$48,085	-9.26%
DOT Grant - Quaker Church Road		$133,000		$0			$0	
Drunk Driving Enforcement Fund	$0	$0	$0				$0	#DIV/0!
Total Other Expense	$53,620	$186,400	$59,495	$59,495	$48,085	$0	$48,085	-19.18%
Total Department	$53,620	$186,400	$59,495	$59,495	$48,085	$0	$48,085	-19.18%

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Police- Purchase New Vehicles			$145,000		$110,000		$110,000	
Police - New DWI Instrument			$20,000		$20,000		$20,000	
Police - Uniform Upgrade			$20,000				$0	
Police - Office Lockers for Equipment			$14,000				$0	
Police - Variable Message Sign					$21,000		$21,000	
Police - Generators					$5,000		$5,000	
Police - Generators Hook-ups					$6,000		$6,000	
Police - Firearm Active Shooter Training					$10,000		$10,000	
Fire - SCBA Fit Testing			$10,000				$0	
Fire - Turn Out Gear Dryer					$20,000		$20,000	
Fire - Computers					$10,000		$10,000	
Fire - Uniforms					$7,500		$7,500	
OEM - Mining Cables			$2,000				$0	
Planning - Master Plan Revision			$15,000				$0	
Clerk - Document Scanning			$35,000		$35,000		$35,000	
B&G - Furniture / Equip. Replacement			$5,000		$10,000		$10,000	
B&G - Animal Shelter Repairs			$5,000		$5,000		$5,000	
B&G - VFW Upgrades			$5,000		$5,000		$5,000	
B&G - Art Studio Upgrades			$5,000		$5,000		$5,000	
B&G - Police Range Upgrades			$5,000		$10,000		$10,000	
B&G - Musuem Upgrades			$5,000		$6,000		$5,000	
B&G - Museum Drainage & Sump Pump			$18,500				$0	
B&G - HEPA Filter System			$3,000				$0	
B&G - Town Hall Parking Lights					$25,000		$25,000	
B&G - Town Hall Landcaping					$10,700		$10,700	
Health - Inspection Tablets			$3,000				$0	
Finance - Fixed Assets					$20,000		$20,000	
Fleet - Diagnostic Tool					$10,000		$10,000	
Total Other Expense	$280,995	$0	$330,500	$0	$350,200	$0	$350,200	5.96%
Total Department	$280,995	$0	$330,500	$0	$350,200	$0	$350,200	5.96%

CAPITAL IMPROVEMENTS

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
Capital Improvements	$2,297,500	$2,716,500	$2,409,650	$2,409,650	$2,589,500		$2,589,500	7.46%
Total Other Expense	$2,297,500	$2,716,500	$2,409,650	$2,409,650	$2,589,500	$0	$2,589,500	7.46%
Total Department	$2,297,500	$2,716,500	$2,409,650	$2,409,650	$2,589,500	$0	$2,589,500	7.46%

DEFERRED CHARGES

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget
Other Expense:								
				$0			$0	#VALUE!
Special Emergency - Revaluation	$120,000	$120,000	$120,000	$120,000	$0		$0	-100.00%
Debt Authorized but not Issued	$0	$0	$0	$0	$0		$0	
Total Other Expense	$120,000	$120,000	$120,000	$120,000	$0	$0	$0	-100.00%
Total Department	$120,000	$120,000	$120,000	$120,000	$0	$0	$0	-100.00%

TOWNHIP OF RANDOLPH
STATEMENT OF OPERATIONS - 2019
WATER AND SEWER DEPARTMENT

Revenue and Other Income Realized	2019 WATER	2018 WATER	2019 SEWER	2018 SEWER
Fund Balance Utilized	$400,000.00	$478,497.00	$1,235,000.00	$1,250,000.00
Miscellaneous Revenue Anticipated	$3,332,615.98	$2,837,330.01	$3,811,273.60	$4,115,870.43
Nonbudget Revenue	$166,154.06	$127,049.16	$417,060.98	$367,873.59
Other Credits to Income:	$0.00	$0.00	$16,528.78	$15,134.84
Unexpended Balance of Appropriation Reserves	$194,846.36	$219,819.65	$671,424.80	$583,514.13
Total Income	$4,093,616.40	$3,662,695.82	$6,151,288.16	$6,332,392.99
Expenditures				
Budget Appropriations for Municipal Purpose	$3,531,146.16	$3,466,722.00	$4,531,124.00	$4,713,168.00
Refund of Prior Year Revenue	$0.00	$0.00		
Refund of Miscellaneous Revenue	$0.00	$0.00		
Total Expenditures	$3,531,146.16	$3,466,722.00	$4,531,124.00	$4,713,168.00
Excess In Revenue	$562,470.24	$195,973.82	$1,620,164.16	$1,619,224.99
Fund Balance				
Balance January 1	$406,702.00	$689,225.00	$10,576,546.99	$10,207,322.00
	$969,172.24	$885,198.82	$12,196,711.15	$11,826,546.99
Decreased by: Ulitized as Anticipated Revneue	-$400,000.00	-$478,497.00	-$1,235,000.00	-$1,250,000.00
Fund Balance December 31	$569,172.24	$406,701.82	$10,961,711.15	$10,576,546.99

SUMMARY OF REVENUE AND EXPENDITURES

REVENUES	2019 Adopted Budget	2020 Proposed Budget	Difference	% Change
Water Department				
Surplus to Support Budget	$400,000	$370,741	-$29,259	-7.31%
Reserve For Debt Service	$68,000	$181,000	$113,000	
Miscellaneous Revenues - Water Rents	$3,063,146	$3,250,000	$186,854	6.10%
TOTAL WATER REVENUE	$3,531,146	$3,801,741	$270,595	7.66%
Sewer Department				
Surplus to Support Budget	$1,235,000	$1,973,233	$738,233	59.78%
Miscellaneous Revenues - Sewer Rents	$3,296,124	$3,300,000	$3,876	0.12%
TOTAL SEWER REVENUE	$4,531,124	$5,273,233	$742,109	16.38%
TOTAL REVENUE	**$8,062,270**	**$9,074,974**	**$1,012,704**	**12.56%**

EXPENDITURES	2019 Adopted Budget	2020 Proposed Budget	Difference	% Change	Allocation Water	Allocation Sewer
Operations:						
Administrative and Executive						
Salary and Wages	$614,565	$600,171	-$14,394	-2.34%	$360,103	$240,068
Other Expenses	$915,754	$879,535	-$36,219	-3.96%	$530,121	$349,414
Operations						
Salary and Wages	$568,076	$638,255	$70,179	12.35%	$382,953	$255,302
Other Expenses	$298,400	$293,900	-$4,500	-1.51%	$151,780	$142,120
Total Salary and Wages	$1,182,641	$1,238,426	$55,785	4.72%	$743,056	$495,370
Total Other Expenses	$1,214,154	$1,173,435	-$40,719	-3.35%	$681,901	$491,534
Total Operations	$2,396,795	$2,411,861	$15,066	0.63%	$1,424,956	$986,904
Service Agreements	$3,600,288	$3,710,341	$110,053	3.06%	$1,643,500	$2,066,841
Capital Outlay	$87,000	$96,000	$9,000	10.34%	$84,900	$11,100
Capital Improvements	$260,000	$1,150,000	$890,000	342.31%	$137,500	$1,012,500
Debt Service	$507,067	$502,272	-$4,795	-0.95%	$388,184	$114,088
Statutory Charges	$211,120	$204,500	-$6,620	-3.14%	$122,700	$81,800
Deferred Charges	$1,000,000	$1,000,000	$0		$0	$1,000,000
TOTAL EXPENDITURES	8,062,270	9,074,974	1,012,704	12.56%	3,801,741	5,273,233

WATER DEPARTMENT

REVENUES	REALIZED IN 2017	REALIZED IN 2018	ANTICIPATED 2019	REALIZED IN 2019	2020 PROPOSED BUDGET	% INCREASE/ DECREASE
GENERAL REVENUES:						
Surplus Anticipated (surplus used for revenues to support budget	$618,631	$478,497	$400,000	$400,000	$370,741	
RESERVE FOR DEBT SERVICE:	$0	$0	$68,000	$68,000	$181,000	
MISCELLANEOUS REVENUES:						
Water Rents	$2,988,225	$2,837,330	$3,063,146	$3,264,616	$3,250,000	6.10%
Total Miscellaneous Revenue	$2,988,225	$2,837,330	$3,063,146	$3,264,616	$3,250,000	6.10%
TOTAL WATER REVENUE	**$3,606,856**	**$3,315,827**	**$3,531,146**	**$3,732,616**	**$3,801,741**	**7.66%**

TOTAL WATER CUSTOMERS:

2009	5655
2010	5657
2011	5661
2012	5685
2013	5935
2014	5709
2015	5733
2016	5736
2017	5811
2018	6057
2019	6057

REVENUES	REALIZED IN 2017	REALIZED IN 2018	ANTICIPATED 2019	REALIZED IN 2019	2020 PROPOSED BUDGET	% INCREASE/ DECREASE
GENERAL REVENUES:						
Surplus Anticipated (surplus used for revenues to support budget	$0	$0	$1,235,000	$1,235,000	$1,973,233	59.78%
MISCELLANEOUS REVENUES:						
Sewer Rents	$4,051,652	$4,115,870	$3,296,124	$3,811,274	$3,300,000	0.12%
Total Miscellaneous Revenue	$4,051,652	$4,115,870	$3,296,124	$3,811,274	$3,300,000	0.12%
TOTAL SEWER REVENUE	**$4,051,652**	**$4,115,870**	**$4,531,124**	**$5,046,274**	**$5,273,233**	**16.38%**

TOTAL SEWER CUSTOMERS:

2009	3898
2010	3898
2011	3898
2012	3908
2013	3919
2014	3921
2015	3930
2016	3928
2017	3961
2018	4264
2019	4264

ADMINISTRATIVE AND EXECUTIVE

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget	Allocation Water	Allocation Sewer
Salary and Wages - Administrative	$561,722	$553,791	$614,565	$614,565	$600,171		$600,171	-2.34%	$360,103	$240,068
Salary and Wages	$561,722	$553,791	$614,565	$614,565	$600,171	$0	$600,171	-2.34%	$360,103	$240,068
Other Expense:										
Engineering Consultant	$60,328	$64,151	$85,925	$85,925	$74,000		$74,000	-13.88%	$44,400	$29,600
Legal	$93,442	$95,735	$97,650	$97,650	$101,750		$101,750	4.20%	$61,050	$40,700
Audit	$13,945	$14,294	$14,580	$14,580	$15,550		$15,550	6.65%	$9,330	$6,220
Finance Accounting System	$1,733	$1,733	$1,750	$1,750	$1,750		$1,750	0.00%	$1,050	$700
Online Work Order System*		$0	$0				$0		$0	$0
Township - Website	$3,000	$3,000	$3,000	$3,000	$3,000		$3,000	0.00%	$1,800	$1,200
Emergency Notification Service	$4,549	$7,041	$7,500	$7,042	$7,500		$7,500	0.00%	$4,500	$3,000
Printing, Postage and Supplies	$22,602	$12,650	$17,000	$14,991	$17,000		$17,000	0.00%	$10,200	$6,800
On Line Water/Sewer Payments	$438	$750	$1,750	$750	$1,750		$1,750	0.00%	$1,050	$700
Public Comm. Water Tax	$5,095	$4,875	$6,000	$4,804	$6,000		$6,000	0.00%	$6,000	$0
Janitorial Services - Maint. Facility	$2,960	$3,108	$3,100	$2,325	$3,100		$3,100	0.00%	$1,860	$1,240
Group Insurance	$401,119	$410,505	$410,505	$410,505	$373,560		$373,560	-9.00%	$224,136	$149,424
Workers Comp	$113,300	$117,605	$122,897	$122,897	$126,584		$126,584	3.00%	$75,950	$50,634
Other Insurance	$121,758	$126,385	$129,797	$129,797	$133,691		$133,691	3.00%	$80,215	$53,476
Computers	$20,850	$22,800	$14,300	$14,300	$14,300		$14,300	0.00%	$8,580	$5,720
Total Other Expense	$865,117	$884,633	$915,754	$910,316	$879,535	$0	$879,535	-3.96%	$530,121	$349,414
Total Department	$1,426,839	$1,438,424	$1,530,319	$1,524,881	$1,479,706	$0	$1,479,706	-3.31%	$890,223	$589,482

2019 S&W includes W/S employee payout

OPERATIONS

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget	Allocation Water	Allocation Sewer
Salary and Wages - Regular	$486,183	$446,387	$518,076	$516,000	$528,255		$528,255	1.96%	$316,953	$211,302
Salary and Wages - 2 Part-Time	$0		$0	$0	$40,000		$40,000		$24,000	$16,000
Salary and Wages - Overtime	$58,850	$37,979	$50,000	$65,000	$70,000		$70,000	40.00%	$42,000	$28,000
Total Salary and Wages	$545,033	$484,366	$568,076	$581,000	$638,255	$0	$638,255	12.35%	$382,953	$255,302
Other Expense:										
Supplies & Equipment Purchases	$9,387	$10,481	$14,000	$10,539	$14,000		$14,000	0.00%	$8,400	$5,600
Tree Planting		$0	$7,500	$7,500	$0		$0		$0	$0
Uniform Allowance/Cleaning	$5,360	$2,592	$5,000	$3,122	$5,000		$5,000	0.00%	$3,000	$2,000
Dues/Conference/Education	$1,399	$1,230	$1,500	$873	$2,000		$2,000	33.33%	$1,200	$800
Leak Detection	$21,450	$24,300	$25,000	$0	$26,000		$26,000	4.00%	$26,000	$0
Service Contracts	$11,862	$15,589	$22,500	$16,299	$18,500		$18,500	-17.78%	$11,100	$7,400
Water Purchases - Other Communities	$3,495	$2,912	$3,600	$2,566	$3,600		$3,600	0.00%	$3,600	$0
Water Line Maintenance	$39,825	$39,054	$48,000	$51,140	$53,000		$53,000	10.42%	$53,000	$0
Sewer Transmission Charge	$9,177	$9,444	$13,000	$9,445	$10,000		$10,000	-23.08%	$0	$10,000
Sewer Line Maintenance	$18,038	$15,913	$22,000	$13,945	$25,000		$25,000	13.64%	$0	$25,000
Vehicle Maintenance	$4,816	$8,512	$21,500	$20,496	$21,500		$21,500	0.00%	$12,900	$8,600
Total Other Expense	$124,809	$130,026	$183,600	$135,925	$178,600	$0	$178,600	-2.72%	$119,200	$59,400
Total Department	$669,842	$614,392	$751,676	$716,925	$816,855	$0	$816,855	8.67%	$502,153	$314,702

UTILITIES

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget	Allocation Water	Allocation Sewer
Other Expense:										
Electricity	$54,387	$58,120	$61,000	$60,000	$61,000		$61,000	0.00%	$0	$61,000
Telephone - Local	$4,244	$3,948	$4,800	$3,993	$4,800		$4,800	0.00%	$2,880	$1,920
Verizon Wireless	$2,575	$2,618	$3,500	$2,860	$3,500		$3,500	0.00%	$2,100	$1,400
Heating - Natural Gas	$3,503	$6,378	$5,500	$5,500	$6,000		$6,000	9.09%	$3,600	$2,400
Gasoline/Diesel	$27,147	$39,179	$40,000	$39,999	$40,000		$40,000	0.00%	$24,000	$16,000
Total Other Expense	$91,856	$110,243	$114,800	$112,352	$115,300	$0	$115,300	0.44%	$32,580	$82,720
Total Department	$91,856	$110,243	$114,800	$112,352	$115,300	$0	$115,300	0.44%	$32,580	$82,720

SERVICE AGREEMENTS

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget	Allocation Water	Allocation Sewer
Other Expense:										
MCMUA	$1,364,162	$1,455,225	$1,580,288	$1,532,975	$1,643,500		$1,643,500	4.00%	$1,643,500	$0
Morris Township	$606,825	$588,972	$620,000	$635,087	$666,841		$666,841	7.56%	$0	$666,841
RVRSA *	$843,731	$854,843	$1,400,000	$903,584	$1,400,000		$1,400,000	0.00%	$0	$1,400,000
Total Other Expense	$2,814,718	$2,899,040	$3,600,288	$3,071,646	$3,710,341	$0	$3,710,341	3.06%	$1,643,500	$2,066,841
Total Department	$2,814,718	$2,899,040	$3,600,288	$3,071,646	$3,710,341	$0	$3,710,341	3.06%	$1,643,500	$2,066,841

MCMUA rate increase of 4%
* Adjusted for ongoing Litigation with Jersey City.

CAPITAL OUTLAY

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget	Allocation Water	Allocation Sewer
Water Meter Replacement					$25,000		$25,000		$25,000	
Replace Fire Hydrants					$40,000		$40,000		$40,000	
Water Line Tapping Machine					$7,000		$7,000		$7,000	
Hydraulic Pipe Saw					$15,000		$15,000		$7,500	$7,500
New Equipment Trailer					$9,000		$9,000		$5,400	$3,600
Total Other Expense	$43,742	$213,402	$87,000	$29,567	$96,000	$0	$96,000	10.34%	$84,900	$11,100
Total Department	$43,742	$213,402	$87,000	$29,567	$96,000	$0	$96,000	10.34%	$84,900	$11,100

CAPITAL IMPROVEMENTS

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget	Allocation Water	Allocation Sewer
Other Expense:										
Capital Improvement	$1,700,000	$1,577,500	$260,000	$260,000	$1,150,000		$1,150,000	342.31%	$137,500	$1,012,500
Total Other Expense	$1,700,000	$1,577,500	$260,000	$260,000	$1,150,000	$0	$1,150,000	342.31%	$137,500	$1,012,500
Total Department	**$1,700,000**	**$1,577,500**	**$260,000**	**$260,000**	**$1,150,000**	**$0**	**$1,150,000**	**342.31%**	**$137,500**	**$1,012,500**

DEBT SERVICE

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget	Allocation Water	Allocation Sewer
Other Expense:										
Payment of Bond Principal	$59,000	$106,000	$246,832	$246,832	$334,003		$334,003	35.32%	$259,003	$75,000
Interest on Bonds	$67,950	$66,180	$175,675	$175,675	$168,269		$168,269	-4.22%	$129,181	$39,088
BAN Interest							$0	#DIV/0!		$0
Loan - Principal	$75,000	$75,000	$80,000	$80,000			$0	-100.00%		
Loan - Interest	$12,960	$8,835	$4,560	$4,560			$0	-100.00%		
Total Other Expense	$214,910	$256,015	$507,067	$507,067	$502,272	$0	$502,272	-0.95%	$388,184	$114,088
Total Department	$214,910	$256,015	$507,067	$507,067	$502,272	$0	$502,272	-0.95%	$388,184	$114,088

STATUTORY CHARGES

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2020 Budget	% Change 2019 Budget-2020 Budget	Allocation Water	Allocation Sewer
Other Expense:										
PERS	$124,815	$126,796	$131,120	$131,120	$124,500		$124,500	-5.05%	$74,700	$49,800
Social Security	$75,296	$79,992	$80,000	$80,000	$80,000		$80,000	0.00%	$48,000	$32,000
Total Other Expense	$200,111	$206,788	$211,120	$211,120	$204,500	$0	$204,500	-3.14%	$122,700	$81,800
Total Department	**$200,111**	**$206,788**	**$211,120**	**$211,120**	**$204,500**	**$0**	**$204,500**	**-3.14%**	**$122,700**	**$81,800**

DEFERRED CHARGES

Budget	2017 Actual	2018 Actual	2019 Budget	2019 Estimated Expenditures	2020 Budget Request	Manager's Adjustment	2017 Budget	% Change 2019 Budget-2020 Budget	Allocation	
									Water	Sewer
Other Expense:										
Emergency - Water Purchase	$0	$0	$0	$0	$0		$0	#DIV/0!	$0	$0
Payment of Debt Authorized not issued (Butterworth Project)	$0	$0	$1,000,000	$1,000,000	$1,000,000		$1,000,000	0.00%	$0	$1,000,000
Total Other Expense	$0	$0	$1,000,000	$1,000,000	$1,000,000	$0	$1,000,000	0.00%	$0	$1,000,000
Total Department	$0	$0	$1,000,000	$1,000,000	$1,000,000	$0	$1,000,000	0.00%	$0	$1,000,000

TOWNSHIP OF RANDOPH
WATER DEPARTMENT
BUDGET SURPLUS
10 YEAR HISTORY

YEAR	TOTAL BUDGET	SURPLUS DEC 31	SURPLUS UTILIZED IN NEXT YEARS BUDGET	SURPLUS BALANCE
2010	$2,872,000	$438,151	$422,000	$16,151
2011	$2,941,340	$211,170	$470,000	-$258,830
2012	$3,069,948	$243,393	$0	$243,393
2013	$2,972,851	$409,844	$0	$409,844
2014	$2,825,932	$764,165	$150,000	$614,165
2015	$3,329,591	$760,207	$0	$760,207
2016	$3,185,941	$817,256	$618,631	$198,625
2017	$3,615,891	$689,225	$478,497	$210,728
2018	$3,466,722	$406,702	$400,000	$6,702
2019	$3,531,146	$569,172	$370,741	$198,431

TOWNSHIP OF RANDOPH
SEWER DEPARTMENT
BUDGET SURPLUS
10 YEAR HISTORY

YEAR	TOTAL BUDGET	SURPLUS DEC 31	SURPLUS UTILIZED IN NEXT YEARS BUDGET	RESERVE FOR FUTURE CAPITAL PROJECTS	SURPLUS BALANCE
2010	$4,853,603	$5,692,028	$862,000	$3,330,028	$1,500,000
2011	$4,840,991	$5,276,651	$360,000	$3,416,651	$1,500,000
2012	$4,332,215	$5,272,836	$200,000	$3,572,836	$1,500,000
2013	$4,213,286	$5,461,204	$40,000	$3,921,204	$1,500,000
2014	$4,073,505	$6,198,878	$0	$4,698,878	$1,500,000
2015	$3,643,669	$7,153,746	$0	$5,653,746	$1,500,000
2016	$3,160,237	$9,144,703	$1,200,000	$6,444,703	$1,500,000
2017	$4,346,501	$10,207,322	$1,250,000	$7,457,322	$1,500,000
2018	$4,713,168	$10,576,547	$1,235,000	$7,841,547	$1,500,000
2019	$4,531,124	$10,961,711	$1,973,233	$7,488,478	$1,500,000

RANDOLPH TOWNSHIP
EMPLOYEE LISTING

2020

Name	Title	PT	FT
OFFICE OF THE MANAGER			
Admistration			
Stephen Mountain	Township Manager		1
Jessica Losey*	Manager's Secretary		1
Jenifer Lambert	Purchasing Coordinator		1
Elizabeth Crescibene*	Purchasing Agent QPA/RPPO and MCCPC Administrator		1
Vacant	Fire Liaison	1	
		1	**4**
Clerk			
Donna Luciani*	Township Clerk		1
Donna Brady	Deputy Clerk		1
Janet Pollio	Asst. to Clerk/Public Information		1
Mariam Sabri	Clerk (21 hours/wk)	1	
		1	**3**
Engineering, Planning, and Zoning			
Wayne Corsey	Engineering/Water & Sewer Administrator		1
Richard Lindsay*	Engineering Asst./Public Works Inspector		1
Terri LaPenna	Dept. Secretary		1
Wendy Demko*	Clerk/Typist (25 hours/wk)	1	
Hamid Rahimi	Construction Inspector	1	
Arthur Zepp	Building Maintenance Worker		1
Darren Carney	Asst Townsip Mgr/Planning/Zoning/GIS Administrator		1
Kimberly Coward	Dept. Secretary		1
Marie Broughman	Zoning Officer (20 hrs/wk)	1	
		3	**6**
Finance			
Darren Maloney	Finance Director		1
Angelica Sabatini*	Asst. Finance Director		1
Pamela Vasta*	Dept. Secretary/Human Resources Coordinator		1
		0	**3**
Tax Collector			
Linda Roth*	Tax Collector/Treasurer		1
Maureen Connelly*	Revenue Collections Clerk		1
Beth Thompson	Revenue Collections Clerk		1
Kate Olsakowski	Clerk (12 hrs/wk)	1	
		1	**3**
Assessor			
Glen Sherman	Tax Assessor		1
Jennifer Balfour	Secretary		1
		0	**2**
COURT ADMINISTRATION			
Ira Cohen	Judge	1	
Christine Hopler	Court Administrator		1
Rosemarie Jung	Deputy Court Administrator		1
Sonia Pardo	Violations Clerk		1
Briana Ramirez	Violations Clerk		1
Joseph Bawiec	Court Officer (6 hrs/wk)	1	

RANDOLPH TOWNSHIP
EMPLOYEE LISTING

2020

Name	Title	PT	FT
Michael Haggerty	Court Officer (6 hrs/wk)	1	
David Sorber	Court Officer (4 hrs/wk)	1	
		4	4

PUBLIC WORKS

Name	Title	PT	FT
Thomas Sweeney*	Director of Public Works		1
			1

DPW			
Charles DeCristoforo*	Foreman		1
Robin Huff	Foreman		1
Robert Barella	Laborer/Driver		1
Michael Bezak	Laborer/Driver		1
Michael Coffey	Laborer/Driver		1
Richard Costa	Laborer/Driver		1
David Maddison	Laborer/Driver		1
James Mastroberti	Laborer/Driver		1
Jack Philhower	Laborer/Driver		1
Michael Renzetti	Laborer/Driver		1
Richard Reitmeyer	Laborer/Driver		1
Scott Wagner	Driver		1
		0	12

DPW - Mechanics			
Gerard Condit	Foreman		1
Michael Szeman	Mechanic		1
Robert Gomez	Mechanic		1
Douglas Murphy	Mechanic		1
		0	4

DPW-Recycling			
Kevin Johnson	Driver		1
Riccardo Molina	Driver		1
Louis Ranucci	Driver		1
Richard L. Smith	Laborer (8 hrs/wk)	1	
William Holl	Laborer (16 hrs/wk)	1	
James Pittas	Laborer (14 hrs/wk)	1	
Andrew T. Thompson	Laborer (14 hrs/wk)	1	
		4	3

POLICE, RESCUE & EMERGENCY RESCUE

Name	Title	PT	FT
David Stokoe	Police Chief		1
Keith Donovan	Lieutenant		1
William Harzula	Detective Lieutenant		1
Jeffrey Gomez	Lieutenant		1
Jeff Goral	Detective Sergeant		1
Brian McGaughran	Sergeant		1
Frank Mygas	Sergeant		1
Daniel Novoa	Sergeant		1
Matthew Pfeiffer	Sergeant		1
Matthew Rispoli	Sergeant		1
Neil Caufield	Detective		1
Kevin Clark	Detective		1
Kurt Edelman	Detective		1
Richard Biase	Patrol Officer		1
Bryan Blauvelt	Patrol Officer		1
Brian Brenckman	Patrol Officer		1

RANDOLPH TOWNSHIP
EMPLOYEE LISTING

2020

Name	Title	PT	FT
Chris Carbonaro	Patrol Officer		1
Jeremiah Crowley	Patrol Officer		1
Corey Czerniak	Patrol Officer		1
James DeLuca	Patrol Officer		1
George Emporellis	Patrol Officer		1
Nicholas Francica	Patrol Officer		1
Cory Frappier	Patrol Officer		1
Kevin Gocklin	Patrol Officer		1
Ian Green	Patrol Officer		1
Salvatore Grosso	Patrol Officer		1
Kyle Hefferon	Patrol Officer		1
Patrick Mooney	Patrol Officer		1
James Pritchard	Patrol Officer		1
Christopher Senyk	Patrol Officer		1
Edward Shivas	Patrol Officer		1
Michael Shoudy	Patrol Officer		1
Brett Sommer	Patrol Officer		1
Daniel Sullivan	Patrol Officer		1
Vacant	Patrol Officer		1
Dylan VanRiper	Patrol Officer		1
David Emmons	IT/Training Coordinator		1
Bonnie Yeager	Administrator		1
Kathleen Mussone	Police Services Coordinator		1
Gale Klatte	Chief's Secretary		1
Carmen Windt	Secretary		1
Nicholas Marino	Secretary		1
Monica Giordano	Crossing Guard	1	
Stephano Giordano	Crossing Guard	1	
Elliott Katz	Crossing Guard	1	
Paul Samuelson	Crossing Guard	1	
		4	**42**

HEALTH & CODE ENFORCEMENT

Health		PT	FT
Mark Caputo	Health Director		1
Karolyn Kimble	Senior REHS (24 hours/week)	1	
Vacant	REHS		1
Connie McManus	Sanitarian/Environmental Health Specialist (13 hrs/wk)	1	
Fortunato, Paul	Code Enforcement Officer (10 hrs/week)	1	
Kathleen Heath	Health Asst./Registrar & Recycling Coordinator		1
Ann Marie Ryan	Secretary		1
Virginia Maico	Public Health Nurse Supervisor		1
Beverly Mooney	Public Health Nurse (15 hrs/wk)	1	
Victoria Cosenza	Public Health Nurse (12 hrs/wk)	1	
		5	**5**

Code Enforcement		PT	FT
Rob Rosendale	Building Subcode Official		1
Connie Gouck	Technical Assistant		1
Elizabeth Rego	Technical Assistant		1
David Cinchetti	Plumbing Inspector (15 hrs/wk)	1	
Kevin Gould	Plumbing Inspector/Sub Code Official (3 hrs/wk)	1	
		2	**3**

RANDOLPH TOWNSHIP
EMPLOYEE LISTING

2020

Name	Title	PT	FT
Animal Control			
Erika Barkman	Animal Control Officer		1
Sunny Nowell	Deputy Animal Control		1
Allen Alpaugh	Deputy Animal Control (15 hrs/wk)	1	
Christine Campanello	Deputy Animal Control (15 hrs/wk)	1	
Stephanie Pearl	Poundkeeper (4 hrs/wk)	1	
		3	**2**

FIRE

Name	Title	PT	FT
Fire Prevention Bureau			
Richard Briant	Fire Code Official		1
Chris Ariemma	Fire Code Inspector (15 hrs/wk)	1	
Richard Cloughley	Fire Code Inspector (15 hrs/wk)	1	
Richard Mackey	Fire Code Inspector (15 hrs/wk)	1	
		3	**1**

PARKS, RECREATION, & COMMUNITY SERVICES

Name	Title	PT	FT
Russ Newman	Director of Parks/Recreation/Community Service		1
Steven Eisenstein	Asst. Director of Parks/Recreation/Community Service		1
Barbara Lukavich	Parks and Recreation Coordinator		1
Stacey Hemmes	Dept. Secretary		1
Susan Seipel	Bookkeeper		1
Vivian Lenyk	Community Theatre		1
Brittany Ryan	Events Planner		1
Christine Kress	Rompers Teacher (10 hrs/wk)	1	
Tina Gangemi	Asst. Rompers Teacher (24 hrs/wk)	1	
Roslyn Brown	Recreation Worker - Playhouse (5 hrs/wk)	1	
Joseph Bocchino	Bus Driver (25 hrs/wk)	1	
Carl Dean Jr.	Bus Driver (25 hrs/wk)	1	
Donna Finkelstein	Brundage Theater Box Office Attendant (3 Hrs/Wk)	1	
Marie Rosato	Brundage Theater Box Office Attendant (3 Hrs/Wk)	1	
Naamah Barbut	Art Instructor (2 hrs/wk)	1	
Karen Brown	Art Instructor (6 hrs/wk)	1	
Laurel Clark	Art Instructor (6 hrs/wk)	1	
Jillian Smith	Art Instructor (6 hrs/wk)	1	
Leah Tomaino	Art Instructor (6 hrs/wk)	1	
Ann Marie Tatkos	Art Instructor/Assistant(8 hrs/wk)	1	
Debbie Sasaki	Art Instructor/Assistant (2 hrs/wk)	1	
Sandra Burns-Schaptl	Art Assistant (6 hrs/wk)	1	
Rebecca Grossman	Art Assistant (2 hours/wk)	1	
Emily Marovitz	Art Assistant (2 hrs/wk)	1	
Julija Murauskas	Art Assistant (2 hrs/wk)	1	
Ethan Nathan	Art Assistant (2 hrs/wk)	1	
Ben Weiss	Art Assistant (2 hrs/wk)	1	
Serena Zhoeu	Art Assistant (2 hrs/wk)	1	
		21	**7**

RANDOLPH TOWNSHIP
EMPLOYEE LISTING

2020

Name	Title	PT	FT
Parks			
Michael Muldoon	Park Mtce. Supervisor		1
Charles Novak	Park Mtce. Foreman		1
Anthony Pizzo	Mtce Worker II		1
Daniel Lovenverg	Mtce Worker		1
Michael Marks Jr.	Mtce Worker		1
Douglas Moore	Mtce Worker		1
Joe Morrison	Mtce Worker		1
Michael Ranucci	Mtce Worker		1
Patrick Werner	Mtce Worker		1
		0	9
WATER & SEWER			
Charles Crossan	Foreman		1
Michael Donahue	Tech		1
Michael Marks	Sr. Operator/Tech.		1
Michael Sellari	Tech		1
Ralph Kay	Equipment Operator		1
Sean Edwards	Mechanic/Tech.		1
Chris Krasniak	Equipment Operator		1
		0	7
TOTAL		52	121

*SPLIT APPROPRIATIONS BETWEEN CURRENT BUDGET AND WATER & SEWER.