

Township of Randolph

**STORMWATER POLLUTION
PREVENTION PLAN (SPPP)**

MORRIS COUNTY, NEW JERSEY
APRIL 2005 Updated July 6, 2021

NJPDES #. NJG0152501

I certify that this Stormwater Pollution Prevention Plan was prepared under my direction and was implemented within twelve months of the Effective Date of Permit Authorization.



Paul W. Ferriero, NJPE 32978
Township Engineer

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SPPP Form 1 – SPPP Team Members

All records must be available upon request by NJDEP.

Stormwater Program Coordinator (SPC)	
Print/Type Name and Title	Paul W. Ferriero, PE, CME Township Engineer
Office Phone # and eMail	973-989-7068 pferriero@randolphnj.org
Signature/Date	
Individual(s) Responsible for Major Development Project Stormwater Management Review	
Print/Type Name and Title	Paul W. Ferriero, PE, CME Township Engineer
Print/Type Name and Title	
Print/Type Name and Title	
Print/Type Name and Title	
Print/Type Name and Title	
Other SPPP Team Members	
Print/Type Name and Title	Donna Luciani Township Clerk
Print/Type Name and Title	Thomas Sweeney Public Works Director
Print/Type Name and Title	Edward Buzak, Esq. Township Attorney
Print/Type Name and Title	Mark Caputo Health Officer

SPPP Form 2 – Revision History

All records must be available upon request by NJDEP.

	Revision Date	SPC Initials	SPPP Form Changed	Reason for Revision
1.	1/28/20	PWF	All Forms	Update document; new format
2.	7/6/21	PWF	All Forms	General update
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SPPP Form 3 – Public Involvement and Participation Including Public Notice

All records must be available upon request by NJDEP.

1. Website URL where the Stormwater Pollution Prevention Plan (SPPP) is posted online:	http://www.randolphnj.org
2. Date of most current SPPP:	Jul 6, 2021
3. Website URL where the Municipal Stormwater Management Plan (MSWMP) is posted online:	http://www.randolphnj.org
4. Date of most current MSWMP:	Mar 14, 2005
5. Physical location and/or website URL where associated municipal records of public notices, meeting dates, minutes, etc. are kept:	http://www.randolphnj.org
6. Describe how the permittee complies with applicable state and local public notice requirements when providing for public participation in the development and implementation of a MS4 stormwater program:	
<p>For meetings where public notice is required under the Open Public Meetings Act ("Sunshine Law," N.J.S.A. 10:4-6 et seq.), the Township of Randolph provides public notice in a manner that complies with the requirements of that Act. Also, in regard to the passage of ordinances, the Township of Randolph provides public notice in a manner that complies with the requirements of N.J.S.A. 40:49-1 et seq. In addition, for municipal actions (e.g., adoption of the municipal stormwater management plan) subject to public notice requirements in the Municipal Land Use Law (N.J.S.A. 40:55D-1 et seq.), the Township of Randolph complies with those requirements.</p>	

SPPP Form 4 – Public Education and Outreach

All records must be available upon request by NJDEP.

1. Describe how public education and outreach events are advertised. Include specific websites and/or physical locations where materials are available.

Stormwater information is distributed annually at the Country Fair. This is a community event that is promoted extensively on LED message signs, yard signs, the quarterly Township newsletter and on the Township web site.

Each year stormwater information is provided in one of the quarterly newsletters that are mailed to all Township residents.

The Township has its stormwater information posted on its website. Additionally flood awareness information is available in the Construction Department.

2. Describe how businesses and the general public within the municipality are educated about the hazards associated with illicit connections and improper disposal of waste.

The Township posts the ordinance on its website and periodically published articles in the newsletter on the subject.

3. Indicate where public education and outreach records are maintained.

The records are maintained in the Township Clerk's office.

**SPPP Form 5 – Post-Construction Stormwater Management in New
Development and Redevelopment Program**

All records must be available upon request by NJDEP.

1. How does the municipality define 'major development'?
Major development is defined as it is in N.J.A.C. 7:8.
2. Does the municipality approach residential projects differently than it does for non-residential projects? If so, how?
No
3. What process is in place to ensure that municipal projects meet the Stormwater Control Ordinance?
The Township's planning and zoning boards review the projects and ensure compliance before issuing preliminary or final subdivision or site plan approvals under the Municipal Land Use Law. All new residential development and redevelopment projects that are subject to the Residential Site Improvement Standards for stormwater management (including the NJDEP Stormwater Management rules, N.J.A.C. 7:8, referenced in those standards) are in compliance with those standards.

4. Describe the process for reviewing major development project applications for compliance with the Stormwater Control Ordinance (SCO) and Residential Site Improvement Standards (RSIS). Attach a flow chart if available.

Applications come in to the Township in several ways. They are submitted as Planning Board applications, Zoning Board of Adjustment applications or individual lot development/grading plan applications. Most are submitted as subdivision or site plan applications to the Planning Board or Zoning Board of Adjustment. During the Board review process, the plans are reviewed by the Township Engineer for compliance with the Township SCO. If a project does not require subdivision or site plan approval and still meets the definition of major development, the SCO requires that an application for an individual lot grading plan be submitted. The stormwater is reviewed as part of this application by the Township Engineer.

Municipal major development projects are reviewed by the Township Engineer as are major development projects by the Board of Education and the County College of Morris.

<p>5. Does the Municipal Stormwater Management Plan include a mitigation plan?</p>	<p>No</p>
<p>6. What is the physical location of approved applications for major development projects, Major Development Summary Sheets (permit att. D), and mitigation plans?</p>	<p>Planning/Zoning and Engineering Departments</p>

SPPP Form 6 – Ordinances

All records must be available upon request by NJDEP.

Ordinance permit cite IV.B.1.b.iii	Date of Adoption	Website URL	Was the DEP model ordinance adopted without change?	Entity responsible for enforcement
1. Pet Waste permit cite IV.B.5.a.i	10/07/87	www.randolphnj.org	Amended 9/21/05	Code enforcement officers and local police
2. Wildlife Feeding permit cite IV.B5.a.ii	10/07/92	www.randolphnj.org	Amended 9/21/05	Code enforcement officers and local police
3. Litter Control permit cite IV.B5.a.iii	01/01/97	www.randolphnj.org	Amended 9/21/05	Code enforcement officers and local police
4. Improper Disposal of Waste permit cite IV.B.5.a.iv	12/07/88	www.randolphnj.org	Amended 9/21/05	Code enforcement officers and local police
5. Containerized Yard Waste/ Yard Waste Collection Program permit cite IV.B.5.a.v	09/21/2005	www.randolphnj.org	Yes	Code enforcement officers and local police
6. Private Storm Drain Inlet Retrofitting permit cite IV.B.5.a.vi	06/16/2010	www.randolphnj.org	Yes	Code enforcement and local police
7. Stormwater Control Ordinance permit cite IV.B.4.g and IV.B.5.a.vii	02/18/2021	www.randolphnj.org	Yes	Code enforcement officers and local police
8. Illicit Connection Ordinance permit cite IV.B.5.a.vii and IV.B.6.d	09/21/2005	www.randolphnj.org	Yes	Code enforcement officers and local police
9. Optional: Refuse Container/ Dumpster Ordinance permit cite IV.E.2				

Indicate the location of records associated with ordinances and related enforcement actions:

Records are found in the Clerk's office. If someone is found to be in violation of an ordinance, they will be issued a written warning for first time offenses, and penalties will be issued for subsequent offenses.

SPPP Form 7 – Street Sweeping

All records must be available upon request by NJDEP.

1. Provide a written description or attach a map indicating which streets are swept as required by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.

The Township of Randolph has evaluated all of its streets however none meet the minimum standards listed below. The streets are swept on a quarterly basis.

- the street is owned or operated by the municipality;
- the street is curbed and has storm drains;
- the street has a posted speed limit of 35 mph or less;
- the street is not an entrance or exit ramp; and
- the street is in a predominantly commercial area.

2. Provide a written description or attach a map indicating which streets are swept that are NOT required to be swept by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.

The Township of Randolph has evaluated all of its streets and none meet the required threshold. The streets are swept on a quarterly basis, however.

3. Does the municipality provide street sweeping services for other municipalities? If so, please describe the arrangements.

No

4. Indicate the location of records, including sweeping dates, areas swept, number of miles swept and total amount of wet tons collected each month. Note which records correspond to sweeping activities beyond what is required by the NJPDES permit, i.e., sweepings of streets within the municipality that are not required by permit to be swept or sweepings of streets outside of the municipality.

Public Works Department

SPPP Form 8 – Catch Basins and Storm Drain Inlets

All records must be available upon request by NJDEP.

1.	Describe the schedule for catch basin and storm drain inlet inspection, cleaning, and maintenance.
<p>The Township of Randolph Department of Public Works inspects all inlets on an annual basis. Those inlets requiring cleaning are listed and cleaned. The Department has a designated catch basin repair crew that maintains the inlets. The inlet repair crew upgrades all castings prior to road repaving projects. All basins that are collapsed or in disrepair are high priority and are repaired/rebuilt as soon as possible.</p>	
2.	List the locations of catch basins and storm drain inlets with recurring problems, i.e., flooding, accumulated debris, etc.
<p>15 Dogwood Lane (1) inlet. 42 Sandra Lane (2) inlets 36 Musiker Road (2) inlets</p>	
3.	Describe what measures are taken to address issues for catch basins and storm drain inlets with recurring problems and how they are prioritized.
<p>The inlets were changed to larger openings in the heads to reduce clogging and associated flooding.</p>	
4.	Describe the inspection schedule and maintenance plan for storm drain inlet labels on storm drains that do not have permanent wording cast into the design.
<p>The Township inspects the inlets annually and labels are replaced as necessary. Since most casting have been replaced in recent years, they have wording cast into them.</p>	
5.	Indicate the location of records of catch basin and storm drain inlet inspections and the wet tons of materials collected during catch basin and storm drain inlet cleanings.
<p>Public Works Department.</p>	

SPPP Form 9 – Storm Drain Inlet Retrofitting

All records must be available upon request by NJDEP.

1. Describe the procedure for ensuring that municipally owned storm drain inlets are retrofitted.
The Public Works Department upgrades all castings prior to the annual paving program. When road projects are designed for bidding, all non-compliant castings are replaced as part of the design.
2. Describe the inspection process to verify that appropriate retrofits are completed on municipally owned storm drain inlets.
Inspections are completed throughout the projects.
3. Describe the procedure for ensuring that privately owned storm drain inlets are retrofitted.
General notice was provided to property owners of privately owned locations, upon adoption of the Private Storm Drain Inlet Retrofitting ordinance, that they must retrofit their storm drain inlets during road work and paving projects. Whenever calls regarding repaving come into the Engineering Department, owners are reminded of the requirement.
4. Describe the inspection process to verify that appropriate retrofits are completed on privately owned storm drain inlets.
Inspections are completed throughout the projects.

SPPP Form 10 – Municipal Maintenance Yards and Other Ancillary Operations

All records must be available upon request by NJDEP.

Complete separate forms for each municipal yard or ancillary operation location.

Address of municipal yard or ancillary operation:
1345 Sussex Turnpike, Randolph, NJ 07869

List all materials and machinery located at this location that are exposed to stormwater which could be a source of pollutant in a stormwater discharge:

Raw materials –	Stone pile
Intermediate products –	Stone pile
Final products –	None
Waste materials –	Street sweeping debris, leaf debris
By-products –	NONE
Machinery –	Backhoes, loader, excavators, paving equipment
Fuel –	10,000 gal UST gasoline; 10,000 gal UST diesel
Lubricants –	Stored indoors
Solvents –	Stored indoors
Detergents related to municipal maintenance yard or ancillary operations –	
	NONE
Other –	

<p>For each category below, describe the best management practices in place to ensure compliance with all requirements in permit Attachment E. If the activity in the category is not applicable for this location, indicate where it occurs.</p> <p>Indicate the location of inspection logs and tracking forms associated with this municipal yard or ancillary operation, including documentation of conditions requiring attention and remedial actions that have been taken or have been planned.</p>	
1. Fueling Operations	
	We have a list of all fueling locations within our municipal maintenance yard, which will be inspected once a month.
2. Vehicle Maintenance	
	Monthly inspections will be made to ensure that the SOP is being met. All Supervisors and mechanics have been instructed on the SOP procedures. All maintenance is indoors. Floor drains do not discharge.
3. On-Site Equipment and Vehicle Washing	
	<i>See permit attachment E for certification and log forms for Underground Storage Tanks.</i>
	All washing is performed inside. The rinse water discharges to a holding tank.
4. Discharge of Stormwater from Secondary Containment	
	N/A

<p>5. Salt and De-Icing Material Storage and Handling</p>
<p>Randolph Township currently stores de-icing materials at its yard at 1345 Sussex Turnpike. The materials are stored in a building consistent with the DEP standards. In addition, the site has a two 5,000 gal liquid brine tanks and two 5,000 gal liquid calcium chloride tanks. These products are used to enhance the de-icing materials thus allowing us to use less material on the roads.</p>
<p>6. Aggregate Material and Construction Debris Storage</p>
<p>Stored outdoors paved areas.</p>
<p>7. Street Sweepings, Catch Basin Clean Out and Other Material Storage</p>
<p>Sweeping of the yard will be done on a monthly basis during the summer months. Sweepings will be stored in dumpsters, on pavement until removed. All catch basins in the yard areas will be checked and cleaned annually. The separator tanks are cleaned and pumped every six months, March/September as needed, including the rodding and cleaning of the floor drains. All activities are scheduled and recorded.</p>
<p>8. Yard Trimmings and Wood Waste Management Sites</p>
<p>The Township has regularly scheduled branch/trimming collection. The Township does leave collection in the Fall. Branches can also be dropped off at the DPW garage. Branches are ground into mulch. Leaves are trucked for offsite disposal. No lawn cuttings are permitted in the leaves or branches.</p>
<p>9. Roadside Vegetation Management</p>
<p>Vegetation is cut back. Sprays are not used.</p>

SPPP Form 11 – Employee Training

All records must be available upon request by NJDEP.

<p>A. Municipal Employee Training: Stormwater Program Coordinator (SPC) must ensure appropriate staff receive training on topics in the chart below as required due to job duties assigned within three months of commencement of duties and again on the frequency below. Indicate the location of associated training sign in sheets, dates, and agendas or description for each topic.</p>		
Topic	Frequency	Title of trainer or office to conduct training
1. Maintenance Yard Operations (including Ancillary Operations)	Every year	Tom Sweeney, DPW Director
2. Stormwater Facility Maintenance	Every year	Tom Sweeney, DPW Director
3. SPPP Training & Recordkeeping	Every year	Tom Sweeney, DPW Director
4. Yard Waste Collection Program	Every 2 years	Tom Sweeney, DPW Director
5. Street Sweeping	Every 2 years	Tom Sweeney, DPW Director
6. Illicit Connection Elimination and Outfall Pipe Mapping	Every 2 years	Tom Sweeney, DPW Director
7. Outfall Pipe Stream Scouring Detection and Control	Every 2 years	Tom Sweeney, DPW Director
8. Waste Disposal Education	Every 2 years	Tom Sweeney, DPW Director
9. Municipal Ordinances	Every 2 years	Tom Sweeney, DPW Director
10. Construction Activity/Post-Construction Stormwater Management in New Development and Redevelopment	Every 2 years	Tom Sweeney, DPW Director
<p>B. Municipal Board and Governing Body Members Training: Required for individuals who review and approve applications for development and redevelopment projects in the municipality. This includes members of the planning and zoning boards, town council, and anyone else who votes on such projects. Training is in the form of online videos, posted at www.nj.gov/dep/stormwater/training.htm.</p> <p style="margin-top: 20px;">Within 6 months of commencing duties, watch <i>Asking the Right Questions in Stormwater Review Training Tool</i>. Once per term thereafter, watch at least one of the online DEP videos in the series available under Post-Construction Stormwater Management. Indicate the location of records documenting the names, video titles, and dates completed for each board and governing body member.</p>		
<p>C. Stormwater Management Design Reviewer Training: All design engineers, municipal engineers, and others who review the stormwater management design for development and redevelopment projects on behalf of the municipality must attend the first available class upon assignment as a reviewer and every five years thereafter. The course is a free, two-day training conducted by DEP staff. Training dates and locations are posted at www.nj.gov/dep/stormwater/training.htm. Indicate the location of the DEP certificate of completion for each reviewer.</p>		

SPPP Form 12 – Outfall Pipes

All records must be available upon request by NJDEP.

1. **Mapping:** Attach an image or provide a link to the most current outfall pipe map. Maps shall be updated at the end of each calendar year.

Note that ALL maps must be electronic by 21 Dec 2020 via the DEP's designated electronic submission service. For details, see http://www.nj.gov/dep/dwq/msrp_map_aid.htm.

2. **Inspections:** Describe the outfall pipe inspection schedule and indicate the location of records of dates, locations, and findings.

Outfall pipe inspections are conducted periodically along with the inspections of other drainage facilities.

3. **Stream Scouring:** Describe the program in place to detect, investigate and control localized stream scouring from stormwater outfall pipes. Indicate the location of records related to cases of localized stream scouring. Such records must include the contributing source(s) of stormwater, recommended corrective action, and a prioritized list and schedule to remediate scouring cases.

Streams are observed during outfall inspections, regular maintenance in the Township and in response to resident reports. The records of the reports are filed in the Engineering Department.

4. **Illicit Discharges:** Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfall pipes. Record cases of illicit discharges using the DEP's Illicit Connection Inspection Report Form (www.nj.gov/dep/dwq/tier_a_forms.htm) and indicate the location of these forms and related illicit discharge records.

Note that Illicit Connection Inspection Report Forms shall be included in the SPPP and submitted to DEP with the annual report.

Outfall pipes that are found to have a dry weather flow or evidence of an intermittent non-stormwater flow will be rechecked again to locate the illicit connection. If we are able to locate the illicit connection (and the connection is within the Township) we will cite the responsible party for being in violation of our Illicit Connection Ordinance, and we will have the collection eliminated immediately. If, after the appropriate amount of investigation, we are unable to locate the source of the illicit connection, we will submit the Closeout Investigation Form with our Annual Inspection and Recertification.

SPPP Form 13 – Stormwater Facilities Maintenance

All records must be available upon request by NJDEP.

1. Detail the program in place for the long-term cleaning, operation and maintenance of each stormwater facility owned or operated by the municipality.

The Township of Randolph is currently mapping our stormwater facilities and has developed a number identification system to assist in maintaining our stormwater facilities and track our efforts more closely. We currently inspect our high risk areas after every major rainstorm. The Township of Randolph has implemented a stormwater facility maintenance program to ensure that all stormwater facilities operated by the Township function properly. The Township of Randolph operates the following:

- catch basins
- stormwater detention basins
- sedimentation basins

These stormwater facilities will be inspected annually to insure that they are functioning properly. Preventative maintenance will be performed as necessary on all stormwater facilities to ensure that they do not begin to fail.

2. Detail the program in place for ensuring the long-term cleaning, operation and maintenance of each stormwater facility NOT owned or operated by the municipality.

The municipality is currently working to identify older privately owned facilities. A plan for the inspection of these facilities is being developed and owners will be notified when maintenance is necessary. Newer facilities are identified in BMP operations and maintenance plans for those facilities.

3. Indicate the location(s) of the Stormwater Facilities Inspection and Maintenance Logs listing the type of stormwater facilities inspected, location information, inspection dates, inspector name(s), findings, preventative and corrective maintenance performed.

Engineering office.

Note that maintenance activities must be reported in the annual report and records must be available upon request. DEP maintenance log templates are available at http://www.nj.gov/dep/stormwater/maintenance_guidance.htm (select specific logs from choices listed in the Field Manuals section).

Additional Resources: The NJ Hydrologic Modeling Database contains information and maps of stormwater management basins. To view the database map, see <https://hydro.rutgers.edu>. To download data in an Excel format, see https://hydro.rutgers.edu/public_data/.

SPPP Form 14 – Total Maximum Daily Load Information

All records must be available upon request by NJDEP.

1. Using the Total Maximum Daily Load (TMDL) reports provided on www.nj.gov/dep/dwq/msrp-tmdl-rh.htm, list adopted TMDLs for the municipality, parameters addressed, and the affected water bodies that impact the municipality's MS4 program.

Applicable Stream TMDL(s)

Total Maximum Daily Loads for Fecal Coliform to Address 48 Streams in the Raritan Water Region

Fecal Coliform - 2003 : Lansington River

Total Maximum Daily Loads for Fecal Coliform to Address 48 Streams in the Raritan Water Region

Fecal Coliform - 2003 : N Br Raritan River

Total Maximum Daily Loads for Fecal Coliform to Address 32 Streams in the Northeast Water Region

Fecal Coliform - 2003 : Rockaway R at Longwood Valley & Blackwell St.

Report on the Establishment of a Total Maximum Daily Load for Fecal Coliform and an Interim Total Phosphorus Reduction Plan for the Whippany River Watershed

Fecal Coliform - 1999 : Whippany River

Total Maximum Daily Load for Mercury Impairments Based on Concentration in Fish Tissue Caused Mainly by Air Deposition to Address 122 HUC 14s Statewide

Mercury - 2010 : Rockaway R (74d 33m 30s to Stephens Bk)

Total Maximum Daily Load for Mercury Impairments Based on Concentration in Fish Tissue Caused Mainly by Air Deposition to Address 122 HUC 14s Statewide

Mercury - 2010 : Rockaway R (BIA 534 brig to 74d 33m 30s)

Total Maximum Daily Load for Mercury Impairments Based on Concentration in Fish Tissue Caused Mainly by Air Deposition to Address 122 HUC 14s Statewide

Mercury - 2010 : Whippany R(Lk Pocahontas to Wash Val Rd)

Total Maximum Daily Load Report For the Non-Tidal Raritan River Basin Addressing Total Phosphorus, Dissolved Oxygen, pH and Total Suspended Solids Impairments

Total Phosphorus - 2018 : Burnett Brook (above Old Mill Rd)

Total Maximum Daily Load Report for the Non-Tidal Passaic River Basin Addressing Phosphorus Impairments

Total Phosphorus - 2008 : Den Brook

Total Maximum Daily Load Report For the Non-Tidal Raritan River Basin Addressing Total Phosphorus, Dissolved Oxygen, pH and Total Suspended Solids Impairments

Total Phosphorus - 2016 : Lansington R (Hillsie Rd to Rt 10)

Total Maximum Daily Load Report For the Non-Tidal Raritan River Basin Addressing Total Phosphorus, Dissolved Oxygen, pH and Total Suspended Solids Impairments

Total Phosphorus - 2016 : Lansington R (above Rt 10)

Total Maximum Daily Load Report for the Non-Tidal Passaic River Basin Addressing Phosphorus Impairments

Total Phosphorus - 2008 : Mill Brook (Morris Co)

Total Maximum Daily Load Report For the Non-Tidal Raritan River Basin Addressing Total Phosphorus, Dissolved Oxygen, pH and Total Suspended Solids Impairments

Total Phosphorus - 2016 : Raritan R NB (above/and Inlet Bk)

Total Maximum Daily Load Report for the Non-Tidal Passaic River Basin Addressing Phosphorus Impairments

Total Phosphorus - 2008 : Rockaway R (74d 33m 30s to Stephens Bk)

Total Maximum Daily Load Report for the Non-Tidal Passaic River Basin Addressing Phosphorus Impairments

2. Describe how the permittee uses TMDL information to prioritize stormwater facilities maintenance projects and to address specific sources of stormwater pollutants.

The Township prioritizes its maintenance in the Shongum Lake area to address sedimentation into the lake. The Township has an active Health Department that enforces the provisions of 7:9A to reduce the impact of septic systems on water courses.

SPPP Form 15 – Optional Measures

All records must be available upon request by NJDEP.

1. Describe any Best Management Practice(s) the permittee has developed that extend beyond the requirements of the Tier A MS4 NJPDES permit that prevents or reduces water pollution.
N/A
2. Has the permittee adopted a Refuse Container/Dumpster Ordinance?
No